

FORT DIX MOBILIZATION PLAN
Annual Update
31 March 2002

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TASK ORGANIZATION: See Annex A

1. SITUATION. International and domestic emergency situations will develop requiring the deployment of Army forces and resources. When these situations exceed the response capability of Active Component forces (COMPO 1), the President and/or Congress are authorized to mobilize sufficient Reserve Component (RC) forces (COMPO 2-ARNG-COMPO 3-USAR) to accomplish the mission at hand.

a. GENERAL. The purpose of this plan is to provide guidance, procedures, and assign responsibilities to organizations and staff elements assigned, attached, or supported by Fort Dix during mobilization.

b. ENEMY FORCES. The enemy forces will be defined by the OPLAN being supported by mobilization.

c. FRIENDLY FORCES.

(1) Forces Command (FORSCOM). HQDA's Executive Agent and Coordinating Authority for mobilization planning and execution.

(2) Headquarters, First United States Army. Exercise operational control for mobilization and deployment planning and execution within their area of responsibility (AOR).

(3) The State Adjutants General (TAG) and respective State Area Commands (STARC) for New York, New Jersey, Pennsylvania, Connecticut, Delaware, Maryland, Ohio and West Virginia, plans and manages mobilization planning for units under their command having Fort Dix as their assigned mobilization station. The STARC coordinates support between federalized units and respective United States Property and Fiscal Officers (USP&FO).

(4) The Regional Support Command for New York, New Jersey, Pennsylvania, Connecticut, Delaware, Maryland, Ohio and West Virginia, plans and manages mobilization planning for units under their command having Fort Dix as their assigned mobilization station.

d. ASSUMPTIONS.

(1) There will be minimum warning time.

(2) Active Component units will have deployed or are in the process of deploying.

(3) Mobilization and deployment will follow the Graduated Mobilization Response (GMR) concept.

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(4) Legislation and executive orders will remove restrictive peacetime regulatory controls pertaining to installation management.

(5) Installations or portions of installations committed to other government agencies, or which are subject to recapture (return to the Army), will be available for Army use.

2. MISSION.

a. Fort Dix prepares for and supports the deployment of the active component and mobilized RC units, in accordance with guidance established in FORMDEPS, FUSA Mob Plan and the Fort Dix Mobilization Plan.

b. As a Power Projection Platform (P.P.P.), Fort Dix expands installation activities and facilities as required to receive, house, support, redistribute resources, train, and validate mobilized units for deployment. Receive, support, and assign IRR, IMA, and recalled retiree personnel reporting to Fort Dix.

c. As a Support Installation (SI), Fort Dix provides support to off-post units and individuals as required or requested in accordance with (IAW) AR 5-9 (to include units mobilized in support of ports (MTMC) and civil defense units).

d. Fort Dix plans for and operates marshaling areas in the vicinity of Bayonne/Howland Hook, NJ in support of the Seaport of Embarkation (SPOE), Port of Bayonne/Howland Hook.

e. Fort Dix plans for and operates a Arrival/Departure Airfield Control Group (A/DACG) in support of Aerial Port of Embarkation (APOE) operations at McGuire Air Force Base, NJ, Dover Air Force Base and designated civilian airports.

3. EXECUTION.

a. Concept of Operations. See Annex C.

b. Mobilization Spectrum. See Annex A, Appendix 8.

c. Levels of Mobilization. See Annex A, Appendix 7.

d. The procedures of this plan are applicable to all levels of mobilization.

e. Mobilization Spectrum. The mobilization spectrum portrays the interrelationship between the levels of mobilization and the type operations in which this nation could become involved. Appendix 8 presents a graphic portrayal of the mobilization spectrum.

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4. SERVICE SUPPORT.

a. Logistics. Annex D.

b. Personnel. Annex E.

5. COMMAND AND SIGNAL.

a. COMMAND. Fort Dix Emergency Operations Center, telephone: DSN: 944-2397/3011/3013 or commercial (609) 562-2397/3011; FAX non-secure (609) 562-2742, secure (609) 562-2155.

b. SIGNAL. Upon receipt of mobilization order/guidance.

Official:

LOWRY
Colonel, EN

LEGRICE
FPD

ANNEXES:

- A – Task organizations
- B – Intelligence and Security
- C – Concept of Operations
- D – Logistics
- E – Personnel and Administration
- F – Public Affairs
- G – Medical
- H – Weather Services
- I – SORTS Reporting
- J – Directorate of Contracting
- K – Information Management Area
- L – Operations Security (OPSEC)
- M – Resource Management - Finance
- N – Engineer
- O – Unit Training
- P – Mobilized Unit Inprocessing Center (MUIC)

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Q – Legal
R – Reports
S – Religious Support
T – Law Enforcement Operations
U – Mobilization Assistance Team
V – Home Station Mobilization
W – Inspector General
X – Directorate of Community and Family Activities
Y – Glossary
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ANNEX A (TASK ORGANIZATION) TO FORT DIX MOBILIZATION PLAN

ORGANIZATION

a. The task organization for mobilization is at Appendix 1. The transition from normal peacetime operations will be incrementally implemented at the discretion of the Installation Commander based on the following:

(1) The availability of augmentation personnel to provide installation support.

(2) The level or forecasted level of mobilization being executed.

b. The expansion of activities and functions to support Fort Dix mobilization and deployment mission will require corresponding increases in personnel and equipment to the existing TDA. The Fort Dix MOBTDA is published as a separate document and reflects all post mobilization mission increases in personnel and equipment required to support the mobilization and deployment mission.

c. Command of mobilized RC units will pass from the CONUSA to the Commander, Fort Dix, upon the unit's arrival at the designated Fort Dix entry gate. Mobilized units will be attached to the installation for administration, UCMJ, logistical, training support and command and control as specified in Appendix 2.

d. Mobilization station assignments for all units are available in the Army Global Command and Control System (AGCCS). Units currently assigned to Fort Dix for mobilization support, mobilization stationing, or support installation is published separately. A copy of the current unit listing can be obtained by contacting the Installation Mobilization Officer.

APPENDICES:

- 1 - Mobilization Command and Control for Mobilized RC Units
- 2 - Pre and Post Mobilization C2 Relationships
- 3 - Levels of Mobilization
- 4 - Mobilization Spectrum

A-1

APPENDIX 1 (MOBILIZATION COMMAND AND CONTROL) TO ANNEX A (TASK ORGANIZATIONS) TO FORT DIX MOBILIZATION PLAN

1. General.

a. The purpose of this Appendix is to outline pre and post-mobilization relationships for RC Units assigned to mobilize at Fort Dix, NJ.

b. Upon declaration of mobilization, the installation MOBTDA will be activated to meet the mobilization mission.

c. At the onset of mobilization, the Installation Operations Officer will submit a request to First US Army to mobilize the 1079th GSU, to augment the current installation staff.

d. IAW the installation MOBTDA, an Installation Support Battalion with a HHC, A and B Company will be established for command and control of individuals and units mobilizing at the installation and/or supporting the mobilization mission. The Installation Support Battalion will exercise command and control over the HHC, A and B companies.

e. All military personnel, both AC and mobilized RC assigned to support the mobilization mission at Ft. Dix, will be assigned or attached; whichever is appropriate, to the HHC for UCMJ, admin support, billeting, messing and duty assignments.

f. All mobilized RC personnel and units will be assigned/attached to the A Company for UCMJ authority and admin support.

g. Those mobilized personnel that are deemed non-deployable will be assigned/attached to the B Company for UCMJ and admin support, to include billeting, messing, required transportation and movement to home station, if required, and/or duty assignments while the individual soldier is in a holding status.

2. Concept.

a. Command and Control of RC Units by Phases of Mobilization:

(1) Phase 1 (Planning). Command of RC Units is maintained by the units assigned RSC/STARC.

(2) Phase 2 (Alert). Command of RC Units is maintained by the units assigned RSC/STARC.

(3) Phase 3 (Assemble and Move). Command of RC Units passes to the FUSA upon receipt of mobilization orders and departure from Home Station.

A-1-1

APPENDIX 1 (MOBILIZATION COMMAND AND CONTROL) TO ANNEX A (TASK ORGANIZATIONS) TO FORT DIX MOBILIZATION PLAN

(4) Phase 4 (Mobilization Station Activities). Command passed to the Commander, Fort Dix upon arrival of mobilized units on the installation.

(5) Phase 5 (Port of Embarkation). Command passes to the gaining CINC upon the unit's departure from the APOE/SPOE.

b. Pre-Mobilization Command and Control Relationships from the Forces Command level to the installation level. See Appendix 2.

c. Post-Mobilization Command and Control Relationships from the Forces Command level to the installation level. See Appendix 2.

APPENDIX 2 (PRE AND POST MOBILIZATION C2 RELATIONSHIPS) TO ANNEX A
(TASK ORGANIZATIONS) TO FORT DIX MOBILIZATION PLAN

1. General. The purpose of this appendix is to outline pre and post-mobilization command and control (C2) relationships.

2. Concept.

a. Pre-Mobilization Command and Control Relationships. (See Tab A for Organizational Chart).

(1) FORSCOM:

(a) Commands First US Army and USARC.

(b) Coordinates with the National Guard Bureau (NGB) for mobilization and deployment planning.

(c) Coordinates with other MACOMS for mobilization and deployment planning.

(2) First US Army:

(a) Commands Training Support Divisions.

(b) Assigns Training Support Brigades to Mobilization Stations.

(3) Training Support Divisions:

(a) Commands Training Support Brigades.

(b) Training Support Brigades.

1. Commands Training Support Battalions (TSBN).

2. Coordinates mobilization and deployment planning with mobilization stations.

(4) US Army Reserve Command (USARC):

(a) Commands Fort Dix less mobilization and deployment planning.

(b) Commands RSC/DRC.

(c) RSC/DRC: Commands USAR Units.

(5) National Guard Bureau (NGB):

A-2-1

APPENDIX 2 (PRE AND POST MOBILIZATION C2 RELATIONSHIPS) TO ANNEX A
(TASK ORGANIZATIONS) TO FORT DIX MOBILIZATION PLAN

(a) Coordinates with STARC/TAG.

(b) STARC: Commands ARNG Units.

(6) Commander, Fort Dix:

(a) Commands the installation less Tenant Organizations and Activities.

(b) Coordinates Training and Mobilization and Deployment Planning with assigned Garrison Support Unit.

(c) Coordinates Mobilization and Deployment Planning with assigned BASEOPS Support Units.

(d) Coordinates Mobilization and Deployment Planning with assigned TSB/TSBN.

(e) Coordinates mobilization and deployment planning with STARC/RSC and RC Units designated to mobilize at Fort Dix, NJ.

b. Post- Mobilization Command and Control Relationships. (See Tab B for Organizational Chart).

(1) FORSCOM:

(a) Commands First US Army and USARC.

(b) Coordinates with National Guard Bureau (NGB) for Mobilization and Deployment Execution.

(c) Coordinates with other MACOMS (i.e. US Army Medical Command) for Medical Support/Mobilization and Deployment Execution.

(2) First US Army:

(a) Commands Training Support Divisions.

(b) OPCONS and assigns a CORE-MAT to Fort Dix for Mobilization and Deployment Execution.

(c) Fort Dix OPCON for Mobilization and Deployment Execution.

(3) US Army Reserve Command (USARC):

A-2-2

APPENDIX 2 (PRE AND POST MOBILIZATION C2 RELATIONSHIPS) TO ANNEX A
(TASK ORGANIZATIONS) TO FORT DIX MOBILIZATION PLAN

(a) Commands Fort Dix less OPCON for Mobilization and Deployment Execution.

(b) Commands RSC during Mobilization and Deployment Execution.

(c) Commands USAR Units during Phase II and Phase III of Mobilization and Deployment Execution.

(d) Command of mobilized USAR Units passes to the FUSA upon receipt of mobilization orders and/or departure from Home Station.

(4) National Guard Bureau (NGB):

(a) Coordinates mobilization and deployment execution with STARCS.

(b) STARC'S:

1. Commands ARNG Units during Phase II and Phase III of Mobilization and Deployment Execution.

2. Command of mobilized ARNG Units passes to the FUSA upon receipt of mobilization orders and/or departure from Home Station.

(5) Commander, Fort Dix:

(a) Commands the installation less Tenant Organizations and Activities.

(b) Command of Mobilized RC Units passes to the Commander, Fort Dix upon unit (s) arrival on the installation.

(c) Establishes a Provisional Battalion for command and control of mobilized units on the Installation.

(d) OPCON to First US Army for Mobilization and Deployment Execution.

TABS:

A – Pre-Mobilization Relationships

B – Post-Mobilization Relationships

A-2-3

ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. This annex provides intelligence guidance to the mobilization station personnel.

2. CONCEPT.

a. Actions required by the mobilization station are outlined in this document. The actions are general and are not intended to supersede the actions of the installation commander.

b. Intelligence and security actions must be done before mobilization to help Reserve Component (RC) personnel and units train for their wartime mission and get access to classified information. During pre-mobilization, Fort Dix begins procedures to integrate Active Component (AC) and RC units into current installation intelligence and security programs. During mobilization, Fort Dix expands pre-mobilization programs and assets, as required.

3. RESPONSIBILITIES:

a. During pre-mobilization, the Installation Security Office will:

(1) Coordinate and supervise intelligence, counterintelligence (CI) and security planning and training. Plan for staff expansion based on the Mobilization Table of Distribution and Allowances (MOBTDA) to supervise intelligence activities following mobilization.

(2) Provide Force Protection Brief (Overseas Threat Briefing) to units deploying OCONUS.

(3) Coordinate with Northeast Army Reserve Intelligence Support Center (NEARISC), to help RC units in intelligence training and SSO support.

(4) Verify and maintain security clearances of individual mobilization augmentees (IMA's). Assist directorates and staff in determining security clearance requirements for TDA military positions.

(5) Maintain an intelligence reference library to support mobilization training objectives.

(6) Maintain an intelligence data base of the threat to Fort Dix and intelligence training products to support mobilization training.

(7) Assist the mobilizing units in coordinating with the DOD Police, Force Protection Branch (FPB) in physical security activities. Responsibility for key control procedures, storage of weapons and crime prevention will be the FPB, DOD Police. They provide opening and closing codes for buildings having alarm systems. DOD Police conduct security inspections of buildings, storing weapons and sensitive items. ISO, FPD will assist as needed.

ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

(8) Implement policies for classifying, downgrading, declassifying and securing information IAW AR 380-5 for mobilizing units.

(9) Maintain applicable security forms.

(10) Assist mobilized personnel and units in intelligence and security training.

(11) Coordinate intelligence requirements and activities with USARC, US Army Intelligence and Security Command (INSCOM) and Defense Investigative Services (DIS).

b. Post-mobilization. Installation Security Office will:

(1) Plan, coordinate and supervise all intelligence and security activities and training.

(2) Collect and report intelligence information to answer Priority Intelligence Requirements (PIR's) for mobilized units. Example mobilization PIR's enclosed at Appendix 2.

(3) Provide personnel to supervise individual and unit intelligence and security training.

(4) Coordinate weather support for mobilized units through the Weather Detachment McGuire.

(5) In accordance with Army Regulation 380-67, Personnel Security Program, 9 September 1988, Commander, Fort Dix, is the only official in the Installation's chain of command with the authority to grant interim clearances. The Installation Security Office, Strategic Mobility Division, Force Projection Directorate is his designee.

(6) FPD, Security will assist soldiers in completing the documentation for security clearances. FPD has authority to improve interim SECRET or CONFIDENTIAL security clearances after investigative paperwork, SF 86 hard copies or Electronic Personnel Security Questionnaires are completed and the soldiers have been fingerprinted. Interim will be granted on a compelling need status to deploying units. Top Secret Interim security clearances will be coordinated with US Army Central Security Clearance, Fort Meade, Maryland, FORSCOM DISCINT, and USARC DISCINT.

(7) Ensure mobilized units have access to security containers to store and protect classified information IAW Chapter V, AR 380-5.

(8) Report information on possible Subversion and Espionage Directed Against the Army (SAEDA) incidents and Other Intelligence Requirements (OIR). Send reports to higher headquarters IAW FORSCOM/ARRED/ARLANT Regulation 525-15 and AR 381-12.

ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

(9) Ensure mobilized units have, or order, appropriate intelligence references. Maintain an intelligence reference library and make references available to units as required.

(10) Coordinate with the Special Security Officer (SSO) of the Northeast Regional Training and Intelligence Site on post for management of Sensitive Compartmented Information (SCI). Depending on the situation, either forward nomination request to the SSO or provide instructions to the unit commander on the correct procedures in requesting SCI access. Report compromises of SCI to the SSO Office, extension 2-1403, immediately.

(11) Ensure mobilized units collect, store and report intelligence information on persons or organizations not connected with the Department of Defense IAW AR 380-13 and AR 381-10.

(12) Supervise the Information Systems Security Program. Advise the Fort Dix installation commander on automated systems security matters. Ensure mobilized units are provided access to a copy of AR 380-19, Information Systems Security.

(13) Serve as Installation Security Officer for Fort Dix.

(14) Prepare and coordinate intelligence and security programs which the FPD Installation Security Office has responsibility.

(15) Prepare intelligence annexes for operational and contingency plans and orders.

(16) Conduct security checks of the Emergency Operations Center (EOC) and Reception Control Center (RCC). Implement and enforce security measures in Appendix 5, Annex L.

(17) Coordinate with advance parties of mobilized units.

(18) Issue Essential Elements of Friendly Information (EEFI) to units upon mobilization. EEFI are developed in conjunction with this mobilization plan and the local area intelligence assessment.

4. COUNTERINTELLIGENCE (CI). FPD (SEC) coordinates and conducts CI operations and activities on Fort Dix IAW AR 381-10 and 381-20.

a. During pre-mobilization, Fort Dix Installation Security Office will:

(1) Determine CI support needed for Fort Dix upon mobilization. Plan and coordinate CI support with 902nd MI Detachment, Fort Monmouth, New Jersey.

ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

(2) Update the Fort Dix CI Threat Assessment (classified). The Installation Security Officer will brief the Fort Dix Threat Assessment to key staff members and IMA personnel. The Installation Security Office will maintain a list of key RC staff members and IMA personnel. RC personnel will receive the threat briefing annually or as directed by the FPD.

b. Post-mobilization. After mobilization, the Installation Security Office will:

(1) Identify CI support requirements.

(2) Coordinate with INSCOM to provide additional CI support for Fort Dix if needed.

APPENDICES:

1 – Mapping, Charting and Geodesy (MC&G) Products

2 – Priority Intelligence Requirements (PIRs)

APPENDIX 1 (MAPPING, CHARTING AND GEODESY (MC&G) PRODUCTS) TO ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

1. General. This appendix provides guidance for maintaining and procuring MC&G products to RC units.
2. Concept. Mobilizing units will identify, order and process MC&G products IAW supported plans and bring them to their assigned mobilization station.
3. Responsibilities.
 - a. During pre-mobilization, the Installation Security Office will maintain limited supplies of small scale world maps for general planning.
 - b. Post-mobilization. The Security Section will coordinate with RDPW on map requests for mobilized units on M-Day or M+1. Identify additional map requirements IAW AR115-11 (AR115-11 supplemented by FORSCOM and Fort Dix regulations).

APPENDIX 2 (PRIORITY INTELLIGENCE REQUIREMENTS (PIRS) TO ANNEX B (INTELLIGENCE AND SECURITY) TO FORT DIX MOBILIZATION PLAN

1. General. This appendix provides guidance for determining PIRs for mobilizing units.
2. Concept. The Commander determines PIRs. Listed below are examples of mobilization PIRs based on OBSEC/OPSEC indicators. Mobilizing units collect and report intelligence information to answer the Commander's PIRs. Some examples of mobilization PIRs are:
 - a. Will the enemy sabotage US equipment and installations during mobilization?
 - b. What enemy intelligence collection agencies control operation and activities against mobilized units.
 - c. What assets can the enemy use to exploit friendly vulnerabilities during mobilization?
 - d. What are the enemy capabilities for disrupting or interfering with communications or logistics support during mobilization?
 - e. What assets will enemy forces use to locate, identify and detect movement of US forces during mobilization?
 - f. What are the patterns of enemy reconnaissance, intelligence collection and counterintelligence activities?
 - g. What are the enemy capabilities to use audio and electronic surveillance devices?
 - h. What are the vulnerabilities of personnel conducting or controlling adverse actions against mobilization operations?
 - i. Where are the control centers for enemy operations against US personnel and activities during mobilization.

ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. Purpose. This annex provides the concept of operations for planning and execution of mobilization and deployment missions at Fort Dix, NJ.

b. Scope. Procedures contained in the Fort Dix Mobilization Plan are applicable to all Installation Staff and MOBTDA Augmentation personnel having responsibilities for mobilization and deployment of mobilized RC units on the installation.

2. CONCEPT FOR PLANNING AND EXECUTION.

a. Centralized Planning (pre-mobilization). Centralized planning provides broad guidance that allows the flexibility needed during execution to adjust to a variety of situational developments. Based on guidance contained in FORMDEPS and First US Army Mobilization Plan, Fort Dix develops plans to accommodate units scheduled by the Mobilization Planning and Execution system (MPES) to mobilize at this installation and at locations which fall within AR 5-9 area of responsibility.

b. Controlled Execution (post-mobilization). The National Command Authority may choose to enter the spectrum, discussed in paragraph 3 of the basic plan, at any level, the initial step will normally consist of a Presidential Selected Reserve Call-Up (PSRC). This call-up may be a precursor to a higher level of mobilization or, in itself, may provide that degree of force augmentation needed. Once the parameters of an impending operation are known, a final determination will be made regarding units to be mobilized, time frame, mobilization stations and ports to be utilized. The concept of decentralized execution will be applicable only in the event of a surprise strategic nuclear attack.

3. EXECUTION PLANNING. Mobilization planning at Fort Dix will be directed toward accomplishing the mobilization missions listed in paragraph 2, basic plan. Planning for these missions will be accomplished concurrently; however, specific mobilization planning will be divided into pre-mobilization and post-mobilization tasks.

4. CONCEPT OF UNITS ACTIVE IN MOBILIZATION AND DEPLOYMENT. At the unit level mobilization and deployment is a series of sequential actions or phases beginning with normal day to day planning and extending to the time that the unit departs its assigned APOE/SPOE.

ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

a. Phase of Mobilization:

PHASES OF MOBILIZATION

I	II	III	IV	V
Planning and Preparation	Alert	Home Station	PPP/PSP	POE

b. Phase of Deployment:

PHASES OF DEPLOYMENT

I	II	III	IV	V
Pre- Deployment Activities	Movement to POE	Strategic Lift	Theater Base Reception	Theater Onward Movement

5. RESPONSIBILITIES.

a. Pre-mobilization. Appendix 1.

b. Post-mobilization. Appendix 2.

APPENDICES:

- 1 – Pre-mobilization Planning
- 2 – Post-mobilization Execution
- 3 – Wartime Transition Events
- 4 – Wartime Asset Redistribution and Validations
- 5 – Training Support Center (TSC)
- 6 – Validation

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance, establish procedures and assign responsibilities for the conduct of mobilization and deployment planning at Fort Dix, NJ.

2. TASKS:

a. All activities involved with supporting the mobilization and deployment process will:

(1) Plan to support the mobilization and deployment mission, paragraph 2 of basic plan. Ensure that all actions required by Headquarters, FORSCOM, First U.S. Army, and other directives are included.

(2) Appoint a mobilization and deployment planner at directorate and division level. When appointed mobilization and deployment planners are civilians, responsibilities will be included in their job description.

(3) Participate in the Mobilization Station RC Commander's Conference and unit coordination conferences as required (see Tab A).

(4) Review Post-mobilization Training Support Requirements (PTSR), FORSCOM Form 319-R, to determine requirements of mobilizing units as related to respective areas of responsibility, as required.

(5) Identify and submit to Installation Mobilization Office, post-mobilization assistance and support requirements.

(6) Provide assistance, as requested or required, to designated RC units scheduled for direct or modified direct deployment (ANNEX V).

(7) Ensure additional personnel requirements to support mobilization and deployment are identified to be included in the Fort Dix MOBTDA.

(8) Prepare internal SOP's and related documents to support the mobilization mission ensuring that all actions required by FORSCOM, First U.S. Army and other directives are included.

b. Specific Staff Responsibilities:

(1) FPD. Force Projection Directorate is the executive agent for planning and execution of mobilization and deployment mission for Fort Dix.

(2) FPD, SMD.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(a) Prepare installation mobilization plan. Revise and update as required and submit mobilization plan to FUSA for review and approval.

(b) Coordinate development of installation staff SOP's for mobilization and deployment execution.

(c) Functional officers for the MOBTDA will provide guidance and assistance in the preparation of the MOBTDA.

(d) Determine installation support requirements to perform the installation mobilization mission.

(e) Coordinate and conduct mobilization station planning conferences for RC units assigned to Fort Dix for mobilization.

(f) Prepare and distribute mobilization information packets to RC units assigned to Fort Dix for mobilization.

(g) Prepare a detailed reception plan for the arrival of mobilized RC units.

(h) Develop a chain of command for mobilized RC units while at Fort Dix. (See Annex A).

(i) Ensure that the installation command and staff are aware of Support Installation (SI) off post support requirements.

(j) Ensure that mobilizing units are aware of their advance party requirements. (See Tab A).

(k) Maintain files of Post-mobilization Training and Support Requirements (PTSR) and use requirements for mobilization planning. (Provide copies to installation Directorate/Special Staff as appropriate.)

(l) Responsible for basic mobilization plan plus Annexes A, C, R, U, V, AA and BB of the FDMP.

(m) Ensure that installation operations center personnel are trained to use the GCCS, MOBODEE, PCA SORTS and MOBLAS automated systems.

(n) Ensure the installation has a current deployment SOP or regulation.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

- (o) Coordinate and schedule validation committee meetings.
- (p) Recommend validation and deployment of units as required.
- (q) Ensure that required staging and marshaling areas are adequately planned.
- (3) Force Projection Directorate, Combat Readiness Division.
 - (a) Plan for allocation of training resources and facilities.
 - (b) Determine training ammunition requirements.
 - (c) Develop a system for coordinating and scheduling post M-day training.
 - (d) Determine post-mobilization requirements for special local schools, i.e., basic English and mathematics, foreign languages, CBR, PLL clerks, TAMMS clerks, SIDPERS clerks and others. Develop a concept to operate and support such schools.
 - (e) Coordinate basic load requirements for RC units with DOL.
 - (f) Coordinate medical/dental support with Medical Department Activities/Dental Activities (MEDDAC/DENTAC), West Point, NY.
 - (g) Responsible for Annex 0 of the Fort Dix Mobilization Plan.
- (4) Force Projection Directorate, Aviation Detachment. Coordinate incoming and outgoing flights.
- (5) Force Projection Directorate, Strategic Mobility Division, Security Section.
 - (a) Ensure COMSEC accounts are established and that authorized COMSEC material is on hand or requisitioned.
 - (b) Ensure that a capability exists to provide mobilized units with current intelligence upon arrival at Fort Dix.
 - (c) Disseminate intelligence threat information to mobilizing RC units.
 - (d) Responsible for Annex B and L of the Fort Dix Mobilization Plan.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(6) Directorate of Logistics (DOL):

(a) Coordinate with RC units, within AR 5-9 area of responsibility, for convoy support enroute from units home station to Fort Dix or to designated mobilization station.

(b) Plan for the increased requirements for POL acquisition, storage, and distribution as projected from the PTSR.

(c) Plan for the increased requirements for Class I acquisition, storage and distribution.

(d) Plan for the expansion of service activities concerning operations of Troop Issue Subsistence Activity (TISA), food service, laundry, dry cleaning plant operations and graves registration.

(e) Provide logistical support to RC units mobilizing at this installation and units within the Fort Dix AR 5-9 area of responsibility as SI.

(f) Prepare to assume logistical support functions from AC units now providing installation support.

(g) Coordinate and maintain liaison with MTMC and MOBCON for unit movements.

(h) Prepare plans and coordinate for the operation of the A/DACG at McGuire AFB, the designated APOE's, IAW FORSCOM Reg 55-1 and Fort Dix Regulation 525-1.

(i) Plan and prepare to open marshaling area in the vicinity of Port of Howland Hook, NY and provide a Port Support Activity (PSA) to the Port of Howland Hook, NY IAW FORSCOM Reg 55-1 and Fort Dix Regulation 525-1.

(j) Responsible for Annex D of the Fort Dix Mobilization Plan.

(7) Directorate of Community and Family Activities (DCFA):

(a) Prepare to provide administrative management of community activities.

(b) Coordinate with the American Red Cross (ARC) to ensure adequate coverage is programmed to support both mobilization and deployment at Fort Dix.

(c) Ensure that a Family Assistance Plan is developed.

(d) Responsible for Annex T of the Fort Dix Mobilization Plan.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

- (e) Identify and assemble a Family Assistance Team on order.
- (f) Establish and operate a Family Assistance Center on order.
- (8) Military Personnel Directorate (MPD).
 - (a) Develop procedures for in-processing and accessing mobilized soldiers into the active Army.
 - (b) Develop procedures, schedule and conduct Soldier Readiness Processing (SRP).
 - (c) Develop a means to cross-level soldiers.
 - (d) Responsible for Annex E of the Fort Dix Mobilization Plan.
- (9) Public Affairs Officer (PAO).
 - (a) Plan to expand the capability of the public affairs office.
 - (b) Develop a plan for the use of PA resources mobilizing at Fort Dix.
 - (c) Plan to provide information support and serve as single point of contact for all news releases and contact with news media.
 - (d) Establish and operate a media center as required.
 - (e) Responsible for Annex F of the Fort Dix Mobilization Plan.
- (10) Directorate of Information Management (DOIM).
 - (a) Plan for utilization of existing communication resources and expansion requirements to support mobilization and deployment.
 - (b) Prepare plans for ADP support to units mobilizing at this installation.
 - (c) Plan for postal, duplicating and records management support for mobilization and deployment.
 - (d) Determine communications expansion requirements and ensure that support plans are developed.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(e) Ensure that sufficient communications frequencies are available to support RC units reporting to Fort Dix.

(f) Responsible for Annex K to the Fort Dix Mobilization Plan.

(11) Directorate of Resource Management (DRM).

(a) Prepare plans to provide funding guidance and accounting procedures for payment of expendable supplies and services.

(b) Prepare plans to provide support to RC units.

(c) Responsible for Annex M to the Fort Dix Mobilization Plan.

(d) Prepare plans and procedures for appointment of Class A Agent and the issue of their funds.

(e) Establish and operate a military pay section in support of mobilized soldiers.

(12) Regional Directorate of Public Works (RDPW):

(a) Prepare plans for renovation and/or expansion of facilities, utilities, engineering support and services to support mobilization and deployment of units from this installation.

(b) In coordination with the Army Corps of Engineers, develop the Installation Mobilization Master Plan.

(c) Coordinate blocking, bracing, packing, crating, and tie-down (BBPCT) material requirements with the Transportation Officer (DOL).

(d) Coordinate with TAG, New Jersey, for release of leased Federal Property, which will revert to federal control, use of equipment and supplies at that facility, and continued operation of MATES by STARC.

(e) Plan for obtaining non-industrial facilities (NIF) for mobilization.

(f) Prepare billeting plan and identify temporary shelter (tent city) areas.

(g) Responsible for Annex N of the Fort Dix Mobilization Plan.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(13) Directorate of Contracting (DOC).

(a) Prepare plans and procedures to provide acquisition support and services in support of mobilization and deployment.

(b) Responsible for Annex J to the Fort Dix Mobilization Plan.

(14) Staff Judge Advocate (SJA):

(a) Plan to provide legal guidance and support for mobilization and unit deployment with particular emphasis on the establishment of court-martial jurisdiction for mobilized RC units and personnel.

(b) Plan to provide legal guidance and support IAW the Fort Dix Force Protection OPLAN-97-008.

(c) Conduct a review of the Installation Mobilization Plan for legal sufficiencies.

(d) Responsible for Annex Q to the Fort Dix Mobilization Plan.

(15) DOD Police.

(a) Plan to provide military police support for mobilization to include physical security, traffic control and maintenance of law and order.

(b) Plan to establish and operate confinement facility.

(c) Responsible for Annex T to the Fort Dix Mobilization Plan.

(16) Chaplain.

(a) Prepare plans for the rapid expansion of religious service requirements during mobilization and deployment.

(b) Act as the Mobilization and Reserve Chaplain (MARCH) Coordinator.

(c) Plan to ensure all chaplaincy personnel are trained in the cultural aspects of the theater to which they are to be deployed.

(d) Responsible for Annex S to the Fort Dix Mobilization Plan.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(17) Force Projection Directorate, Strategic Mobility Division, NBC Section. Plan to support NBC operations IAW Appendices 1 and 2, Annex O to the Fort Dix Mobilization Plan.

(18) Civilian Personnel Advisory Committee (CPAC).

(a) Ensure that a job description is prepared for each MOBTDA position.

(b) Ensure preparations are made for the expeditious recruitment of civilian manpower to meet mobilization requirements.

(c) Ensure that key employees are kept informed of their responsibilities in executing the mobilization mission.

(d) Ensure arrangements are complete for training newly acquired civilians.

(e) Ensure that key essential positions are identified on the installation TDA and MOB TDA IAW AR 690-11.

(f) Responsible for Appendix 3 to Annex E of the Fort Dix Mobilization Plan.

(19) The Installation Inspector General (IG) Office:

(a) Review and update MOBTDA.

(b) Review Fort Dix Mobilization Plan.

(c) Identify potential topics for special assessment and outline plan to conduct these assessments.

(d) Responsible for Annex Y of the Fort Dix Mobilization Plan.

(20) The Installation Safety Director.

(a) Develop and implement Risk Management Procedures designed to manage accidental losses during mobilization.

(b) Responsible for development of Appendix 5 (Safety) to Annex E (Personnel and Administration).

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(21) The Installation Human Resources Office: Establish procedures and responsibilities to ensure adequate coverage and implementation of Equal Opportunity (EO) and Alcohol and Drug Abuse Prevention Control (ADAPCP) program.

(22) FPD, Education Center:

(a) Ensure the education program is ready to respond to short lead-time requirements.

(b) Review existing contractual arrangements to determine which contractors are capable of meeting the installation's anticipated needs.

(c) Review RC Unit Commander's requirements on English and foreign language training requirements contained in the Post-Mobilization Training and Support Requirements (PTSR).

(d) Ensure the MOBTDA and other resource documents adequately support the education program.

(e) Prepare for higher per capita participation rates (based on mobilization strength levels for personnel remaining at the installation four weeks or longer) in literacy training, and in English and foreign language training, especially in support of intelligence personnel.

(23) Protocol:

(a) Establish and operate a Visitor's Center.

(b) Conduct tours of Installation Mobilization and Deployment areas of operation for VIP visitors.

(c) Coordinate VIP visits with PAO and FPD, SMD EOC.

(d) Prepare, publish and disseminate to Command Group, PAO, FPD, SMD EOC VIP itineraries.

c. Coordinating Instructions:

(1) 1079th GSU:

(a) Assist in the preparation of the Fort Dix Mobilization Plan and Mobilization Planning Packets.

APPENDIX 1 (PRE-MOBILIZATION PLANNING) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(b) Participate in mobilization station conferences conducted by Fort Dix with RC units scheduled to mobilize at this installation.

(c) Conduct METL training IAW with Fort Dix METL Training Guidance and be prepared on order to mobilize and augment the Fort Dix staff.

(2) MEDDAC, West Point, NY:

(a) Plan to provide medical support as required to support mobilization.

(b) Act as liaison officer between Fort Dix and Medical Command (MEDCOM).

(c) Coordinate all hospital expansion requirements with RDPW.

(d) Plan to provide training for medical units mobilizing at this installation.

(e) Plan for the increased requirements for Class VIII – medical supply.

(f) Plan for health care to mobilized RC personnel.

(g) Responsible for Annex G, Medical Support of the Fort Dix Mobilization Plan.

(3) Dental Activities (DENTAC), West Point, NY:

(a) Plan for dental care to mobilized RC personnel.

(b) Responsible for input to Annex G, Fort Dix Mobilization Plan, concerning dental support.

TAB:

A - Mobilization Station Coordination Conference

TAB A (MOBILIZATION STATION COORDINATION CONFERENCE (MSCC)) TO
APPENDIX 1 (PRE-MOBILIZATION PLAN) TO ANNEX C (CONCEPT OF OPERATIONS)
TO FORT DIX MOBILIZATION PLAN

1. References: See Annex Z.
2. Purpose. To provide guidance and establish specific responsibilities for the planning, coordination and conduct of the FD MSCC.
3. General.
 - a. Reference 1a., requires mobilization stations to conduct, and RC units to attend, a MSCC at least once every three years.
 - b. Reference 1b., also has a separate requirement for RC unit commanders to visit their MOB station within nine months of assuming command or within six months of change of mobilization station assignment. Commanders, when possible, are encouraged to schedule their MOB station visit in conjunction with the MSCC.
4. Concept:
 - a. Due to the large number of RC units scheduled to mobilize at Fort Dix, the requirement can best be accomplished by conducting the MSCC quarterly. The mobilization conferences conducted at Fort Dix is a one-day conference (Saturday). Dates of the conferences are aligned with the GSU training calendar to provide mobilization training opportunities to 1079th GSU personnel. Conference will not be held during the month of December. At the request of a STARC/RSC, conferences can be scheduled to accommodate units, which cannot attend the scheduled conferences.
 - b. STARC/RSC will be provided a list of conference dates.
5. Objectives:
 - a. Provide RC units current information regarding mobilization and deployment planning.
 - b. Identify areas of mutual concern which require resolution.
 - c. Enhance two-way communication and feedback between the MOB station and RC units.
6. Execution: The MSCC will be conducted in the Command Conference Room by SMD, FPD and 1079th GSU personnel. The conference will consist of briefings, book reviews, and installation four. At the conclusion of the conference, a critique is provided for feedback to improve the content and quality of the MSCC.

TAB A (MOBILIZATION STATION COORDINATION CONFERENCE (MSCC)) TO
APPENDIX 1 (PRE-MOBILIZATION PLAN) TO ANNEX C (CONCEPT OF OPERATIONS)
TO FORT DIX MOBILIZATION PLAN

7. Responsibilities:

a. Strategic Mobility Division (SMD):

- (1) Plan, coordinate and conduct the MSCC to include administrative and logistical support.
- (2) Provide conference attendees a Mobilization Planning Packet, which includes annual mobilization station mailouts and reports.
- (3) Provide follow-up to issues and questions, which were not resolved during MSCC.
- (4) Provide conference attendees/unit commanders with Letter of Attendance/Letter of MOB Station Visit for Unit MOB file (sent thru command channels).
- (5) Provide conference attendees with printed copies of all briefing slides.

b. Fort Dix Staff Activities and TSB will provide briefings on Fort Dix mobilization mission.

c. STARC/RSC:

- (1) Schedule units to attend conference.
- (2) Insure conference attendees coordinate Admin/Log requirements with mobilization station.

8. Coordinating Instructions. The SMD will coordinate with installation staff and attending RC units for location, date, time, and additional information concerning the MSCC.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance, establish procedures and assign responsibilities for the execution of mobilization and deployment at Fort Dix, NJ.

2. TASKS.

a. All installation activities involved with supporting the mobilization and deployment process will:

(1) Execute Fort Dix Mobilization and Deployment Plan.

(2) Comply with procedures established in the Fort Dix Emergency Operations Center SOP as required.

(3) Comply with procedures established in the Fort Dix Mobilized Unit In-Processing Center (MUIC) SOP as required.

(4) Comply with requirements for task organizations IAW with Annex A, this plan.

b. Specific Staff Responsibilities:

(1) Force Projection Directorate (FPD) will:

(a) Notify the commander and staff of M-day or other contingency measures.

(b) Exercise tasking authority to execute mission requirements.

(c) Assemble the Emergency Action Team (EAT) at the direction of the Commander.

(2) Force Projection Directorate, Strategic Mobility Division will:

(a) Activate the Emergency Operations Center which will serve as the Fort Dix MUIC. (See Tab A).

(b) Activate the MUIC (Tab B).

(c) Request FUSA activate the CORE MAT.

(d) Activate portions or all of MOBTDA.

(e) In coordination with Mobilization Assistance Team (MAT), evaluate training status of mobilized units.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

- (f) Prepare daily SITREP.
 - (g) Accomplish the necessary MOBODEE reporting for mobilized units.
 - (h) Schedule and conduct validation process of deploying units.
 - (i) Coordinate on and off post schools for mobilized units with FPD, CRD.
 - (j) Coordinate ammunition requirements for training with DOL.
 - (k) Coordinate the use of simulators and other training devices with FPD, TSC.
 - (l) Schedule and conduct Installation Commander's daily briefing and mobilization and deployment briefings in the EOC Conference Room.
 - (m) Provide personnel for the MUIC operations as required.
- (3) Security Office, SMD, FPD:
- (a) Provide daily intelligence and weather forecast to the EOC.
 - (b) Provide a security representative to the EOC, SRP and MUIC.
 - (c) Provide Operations Security guidance and assistance to mobilizing units.
 - (d) Disseminate intelligence threat information to units.
 - (e) Assist units in obtaining necessary personnel security clearances.
 - (f) Advise units on classification procedures of documents/material and the proper storage of these documents and material.
 - (g) Ensure that automation security requirements are met in the operation of all computer systems.
 - (h) Ensure proper handling, storing, and safeguarding of communications security (COMSEC) material.
 - (i) Ensure units identify COMSEC equipment within the Defense Transportation System IAW FORSCOM Reg 55-1, Chapter 5.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(j) Ensure that a sufficient quantity of general planning maps are on hand for deploying units.

(k) Ensure that secure equipment is used to transmit classified information.

(4) SMD, NBC Office: Ensure that NBC support requirements are identified, operating procedures established, and personnel, training and logistical resources are available to effectively support and sustain NBC operations upon mobilization.

(5) 1079th GSU.

(a) On order, augment the existing installation staff.

(b) On order of the installation commander, establish an installation organization to which mobilizing units will be assigned. (See Annex A).

(c) On order, establish an Installation Support Battalion (ISB) to assist mobilizing units.

(6) Directorate of Logistics (DOL).

(a) Operate a Logistic Control Center (LCC).

(b) Provide a logistics representative, as required, to the EOC, SRP and MUIC.

(c) Participate in the validation process of deploying units.

(d) Institute the equipment and supplies portions of the Wartime Asset Redistribution Plan.

(e) Participate in mobilization and deployment briefings in the EOC or other locations as required.

(f) Designate a Unit Movement Coordinator (UMC) to assist RC unit commanders in preparation and submission of movement plans, Unit Movement Data (UMD) and related transportation documents.

(g) Provide support at marshaling areas to include control teams, dining facilities, and assistance in movements to SPOE.

(h) Process mobilized units requisitions as required.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(i) Request transportation for mobilizing units through the EOC Operations Officer.

(j) Support the POE.

(7) Director of Community and Family Activities (DCFA):

(a) Execute Family Assistance Plan.

(b) Coordinate with Family Assistance centers for mobilized units as appropriate.

(c) Provide personnel to the EOC, SRP and MUIC as required.

(8) Military Personnel Directorate (MPD).

(a) Responsible for coordination, scheduling and conducting the SRP. Installation directorates/special staff will support the SRP as required.

(b) Ensure mobilized service members are integrated into the Active Army.

(c) Ensure that units mobilized at sites other than mobilization stations, but within their AR 5-9 area of responsibility, have adequate administrative support.

(d) Ensure that mobilized personnel are entered into the SIDPERS database.

(e) Ensure that personnel records are transferred to appropriate records management activities at deployment.

(f) Provide personnel to the EOC, SRP and MUIC as required.

(9) Public Affairs Officer (PAO).

(a) Release mobilization information to the media IAW Army Regulation, local directives, and policy and guidance from higher authorities.

(b) Make arrangements to accommodate local news media.

(c) Participate in mobilization and deployment briefings.

(d) Expand the capability of the Public Affairs Office.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(e) Establish a Media Center.

(10) Installation Medical Coordinator (MEDDAC/DENTAC) will coordinate with West Point, NY to provide:

(a) Direct medical/dental support to mobilized and deploying units to include required immunizations.

(b) Assist the validation committee in determining readiness of deploying medical/dental units.

(c) Provide medical/dental personnel to the SRP and MUIC as required.

(11) Directorate of Information Management (DOIM):

(a) Expand communication/electronics support to Fort Dix and deploying units.

(b) Provide communications/electronics training assistance to deploying units.

(c) Provide COMSEC guidance to units.

(d) Participate in mobilization and deployment briefings.

(e) Provide automation support to mobilized and deploying units.

(f) Provide administrative services support to Fort Dix and mobilizing units.

(g) Provide postal support to mobilized and deploying units.

(h) Provide personnel to the EOC, MUIC and SRP as required.

(12) Directorate of Resource Management (DRM):

(a) Provide funding guidance and authorization to support mobilization and deployment operations.

(b) Participate in mobilization and deployment briefings.

(c) Finance.

APPENDIX 2 (POSTMOBILIZATION EXECUTION) TO ANNEX C CONCEPT OF OPERATIONS) TO FDMP

1. Establish and operate a military pay activity to support mobilized soldiers.
2. Provide funds to appointed class A Agents, IAW Annex J, this plan.
3. Provide a representative to the EOC/SRP/MUIC as required.
4. Participate in mobilization and deployment briefings.

(13) Regional Directorate of Public Works (RDPW):

- (a) Provide a representative, as required, to the EOC, SRP and MUIC.
- (b) House mobilizing RC units in accordance with RDPW billeting plan.
- (c) Assign motor pools and parking areas to mobilizing units.
- (d) Provide blocking, bracing, packing, crating and tie-down (BBPCT) materials to deploying units.
- (e) Participate in mobilization and deployment briefings.
- (f) Provide personnel to the EOC and MUIC as required.
- (g) Establish location to be used for POV impound lot.

(14) Directorate of Contracting (DOC):

- (a) Provide responsive acquisition support and services as required and/or requested.
- (b) Provide representative to the LCC, MUIC and EOC, as required.
- (c) Participate in mobilization and deployment briefing.

(15) Staff Judge Advocate (SJA):

- (a) Provide legal guidance and services to mobilizing and deploying units.
- (b) Participate in mobilization and deployment briefings.
- (c) Be prepared to conduct training as required for mobilizing units.

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(d) Provide a representative to the SRP.

(16) Department of Defense Police (DODP).

(a) Establish and operate an impoundment lot for POVs not disposed of by individuals deploying.

(b) Participate in mobilization and deployment briefings.

(c) Provide necessary security at Fort Dix.

(d) Establish and operate confinement facilities as required.

(e) Provide convoy escorts as required.

(17) Chaplain.

(a) Provide religious services.

(b) Coordinate, with MPD, the cross-leveling of Chaplains in accordance with Faith-Mix guidance.

(18) Inspector General (IG):

(a) Ensure continue full service IG capabilities to support mobilization and deployment in addition to normal BASEOPS function.

(b) Provide IG support for assigned, attached or OPCON units, soldiers and their dependents.

(c) Participate in mobilization and deployment briefing.

(19) Director of Civilian Personnel Advisory Center (CPAC).

(a) Recruit/hire personnel to support MOBTDA and vacant civilian positions.

(b) Participate in mobilization and deployment briefings.

(20) Safety:

APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

(a) Provide safety guidance to installation staff and commander during mobilization and deployment.

(b) Provide safety briefings to mobilizing units as required or requested.

(21) Human Resource Office.

(a) Place special emphasis on orientations for mobilized units which focus on local environments as well as deployment environments.

(b) Focus on education and awareness programs.

(c) Be prepared for a significant increase in urinalysis tracking.

(d) Monitor cross-leveling personnel actions to preclude unnecessary screening of units by gender or ethnic grouping.

(22) FPD, Education Center will:

(a) Provide an Education Center representative, as required, to the SRP.

(b) Inform mobilizing unit commanders and their soldiers on educational benefits.

(c) Assist mobilizing soldiers in preparing letters to their educational institutions informing them of their mobilization status.

(d) Provide the following: Counseling services, diagnostic and GED testing, English-as-a Second Language, on-post college programs, military testing programs, MOS related programs as directed, foreign language programs, learning resource center.

3. COORDINATING INSTRUCTIONS. The FUSA designated MAT will be OPCON to Fort Dix upon mobilization and will provide training support, analyze training requirements, review PTSR and provide recommendations for training of mobilized RC units. The MAT Chief will serve as a member of the Validation Committee and MAT Assister will accompany RC units during the evaluation process.

TAB:

A - Emergency Operations Center (EOC)

TAB A (EMERGENCY OPERATIONS CENTER) TO APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance, establish procedures and assign responsibilities for the operation of the Emergency Operations Center (EOC).

2. CONCEPT.

a. Upon declaration of mobilization, the EOC becomes the Fort Dix C3 for all actions concerning mobilized RC units and installation operations and will serve as the Installation MUIC.

b. SMD is the nucleus in the formation of the EOC. As the operation increases, an analysis of personnel requirements will be conducted to determine Fort Dix staffing requirements.

3. RESPONSIBILITIES.

a. Provide command group and installation staff MOBSTA date for arrival of mobilized RC units and are scheduled to arrive at Fort Dix.

b. Schedule date/gate and arrival time for mobilized units advanced party and main body.

c. Ensure MUIC is activated and prepared to receive RC unit advanced parties.

d. Schedule in accordance with MPD (SRP) orientation briefings for arrived RC mobilized units.

e. Ensure that PC-ASORTS and MOBODEE personnel are in contact with mobilizing and deploying units.

f. Prepare daily SITREPs.

g. Track unit progress/status towards validation for deployment.

h. Ensure all shortages are properly coordinated with the command group prior to forwarding to higher headquarters for resolution.

i. Ensure that deployment information is provided to the mobilized unit commander and the MAT.

j. Determine the feasibility of retaining mobilized RC units, who are located within commuting distance of Fort Dix, at their home station and meet requirements for deployment.

TAB A (EMERGENCY OPERATIONS CENTER) TO APPENDIX 2 (POST-MOBILIZATION EXECUTION) TO ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

- k. Ensure validation is completed within suspense dates.
 - l. Develop, coordinate and conduct mobilization and deployment briefings.
 - m. Implement procedures identified in the EOC SOP.
4. EXECUTION. Implement procedures contained in EOC SOP. (Published separately).



MAT DIX PROCESSING UNIT PROFILE



UNIT: _____ ALO: _____ UIC: _____

UNIT MISSION: _____

HOME STATION: _____

MOB STATION: _____

STARC/RSC: _____

SUPPORTING TSB: _____

MAT ASSISTER: _____

AS OF: _____

ALO: Organized Level of Organization



MAT DIX USR RECAPITULATION WORKSHEET



UNIT: _____ ALO: _____ UIC: _____

OVERALL UNIT RATING: _____

PERSONNEL RATING: P-_____ PERCENT RATING

Assigned Strength:		
Available Strength:		
Available MOSQ Strength:		
Available Senior Grade Strength:		

EQUIPMENT ON HAND RATING: S-_____ NUMBER PERCENT

LINs Rated 1:		
LINs Rated 2:		
LINs Rated 3:		
LINs Rated 4:		
Total LINs:		

EQUIPMENT SERVICEABILITY RATING: R-_____ PERCENT RATING

Aggregate On Hand Equipment Fully Mission Capable (ES):		
On Hand Pacing Item Equipment Fully Mission Capable (ES):		

TRAINING RATING: T-_____

DAYS TO TRAIN: _____



MPD PERSONNEL MOBILIZATION WORKSHEET



UNIT: _____ ALO: _____ UIC: _____

PERSONNEL RATING: P-_____

Number to
increase to
deploymen
rating level

	Warrant						
	Officers	Officers	E5-E9	E1-E4	Total	Percent	
Required:							
Authorized:							
Assigned:							
Available:							
Available MOSQ:							
Available Sr Grade:							

Assigned Not Available:

Available Not MOSQ:

War Stoppers:

C-6-E-3

TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN



MPD PERSONNEL VALIDATION STATUS



UNIT: _____ ALO: _____ UIC: _____

Date	Assigned	Deployable	Confirmed Nondeployable	Completed SRP	HIV	Inserts	Medical Evaluation	Dental	Mis

REMARKS:

TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN



DOL EQUIPMENT MOBILIZATION WORKSHEET



TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

UNIT: _____ ALO: _____ UIC: _____

EQUIPMENT RATING: S- _____

of Lines which must be filled to obtain a deployment rating: _____ Number to
Increase to deploy-

Line Item No.	Description	Required	Authorized	On Hand	ment rating level

War Stoppers:



MAT DIX TRAINING MOBILIZATION WORKSHEET



TRAINING RATING: T-_____

	Available	Commander Estimate	Assister Estimate
Training Days with Equipment:			
Training Days without Equipment:			
Total Available Training Days:			
Total Required Training Days:			

War Stopping Training Requirements:

Event	Priority	Days	Resources Required (Space, Equip, Trainers)

Other Training Requirements:

Event	Priority	Days	Resources Required (Space, Equip, Trainers)



MPD
PERSONNEL ISSUES
WORKING PAPER



UNIT: _____ ALO: _____ UIC: _____

Issue	Date First Raised	Activity Tasked to Resolve	Status	Date Resolved

TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN



DOL LOGISTICAL ISSUES

WORKING PAPER



UNIT: _____ ALO: _____ UIC: _____

Issue	Date First Raised	Activity Tasked to Resolve	Status	Date Resolved

WORKING PAPER

TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN



MAT DIX TRAINING ISSUES

WORKING PAPER



UNIT: _____ ALO: _____ UIC: _____

Issue	Date First Raised	Activity Tasked to Resolve	Status	Date Resolved

WORKING PAPER

TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN



MAT DIX TRAINING READINESS IMPROVEMENT STRATEGY

WORKING PAPER



TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

Unit:		STARC/RSC			
MAT As s i s t e r:		Phone Number:			
Task Number	Description	Priority	Date Scheduled	Training Validated (Yes/No)	Validated By

C-6-E-10

WORKING PAPER



MAT DIX TRAINING ASSESSMENT CHECKLIST

WORKING PAPER



TAB E (UNIT VALIDATION WORKSHEETS) TO APPENDIX 6 (VALIDATION) TO
ANNEX C (CONCEPT OF OPERATIONS) TO FORT DIX MOBILIZATION PLAN

Unit:		STARC/RSC			
MAT As s i s t e r:		Phone Number:			
T a s k N u m b e r	D e s c r i p t i o n	P r i o r i t y	D a t e S c h e d u l e d	T r a i n i n g V a l i d a t e d (Y e s / N o)	V a l i d a t e d B y

WORKING PAPER

C-6-E-11

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. REFERENCES. ANNEX BB

2. GENERAL.

a. Purpose. To prescribe the policies and procedures to be utilized by the Directorate of Logistics (DOL) in preparation for an orderly and accelerated expansion of peacetime activities in support of mobilizing Reserve Component units.

b. Assumptions.

(1) All current automated systems for logistical support operations being utilized in peacetime will be utilized throughout any mobilization.

(2) Mobilization Planning Packet data will be evaluated for accuracy at the MS RC Commander's Mobilization Conference.

(3) DOL will staff representatives at the Reception Control Center (RCC), to conduct a complete screening, IAW ANNEX G, FORSCOM Reg 500-3-3 (RCUCH), of unit logistical documentation to identify shortages, excesses and validate requirements which includes the Post Mobilization Training Support Requirements (PTSR).

(4) DOL will staff a representative in the EOC, Bldg 5435. This representative will insure that logistical matters are directed to the proper division. The representative will be in direct contact with the Force Projection Directorate (FPD) to facilitate rapid dissemination of new orders and/or requirements.

(5) DOL will provide comprehensive logistical assistance to RC Units as a Support Installation IAW AR 5-9.

(6) The Logistical Control Center (LCC) will establish an incoming orders log to insure orderly compilation of orders.

(7) Upon activation of the MOBTDA, the 1079th GSU will augment the installation organization.

(8) Priorities for distribution of supplies, services, material and equipment will be IAW the unit Force Activity Designator (FAD) and the deployment schedule.

(9) DOL will ensure MOB TDA requirements are adequate to support expanded mission requirements.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(10) Logistical requirements are calculated from the PTSR at the RCC. DOL will update the FPD at the completion of each unit processing.

(11) The Plans, Operations and Services Division (PO&S), DOL will:

- (a) Act as the DOL POC for mobilization issues.
- (b) Maintain Annex D and update annually or as required.
- (c) Maintain updates to the Mobilization Planning Packet.
- (d) Process Equipment Readiness Reports, Material Status Reports and maintain current status regarding unit equipment readiness.
- (e) RC Unit Commanders will be briefed on logistical requirements for mobilization on a quarterly basis.
- (f) Review and analyze unit logistical files (PTSR and Mob Planning Packet) on a triennial basis and can provide the same review upon request by the unit.
- (g) Coordinate with FPD for future arrival dates and times of the Advance parties and main bodies.

3. MATERIAL MANAGEMENT

a. Purpose: To provide guidance, procedures and outline responsibilities of the supply division upon mobilization.

b. Assumptions: This paragraph applies to all classes of supply during mobilization.

c. Mission:

(1) The Supply Division is responsible for all classes of supply except Class VIII. Upon mobilization the division chief will ensure that initial supply support and necessary coordination is available immediately.

(2) The Chief, Customer Assistance Section, will operate the SCC located at Bldg 5418. All requisitions for supplies and services will be directed through the SCC for action.

(a) The Customer Assistance Section will provide assistance for units and activities in solving problems and situations regarding the supply system including items pertaining to PLL and ASL. It also assists customers in obtaining material affecting material readiness and provides a monthly due-out reconciliation.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(b) Units with established DODAAC accounts on SARSS would continue to requisition within their individual FAD authorization level. Units requesting initial support with Ft Dix will coordinate to establish their DODAAC account with the SCC to establish their accounts.

(c) Unit commanders, upon arrival to the MS, will provide to the Chief, Customer Assistance Section, a current copy of the Small Arms Serialization Program (SASP) and Continuing Balance System Expanded (CBS-X). These files will be maintained there.

(d) A reconciliation of unit supply records with the Stock Control Activity (SCA) is performed on a monthly basis. A special instruction LOI is furnished with each reconciliation to the units/activities supported by the SCA on updating procedures.

(e) Procedures for obtaining an Accounting Processing Code (APC) plus the MS DODAAC. An APC is required to pinpoint the appropriate cost area and must be utilized to complete preparation of supply requests submitted to the supporting supply activity at the MS. The Comptroller at the MS will assign an APC.

4. LOGISTICS ASSET REDISTRIBUTION

a. Purpose: To establish policies and procedures for the decentralized management of equipment upon mobilization.

b. Assumptions: This paragraph is designed to assist mobilizing units and the MS staff in the area of redistribution of equipment assets during all levels of mobilization.

c. Mission:

(1) The MS is the focal point for execution of equipment redistribution. The installation will plan for and execute equipment redistribution as directed by the CONUSA or FORSCOM.

(2) The mobilizing units will report to the MS with all their unfilled requirements and any excesses. All excesses not cross-leveled will be brought to the MS.

(3) Equipment is redistributed to fill ERC A shortages and at the AA level.

(4) There will be recipients and donors and each has an assigned priority established according to total Army requirements.

(5) All donor equipment is pooled at the MS and redistributed from that pool to recipients as needed. Redistribution is accomplished from MS to UIC.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(6) The planned required, which is calculated for every LIN based on fill and safety levels, is filled IAW the recipient's priority and the supply source for equipment beyond the capability of the MS will be determined by FUSA/FORSCOM.

d. Responsibilities:

(1) FORSCOM prepares the equipment redistribution plan and advises the CONUSA and MS that the plan will be available on the DARMS and provides the time frames for DARMS user access.

(2) CONUSA will review the plan and make it available on DARMS. It will also pass on any information concerning the plan to the users. CONUSA is responsible for ensuring all users receive the necessary information.

(3) MS will:

(a) Review the plan and provide each unit all necessary information to determine if on-hand and required quantities are correct. This will be done at the LCC.

(b) Assist the unit in correcting any system database information if discrepancies are found.

e. Execution:

(1) Required - will be changed at CONUSA or MS only. The purpose of this item is to identify the planned required level for a specific LIN with a specific UIC.

(2) CONUSA will change required only when a force structure decision is made at FORSCOM and the CONUSA is notified to input the changes within their area.

(3) The MS will adjust required in the following instances:

(a) Decrease when a unit can be validated with a lesser quantity of equipment.

(b) Increase when a greater quantity of equipment is required to validate the unit.

(4) Freeze/unfreeze will be done at the MS only. This is based on the MS decision concerning validation of the unit and must be controlled by the MS.

(5) ERC and OH will be changed by the MS. The MS of each unit knows this information. MS changes must reflect only their specific units.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(6) The MS will execute the plan when advised by the CONUSA/FORSCOM and complete the following:

(a) Input the following data to update the OH column to reflect serviceable equipment actually on-hand and change ERC for LINs as appropriate.

(b) Determine if units are able to validate and freeze unit equipment to insure equipment due in from other MS will be shipped. If equipment does not meet unit MS then the equipment gets rerouted to the POE to meet unit before RTMDIR or sent to the theater.

(c) Change requirements column when units require either more or less equipment for validation.

(d) Coordinate with MS MPD concerning equipment and personnel interface. Surface unsolvable problems to CONUSA.

(e) Make a determination concerning the substitution of items for other items within the MS. When equipment is being sent to another MS, the original LIN item must be sent and not a substitute unless directed otherwise.

(f) Equipment identified as Preposition War Reserve material Stocks (PWRMS) will be shipped as directed. Gaining UIC as Theater War Reserves will identify this.

(g) Equipment identified by a unit UIC or training base UIC and MS code which has been frozen will be shipped IAW the receiving MS instructions.

(h) Report to CONUSA daily concerning equipment status to be shipped.

(7) Supply Division will follow procedures to track the following SARSS supply transactions:

(a) Unit turn-in of excess equipment.

(b) Issues to unit from assets available at MS.

(c) Receipts and issues of directed shipments from sources outside the MS.

(d) Shipments of items to another MS, as directed by CONUSA/FORSCOM.

5. EQUIPMENT READINESS.

a. Purpose: To provide guidance and procedures for units and activities in obtaining Direct and General Support Maintenance services.

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ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

b. Assumptions: Applicable to all units and activities logistically supported by the Maintenance Division (IMMA), DOL, Fort Dix during pre- and post-mobilization.

(1) Mission: The mission of the Installation Material Maintenance Activity (IMMA) is to provide direct/general support (DS/GS) maintenance and repair, technical assistance, overflow maintenance to the GS level, maintenance to automotive, weapons, electronics, office machines, chemical, special purpose, furniture, clothing and textile, floor buffers and MHE.

(2) Execution:

(a) Units arriving at MS will report to the LCC for maintenance coordination.

(b) Current maintenance operations and hours of operation will be expanded to meet the increased DS/GS maintenance support workload.

(c) MS will assign/provide support during movement to MS and will provide on-site maintenance at the POE.

(d) IMMA (Bldg 4429) will defer maintenance on equipment when a piece of equipment is still capable of performing its mission in the unit until such time as a MWO or repair parts are received by the Maintenance Division. Equipment may also be deferred and retained at the using unit on Non-mission capable status until parts are received. This offers access for organizational maintenance to preclude deterioration and pilferage.

(e) Vehicles must meet certain acceptance standards prior to acceptance by the division. These can be found in the IMMA external SOP, para 2h, pg. 9-10.

(f) Modification Work Orders:

1. Upon receipt of a DAMWO, requiring application at the support level, the unit should submit a job order to Maintenance Division requesting application of the MWO.

2. MWOs applicable for several like items of equipment will normally be accepted with ten items with the same NSN per one job order.

(g) Cannibalization Point: The Cannibalization Point for Ft Dix will be located at the Maintenance Division, Bldg 4436. Coordination must be made through the Maintenance Division, ext 3071.

(h) Warranty Service:

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ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. All requests for warranty service for tactical and combat vehicles will be processed through the Warranty Office, Bldg 4429, ext 4964.

2. All other items supported by the Maintenance Division that have manufacturer warranties will be processed through the division. Detailed instructions can be found in IMMA External SOP, Section IV.

(i) Army Oil Analysis Program (AOAP). The Installation AOAP Program Monitor/Coordinator serves as the primary POC for all matters pertaining to the AOAP.

1. Maintain records of the level of participation by each unit.

2. Provides unit commander with a copy of AOAP findings within three working days. Conducts follow-up visits to units found unsatisfactory within 30 days of the current visit.

(j) Maintenance Service Contract:

1. Those items, which cannot be maintained through a maintenance, service contract. Maintenance service contracts are funded and administratively monitored by the division.

2. Maintenance service contracts must be specifically requested in writing, annually for each piece of equipment. Unit specific requirements can be handled on an individual basis. Detailed information reference maintenance service contracts can be found in Section VI, IMMA External SOP.

(k) Provides Joint Inspection support for equipment being airlifted through McGuire AFB.

6. SERVICES.

a. Purpose: To provide guidance, procedures, and outline the responsibilities of the Food Service, Laundry, Central, Issue Facility, Ammunition Supply Point, Clothing Initial Issue Point, Paperclips, Inc (SSSC) and Troop Issue Subsistence Activity (TISA).

b. Assumptions: This plan is designed to support mobilization as defined in FORSCOM Reg 500-3-1. The Plans, Operations and Services Division (PO&S) in conjunction with the 1079th GSU will activate the LCC in Bldg 5418.

c. Mission:

(1) The Plans, Operations and Services Division (PO&S) of the Directorate of Logistics (DOL) is responsible for the activities outlined in paragraph 6.0. above.

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ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(2) Located in Bldg 5418, 2nd Floor.

(3) Operate the Logistics Cell at the RCC upon activation.

(4) Supervise, coordinate and execute the Port Support Activity.

(5) Supervise, coordinate and execute the Arrival/Departure Airfield Control Group (A/DACG).

(6) Installation Consolidated Property Book (ICPBO), Bldg 5418 is responsible for prescribing procedures for requesting, receiving, safeguarding, turn-in, and accountability of supplies and equipment by hand receipt holders supported by this activity.

(a) Detailed procedures for requesting supplies and equipment are found in the ICPBO External SOP dtd 1 May 97. This includes Expendable/Non-expendable and Durable items, Ammo, Subscriptions and Memberships, ADPE, Hand tools not stocked at Paperclips, Inc., Hand Tools/Controlled Items from Paperclips, Inc., Dining Facility Items, Drapes, Safety Glasses, Computer Diskettes, Books and Pamphlets, and Maintenance Contracts.

(b) Requests for Automated Data Processing Equipment/Word Processing Equipment (ADPE/WPE) will be submitted to the Directorate of Information Management (DOIM) and the equipment will be accounted for on hand receipt from the DOIM PBO.

(c) Requests for Ammunition/Turn-in will be submitted on DA Form 581 at least 10 days prior to pick-up. Pick-up and turn-in of ammunition and explosives is the responsibility of the requesting activity. A copy of the DA Form 581, indicating residue turn-in will be turned-in to PBO within 3 days of completing the firing mission.

(d) Plan for supporting MPD with required resources for mortuary affairs and graves registration. Support would require a contracted refrigeration truck, pre-positioned requisitions for caskets, Bags, body, polyvinyl and MHE. These would be forwarded as needed.

7. MOVEMENTS.

a. Purpose: To provide guidance, procedures, and responsibilities for movement planning and implementing instructions with the Transportation Division to support mobilizing RC units.

b. Assumptions: Upon mobilization, the Transportation Division will activate the Transportation Control Center (TCC) at Bldg 5139, which will consist of a Movements Branch and Transportation Motor Pool (TMP) Operation, Bldg 5389 and will operate on a 24 hour basis.

These personnel have expertise in unit movement concept and planning, transportation, operating agency support, TMP operations, clearance authority, and general transportation supervision.

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ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

c. Mission:

(1) Establish policies and procedures to support the transportation requirements for RC units in assigned area of responsibility identified in AR 5-9.

(2) Provide transportation logistical support for units mobilizing at Fort Dix, NJ.

(3) Ensure adequate personnel and equipment is available to receive and process RC units at Fort Dix. Conduct pre-deployment training to include unit movement deployment planning and TCACCIS updating as required to ensure timely deployment from Fort Dix to POE.

(4) Provide comprehensive detailed instructions to RC units in the area of transportation with regard to planning, implementing instructions, schedules and movements. This includes POCs at the POE and at Fort Dix.

(5) Maintain liaison with RC units to ensure actions required upon mobilization are instituted prior to unit arriving at MS.

8. CONTRACTING. The extent of the DOL support for units needing contractor support is as follows:

a. Fort Dix as outlined in AR 5-9 must support the unit.

b. The unit PBO will coordinate with the Installation ICPBO, Bldg 5418, to validate the requirement. If the requirement is valid, the request will be submitted to the Directorate of Contracting (DOC).

c. Units not supported by Fort Dix must submit their requirement directly to DOC.

9. SUPPORT AGREEMENTS.

a. The Joint Interservice Regional Support Group/Defense Regional Interservice Support (JIRSG/DRIS) office in Bldg 5418 is the support agreement agency on Fort Dix.

b. Existing support agreements will be reviewed upon notification of mobilization to determine termination date if any.

c. DOL will be responsible for developing, updating and reviewing logistical support agreements.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

10. LOCAL CONTRACTOR SUPPORT: Local contractor support is a Directorate of Contracting (DOC) function. The requirements may come from various activities however DOC is the action agent.

11. AMC LOGISTICS ASSISTANCE: The DOL will request assistance from the AMC LOA in the event of equipment readiness problems arise, i.e., unique or new equipment situations.

12. TEST MEASUREMENT AND DIAGNOSTIC EQUIPMENT (TMDE – Calibration)

a. Purpose: To provide guidance, establish procedures and assign responsibilities for the TMDE program.

b. Verification of unit calibration requirements will be accomplished with the advance party screening at the RCC.

c. The TMDE, Calibration Team, Bldg 2114 will complete items requiring periodic calibration IAW TB 43-180.

d. The extent of the installation maintenance division's calibration is limited to load testing of slings and hoists.

13. ARMY AIR FORCE EXCHANGE SERVICE (AAFES).

a. Purpose: To provide guidance for the expansion of Army and Air Force Exchange service support by the McGuire-Fort Dix Exchange and by directly operated activities of Army and Air Force Exchange Service (AAFES) upon mobilization and post-mobilization.

b. Scope: This plan is designed to support mobilization as defined in FORSCOM Reg 500-3-1, however, it may be implemented in part for situations involving less than full mobilization.

c. Mission:

(1) Army and Air Force Exchange Service (AAFES). AAFES is a joint command of the United States Army and the United States Air Force. The position of Commander, AAFES, alternates between the Army and the Air Force normally at three-year intervals. The Commander exercises direct operational control over the General Manager (GM) at Fort Dix and all AAFES facilities existing or to be established. The GM will represent AAFES in all matters pertaining to the exchange at those locations. The Main Store Manager/Fort Dix, will be in charge in the absence of the GM/Fort Dix. For the purpose of this appendix, the GM, Fort Dix Exchange is designated as the single Point of Contact (POC) to coordinate all actions under the appendix and the Mobilization Plan pertaining to the exchange.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(2) The exchange will expand service by a number of actions:

(a) Open branches in facilities provided by the Post Commander, Fort Dix, in the National Guard area or other designated areas in the Fort Dix region.

(b) Extend hours of operation in existing branches of Fort Dix as appropriate.

(c) Hire additional sales personnel to meet expanded operations.

(3) Based upon the installation population forecast and other mobilization guidance, AAFES considers support to active duty military personnel and those personnel being mobilized as its most critical area of concern during the first few weeks of mobilization. Present facilities and equipment are considered adequate for major mobilization support after changes to operating schedules to increase hours of operation are accomplished. However, if billeting capacity is exceeded and expedient facilities are used to house mobilized forces, then similar facilities will be designated for AAFES use in each area where these facilities are established. Although some staffing turmoil can be expected, dependent personnel and the local economy should be able to support an immediate hire of necessary extra personnel, which will be adequate to satisfy mobilization and post-mobilization requirements.

(4) The availability of increased services and merchandise offerings may present some initial shortfalls. It is expected that extended hours of operation, restriction of certain facilities to active duty military personnel and rationing, if necessary, will minimize adverse impact on merchandise stocks until resupply reaches mobilization levels.

(5) The General Manager, Fort Dix is responsible for:

(a) Management of the Army Military Clothing Sales Stores (MCSS). This support will be provided IAW Para 8 (Support Agreements) to the Memorandum of Understanding between the Department of the Army and the Army and Air Force Exchange Service, Subject: Transfer of the Operation and Management of the Army Military Clothing Sales Stores World Wide.

1. AAFES will provide, thorough the MCSS, cash and authorized reimbursable sales support to Individual Ready Reservist (IRR), retirees, and Reserve Component units. Authorized items are listed in Chapter 2, CTA 50-900, Parts A and B (MOB Column). Stock availability may be limited.

2. Requests for increased stocks of issue items will be submitted through normal ordering channels, based on the number of personnel to be supported, items to be issued/sold, and priorities for requisitioning furnished by the Commander, Fort Dix.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

3. Stock levels of AAFES owned uniform items in the MCSS will be increased.

4. In the event the MCSS activities at Fort Dix are inadequate to meet the mobilization requirements, AAFES will activate additional sales and reimbursable sales support operations in facilities provided by the Commander, Fort Dix.

5. During mobilization, stock fund assets on-hand in the MCSS, described as “inventory with agent”, could be withdrawn from the store by the Army to be unified in support of such mobilization. Should this occur, the MCSS would not be reopened until replenishments are received.

(b) Expanding retail and service capability to meet mobilization requirements. To accomplish this, the General Manager will:

1. Extend operating hours of existing facilities.

2. Restrict patronage to active duty military personnel in certain stores, as directed by the Commander, Fort Dix.

3. Ration retail items to ensure adequate, equitable distribution of stocks of exchange merchandise, as directed by the Commander, Fort Dix.

4. Open emergency branches in facilities to be provided by the Cdr, Fort Dix.

5. Activate mobile exchanges.

6. Activate additional food and service activities such as barber shops, tailors, laundry and dry cleaners, etc., close to retail activities and in the same building if possible. If not possible, mobile home shells or similar temporary structures should be used, parked near the retail store.

7. Expand vending and service contracts.

8. Plan and request three (3) 16mm films/video tapes per week for troop training area showings.

9. Request emergency purchase of necessary retail, food service fixtures. Equipment to start up newly activated branches may be Class C, which are fixtures manufactured locally (on site) from available materials. These will be improved as the situation permits. Cash registers of all types will be used if available. If not, calculators and cash boxes will be substituted.

ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

10. Request sufficient power, water, and sewage from the installation to operate any additional facilities established.

11. Request additional freeze and chill storage space, as required, to accommodate food service expansion.

12. Stock newly activated branches using the approved Tactical Field Exchange (TFE) stock assortment in ESR 804 as the basic branch stock structure. Additional merchandise items will be added as available and as space permits.

13. Adjust stocks as necessary to add more direct troop items. Since it is considered that the majority of dependents will remain in the area, very little reduction of dependent type items can be expected.

14. Submit immediate request to AAFES Distribution Region (ADR) and the San Daniels Distribution Center (DDDC) for increased stocks of essential personal health items.

15. Maintain back-up merchandise stock to resupply newly activated branches. Facilities to be provided by Commander, Fort Dix.

16. Request additional vehicles as necessary.

17. Train newly hired personnel by using accelerated OJT to familiarize them with the basic essentials of operations. As soon as all branches are operational, additional training will be given.

18. Request assignment, of Universal Annual (UA) personnel to TDY from SEER to function as temporary branch managers.

19. Request emergency assistance, if required, from local command for military personnel, rough terrain forklifts, flatbed trucks, etc., as necessary for emergency activation, etc.

(6) The Commander, Fort Dix, will through the annotated staff element:

(a) Provide advance notification to AAFES of personnel to be supported and, for MCSS operations, items to be issued/sold (FPD).

(b) Provide appropriate priority project codes to be used in requisitioning required DPSC items for the MCSS (DOL).

(c) Provide all necessary buildings or appropriate temporary facilities, such as foam domes, trailers, mobile home shells, emergency tentage, or similar, to those required additional exchange activities (DPW/DOL).

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ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(d) Provide all necessary heat, water, air conditioning, power, sewage and other required services/utilities for the new facilities (DPW).

(e) Provide additional facilities for MCSS use when exiting facilities are inadequate, and provide all necessary utilities/services (DPW).

(f) Establish policies to restrict patronage to active duty military personnel in certain troop area stores, if required (DCFA).

(g) Establish policies and procedures to ration retail items to insure adequate, equitable distribution of stocks of exchange merchandise, if required (DCFA).

(h) Provide emergency assistance to the exchange consisting of military personnel, rough terrain forklifts, flat bed trucks, etc, as necessary.(FPD).

(i) Military Clothing Sales Store (MCSS) provides a clothing sales outlet for the issue and sale of personal and designated organizational clothing and equipment for both active and retired military personnel. The MCSS requests, receives and stores personal clothing, including special measurement items and footwear. The MCSS performs fittings and makes alterations and exchanges of clothing items. The MCSS maintains such records as are prescribed and makes disposition of funds. Upon mobilization, authorizations, requirements, and instructions for bulk issue of personal clothing will be issued.

APPENDICES:

- 1 - Material Management
- 2 - Services
- 3 – Transportation
- 4 – Contracting

APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D (LOGISTICS) TO FORT DIX
MOBILIZATION PLAN

This appendix will provide more detailed information regarding the specified classes of supply.

See specific TAB for further information and guidance.

TABS:

- A - CLASS I
- B - CLASS II
- C - CLASS III
- D - CLASS IV
- E - CLASS V
- F - CLASS VI
- G - CLASS VII
- H - CLASS VIII
- I - CLASS IX
- J - CLASS X

D-1-1

TAB A (CLASS I) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS I - Subsistence

1. The Troop Issue Subsistence Activity (TISA) manages and coordinates actions to insure uninterrupted supply of subsistence to dining facilities for authorized customers. It is responsible for the timely preparation and submission of required subsistence documentation, to include maintaining Army Ration Credit System data, requisitioning, local purchases, pricing and preparing and maintaining required accounting records and reports.
2. IAW FORSCOM Reg 700-2, Chap 4, para 4-4, (a)(7), five (5) days of combat rations (MRE-basic load) will be available from contingency stocks at Fort Dix that have been designated to support mobilizing units. Requisitions will be submitted for any shortfall of rations, to include MREs, upon notification of mobilization. Emergency requirements will be submitted directly to the Commander, Defense Personnel Support Center, Philadelphia, PA, IAW AR 30-7. Normal operating stock will be used to support units arriving for which "A" rations may not be available. RC units mobilized at HS will follow the established subsistence procurement chain of supply.
3. TISA will operate the Field Ration Issue System (FRIS). Individuals will present signature card, DD Form 577 and either DA 3161 or 3294-R, which have been properly authenticated prior to pick-up of items. Operating hours during mobilization will be as required on a 7 day workweek. Beyond normal duty hours will be coordinated and approved by the Chief, Plans, Operations and Services Division, DOL.
4. Vendor delivered items must be coordinated with TISA and requires 48 hours advance notification. Units operating under FRIS will submit DA Form 3294-R (signed by unit Cdr) a minimum of 48 hours or the earliest possible time prior to pick-up date. The unit will present DD Form 577 at the time of ration pick-up. Rations will be picked up by units at TISA warehouse, Bldg 3140 (perishable) and Bldg 3136 A/B (non-perishable). Rations will be issued on a 3-2-2 cycle. Units not having the capability to pick-up rations must make arrangements with TISA for delivery. TISA locations are Bldg 3136 A/B for dry storage and Bldg 3140 for cold storage and ice. Prior submission of requests for subsistence items Food Service personnel will have instructed the unit as to the method of subsisting.
5. The TISA office is located in Bldg 5418, Room 229.

D-1-A-1

TAB B (CLASS II) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS II - Expendable/Consumables and Personal Clothing:

1. All authorized requests for Class II items of equipment and supplies will be submitted to the SCC at MS. The SCC will prioritize all requisitions and issues made IAW assigned priority. All requests will be submitted utilizing DA Form 2765/2765-1 as applicable IAW AR 710-2 and DA PAM 710-2-1.
2. All units WILL insure that prior to movement to the MS that all OCIE as authorized by CTA 50-900 is on-hand or on request from the supporting SI/USPFO. Fort Dix will not preposition mobilization stock. Adequate resources exist with the MCSS, activating CIIP, and/or CIF to meet demand. However, if larger quantities are needed then immediate requisition to DPSC will be executed. Direct exchange items should have been accomplished at HS.
3. The unit commander will fill IRR/IMA shortages primarily from AMCSS utilizing the DA Form 3078.

D-1-B-1

TAB C (CLASS III) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS III - Petroleum, Oil and Lubricants

1. Bulk fuels will be requisitioned and dispensed by the POL Branch of the Supply Division. Units must have an LOA in hand, a completed DA Form 2765-1 and a completed DA Form 1687 prior to any bulk fuels being drawn. Lubrication oil requisitions will require a DA Form 2765-1 and DA 1687.
2. Packaged POL products will be requisitioned by the unit from the SCC utilizing DA Form 2765-1. Warehouse locations of packaged POL products will be given at the time of requisition at the SCC.
3. Locations for bulk storage of diesel and MOGAS will be given at the time of requisition.
4. The dispensing station located on Fort Dix, Bldg 3164, will be operational on a 24-hour basis during mobilization.
5. Fuel requirements for airfield operations will be accomplished by mobile POL resources.
6. A POL SOP is available from Chief, POL Branch, DOL Division, Bldg 3185.

D-1-C-1

TAB D (CLASS IV) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS IV - Construction and Barrier Materials

1. Building type construction material is a requirement the SCC will direct to the DPW for execution and fulfillment.
2. Barrier type material (razor tape, concertina wire, etc.) will be resourced through the SCC. Initial sources would come from contingency stocks (if available) and if none exist then normal requisition procedures would be followed.
3. The unit should have this resource requirement planned and requisition forms ready to be executed upon arrival at the MS.

D-1-D-1

TAB E (CLASS V) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS V - Ammunition

1. Requisition and issuance of ammunition and pyrotechnics will be IAW FORSCOM Regulation 700-3.
2. Requirements for Class V basic load will be computed on Unit Basic Load Computation (FORSCOM Form 149R) or the Ammunition Basic Load Computation System (ABLCS) and requirements submitted IAW procedures outlined in Chap 2, FORSCOM Reg 700-3.
3. Fort Dix will requisition for installation storage as deployable TAT, ammunition as follows:
.45 for pistol and submachinegun, 9mm, .38 cal, 12 gauge shotshell, 7.62mm, 5.56mm and 7.62mm Match for sniper systems.
4. Training ammunition requirements will be forecasted through CRD prior to submitting requests (DA 581) to the Ammunition Supply Point (ASP).
5. A completed DA Form 1687 with appointing orders must be current at the time of transaction.

D-1-E-1

TAB F (CLASS VI) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS VI - Personal Demand Items

1. Class VI items at MS will be an individual purchase requirement at the main exchange or annexes.
2. For further information on AAFES responsibilities see Para 13 (AAFES).

D-1-F-1

TAB G (CLASS VII) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS VII - Major End Items

1. Prior to arriving at MS all units mobilizing will have exhausted all possible means to fill shortages at HS through cross-leveling with parent Headquarters/USPFO.
2. MS will attempt to cross-level at various levels from local to FORSCOM to fill the necessary shortages.
3. MS will make verification of items for in-country acceptance. The theater commander will make the final decision on whether to accept a unit with current type equipment, wait for new equipment and training or whether a substitute is sufficient for deployment.
4. If the unit deploys prior to receiving requisitioned items the DODAAC will be changed to reflect the new address and the depot will be notified as to the change. The equipment will then be shipped to theater.

D-1-G-1

TAB H (CLASS VIII) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS VIII - Medical Supplies

1. Advance party personnel will present requisitions to the DOL representative at the LCC.
2. DOL will receive shipment of stock but not store. The Installation Medical Service Officer will provide coordination for storage of stock.

D-1-H-1

TAB I (CLASS IX) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS IX - Repair Parts

1. Authorized repair parts on the units PLL will accompany the unit to the MS.
2. Prior to submitting requests at the MS, all attempts will be made to fill shortages from the assets of supporting AMSA/ECS or by cross-leveling from other units in the STARC.
3. Units will submit requests for any additional shortages of repair parts to the SCC.

D-1-I-1

TAB J (CLASS X) TO APPENDIX 1 (MATERIAL MANAGEMENT) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

CLASS X - Non-military program materials

Requests for Class X will be screened and requisitioned on a case by case basis.

D-1-J-1

APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

This appendix will provide more detailed information regarding the various specified services provided by the Plans, Operations and Services Division of the DOL.

See specific TAB for further information and guidance.

TABS

A - Food Service

B - Laundry

C - Paperclips, Inc (SSSC)

D - Central Issue Facility

E - Clothing Initial Issue Point

F - Troop Issue Subsistence Activity

G - Arrival/Departure Airfield Control Group

D-2-1

TAB A (FOOD SERVICE) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO
FORT DIX MOBILIZATION PLAN

Food Service: The Chief, Food Service Branch:

- a. Identifies and incorporates into mobilization planning information pertaining to the determination of additional dining facilities and equipment requirements to support any mobilization. Information will be coordinated with FORSCOM/FUSA/USARC.
- b. Develops and periodically updates information pertaining to renovation and/or improvements required to activate inactive dining facilities. Information will be coordinated with RDPW, then held in abeyance until unit mobilization occurs.
- c. Provides technical assistance visits to all mobilized RC units that are operating dining facilities and/or field kitchens and conduct training when requested or as needed.
- d. Assigns unit dining facilities based on arrival dates, unit strength, number of assigned cooks, and in close proximity to their barracks area.
- e. Monitors dining facility operation to insure accountability and contract compliance.
- f. Monitors all requests for local procurement of new or replacement dining facility equipment for need (justification) and compliance.
- g. Provides a food service representative at the LCC to assist arriving unit Food Service Officers/NCOs in establishing subsistence accounts with the Class I point, location of water points and other information as required.

h. Current feeding capabilities at Fort Dix are 11,300 personnel per meal in 10 Company sized and 5 Battalion sized dining facilities. All of these dining facilities will be staffed with contract personnel.

i. Upon mobilization, the feeding capabilities of the DFACs described in para h, will be increased to 15,600 personnel. All mobilized DFAC's will be contractor staffed and operated.

j. Activation of the DFAC's will be accomplished by one of two methods: The first option is to have the food service contractor (currently American Services), procure and install necessary equipment and furnishings. The second option is to requisition all equipment and furnishings through normal supply channels and have the Fort Dix DPW and/or private contractor to do the installation.

k. The office of the Chief, Food Service Branch is located in Bldg 5418, Room 222.

D-2-A-1

TAB A (FOOD SERVICE) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

DINING FACILITIES

BLDG	CURRENT CAPACITY	MOB CAPACITY
5434 - HQ CMD	300	400
5501	500	600
5502	500	600
5504	300	600
5509	500	600
5517 - NCO ACAD	500	600
5522	300	600
5432	300	400
5404	300	400
5406	300	1800
5640	1500	1800
5610	1500	1800
5601	1500	1800
5904 Navy Facilities	1500	1800
5985 Navy Facilities	<u>1500</u>	<u>1800</u>
Per meal	11300	15600

D-2-A-2

TAB B (LAUNDRY) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

Laundry Service. The Chief, Laundry and Dry Cleaning Branch:

- a. Supervise and operate the laundry under commercial contract.
- b. Identify equipment required to be on-hand to support mobilization. Plans for support will include requirements for two or three shift operations.
- c. Develop and periodically update source lists of laundry/dry cleaning firms who would be invited to bid if additional commercial augmentation becomes necessary.
- d. Provide detailed instructions to arriving units at the RCC.

Government Owned, Contractor Operated Laundry

a. Fort Dix Laundry, Bldg 5326, located on Pemberton-Wrightstown Rd is a Government Owned Contractor Operated (GOCO) activity. The hours of operation for authorized individual Piece Rate Customers are 0700-1900, Monday through Friday, and 0900-1500 on Saturday. For government agency customers such as: all branches of the armed forces, Federal Bureau of Prisons or state and local government, the hours of operation are 0745-1630, Monday through Friday (excluding federal holidays).

- b. Services offered are:

(1) Cash Per Bundle Service: This is a 72 hour laundry service provided to military personnel of all branches of service where a large bundle up to 26 pieces of personal laundry is processed for \$12.75. Up to eight pieces of the customers' choice are laundered, starched, pressed, placed in plastic and returned on hangers. The remaining 18 pieces will be washed, fluff dried, placed on hangers, or bundled and returned in plastic. There is no limit to the number of bundles an authorized customer may submit during the day or week. For a small bundle up to 12 pieces with 4 chosen and 8 remaining, the charge is \$6.75.

(2) Same Day Service: This is an individual piece rate service provided for uniforms only whereby: the laundry or dry cleaning is submitted to the laundry prior to 0900 and returned by 1600 hours the same day, Monday through Friday.

(3) 72 Hour Individual Piece Rate Service: This is a laundry and dry cleaning service available to active duty, retired and reserve military personnel and their dependents. The service includes but is not limited to many household articles. Prices for this service and that mentioned in (1) above are posted in the Customer Service area of the laundry facility.

D-2-B-1

TAB B (LAUNDRY) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

(4) 72 Hour Organizational Laundry and Dry Cleaning Services: A unit or activity representative should deliver to the Fort Dix Laundry, three (3) copies of DA Form 1687, Notice of Delegation of Authority-Receipt of Supplies. This service includes organizational items such as sheets, pillowcases, blankets, cook whites, and other Government Owned Property. The Laundry manager will establish a schedule for unit turn-in and pick-up.

(5) For additional information concerning the Laundry and Dry Cleaning Service call Commercial: 609-562-5802 or DSN: 944-5802.

D-2-B-2

TAB C (PAPERCLIPS, INC) TO APPENDIX 2 (SERVICES) TO ANNEX D TO FORT DIX MOBILIZATION PLAN

Paperclips, Inc (SSSC):

- a. Distributes those fast selling expendable supplies used by units, organizations, or activities in their daily operations.
- b. Determines adequate stock levels for each item, requisitions, receives, and stocks items on the shelf and keeps extra stock in a back-up storage area.
- c. Upon mobilization, supplies will be limited due to the extraordinary demand. The normal operating hours are from 0800-1600, Monday-Friday in Bldg 3130. Extension of these hours for mission requirement will be directed by the DOL.
- d. The mobilized unit will not utilize impact cards. DA Form 2765-1, for Class II, III, VII will be prepared in MILSTRIP format and presented to the Supply Division for required items.
- e. All requests for SSSC items will require a properly executed DA Form 1687 prior to receiving such items. The Unit Commander, Property Book Officer, or other duly appointed official as required by AR 710-2 will authenticate this form.

D-2-C-1

TAB D (CENTRAL ISSUE FACILITY) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

Central Issue Facility (CIF): Provides Organizational Clothing and Individual Equipment (OCIE) to individuals mobilized at Fort Dix on a limited basis. The CIF is located at Bldg 3136 and will stock, issue and direct exchange those items of OCIE as listed in Section II, CTA-50-900. Normal hours of operation are 0800-1530. Operating hours may be expanded to meet operational requirements.

D-2-D-1

TAB E (CLOTHING INITIAL ISSUE POINT) TO APPENDIX 2 (SERVICES) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

Clothing Initial Issue Point (CIIP):

- a. There is no current CIIP on Fort Dix. However, upon determination of need, the necessary personnel and facilities will be made available.
- b. Stocks for the CIIP will be requisitioned from DPSC.

D-2-E-1

TAB F (TROOP ISSUE SUBSISTENCE ACTIVITY - TISA) TO APPENDIX 2 (SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

The TISA will requisition, receive, inspect, store, safeguard, inventory, issue and sell issue subsistence items. It further manages and coordinates these actions to insure an uninterrupted supply of subsistence to authorized consumers.

- a. Sufficient stocks will be available to support initial mobilization requirements.
- b. Replenishment of this stock will be accomplished concurrently.
- c. Units mobilizing will contact the TISA to requisition any shortfall or rations, to include MREs. Normal operating stocks will be used to support units arriving for which "A" rations may not be immediately available. RC units mobilized at HS will follow the normally established subsistence procurement chain of supply.
- d. The TISA operates on the Field Ration Issue System (FRIS). Individual unit representatives MUST present a valid signature cards (DD FORM 577) that have been properly authenticated prior to pick-up. This form is used for pick-up of rations and MREs. Operating hours for mobilization will be as required on a 7 workday per week bases.

- e. The TISA office is located in Bldg 5418, Room 229.

D-2-F-1

TAB G (ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP) TO APPENDIX 2
(SERVICES) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

The A/DACG will be under operational control of the Plans, Operations and Services Division throughout the operation.

- a. See TAB F to APPENDIX 3 (TRANSPORTATION) for more detailed instruction.
- b. The 1079th GSU, IRR and IMA soldiers will provide additional personnel support.

D-2-G-1

APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. Purpose: To provide guidance, procedures and responsibility for the Transportation Division in support of mobilizing RC units.
2. Assumptions: Upon mobilization, all units and activities will receive support from their peacetime SI until the unit arrives at MS.
3. Mission: The Transportation Division will:
 - a. Receive, review and maintain current files of plans and movement data for units mobilizing at Fort Dix IAW FORSCOM Reg 55-1. This transfer of information is a continual process and will be continually updated whenever unit information changes. FPD will contact responsible RSC/STARC's to request updated information on units as a requirement to have complete mobilization files on hand.
 - b. Maintain copies of unit mobilization support requirements.

c. Prepare movement-planning instructions to include a detailed checklist of actions to be taken by RC units that mobilize at this installation.

d. Facilitate unit movement coordination with MOBCON, STARC, RSC, units and other necessary agencies.

e. Provide an SOP to RC units for submission of transportation requirements for:

(1) Unit personnel

(2) Individual travel

(3) Personal property shipment

(4) Unit equipment

(5) Convoy clearance/special permits

(6) Hazardous materials identification and certification

f. The ITO is located in Bldg 5139.

TABS

A - Unit Movement

B - Passenger Movement

D-3-1

APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

C - Freight Movement

D - Personal Property Movement

E - Administrative use Vehicles (TMP)

F - Arrival/Departure Airfield Control Group

G - Port Support Activity

H - Transportation Control Center

D-3-2

TAB A (UNIT MOVEMENT) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

UNIT MOVEMENT

1. The Unit Movement Coordinator (MS) will coordinate pre-deployment planning and coordination of movement of the unit from HS to MS and on to the APOE/SPOE. This office is located in Bldg 5139.
2. The Unit Movement Officer/NCO should be a school-trained person. While the transportation division can provide assistance as needed it is the unit's responsibility to send the designated UMO to Fort Eustis/McCoy for the Unit Movement Officers Course.
3. Transportation support for RC units at HS will be provided to the maximum extent possible from SI. Transportation support for ARNG units will be provided by appropriate USPFO/STARC. Units will move by the most expeditious means to arrive at MS.

4. The TCC will:

- a. Obtain necessary routing and releases from MTMC IAW Chapter 10, AR 55-355 (MTMC)
- b. Order and place necessary commercial equipment at unit loading points and maintain coordination with commercial carrier to insure timely compliance and service.
- c. Issue Bills of Lading and prepare or assist in preparing prescribed documentation.
- d. Dispatch qualified personnel, if available, to unit loading sites to assist in equipment loading operations when requested.
- e. Process requests for convoy clearances and special handling permit and submit to appropriate approval authorities.
- f. Submit necessary movement reports IAW Chap 4, AR 55-113.
- g. Provide guidance and assistance to ARNG units that is requested by the STARC/USPFO in preparation of movement plans and related data IAW FORSCOM Reg 55-1.

D-3-A-1

TAB B (PASSENGER MOVEMENT) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. Troop movement to the Mobilization Station will be accomplished with either unit organic transportation assets or contractor supplied transport coordinated by the Fort Dix Transportation Division.
2. The Chief, Personnel Movements Section will be the point of contact for personnel movements.
3. If group movement requirements are outside the ITO authority, MTMC will be requested to provide assistance IAW AR 55-355.
4. This office is located in Bldg 5139.

D-3-B-1

TAB C (FREIGHT MOVEMENT) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D
(LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. The Transportation Division operates a Material Movements Branch that will coordinate, plans and executes movement of unit equipment by contract carrier or if the need arises, by rail.
2. Assist in coordination to provide necessary rail blocking, bracing and tie-down materials, when authorized as more feasible than obtaining materials from RDPW.
3. This office is located in Bldg 5139.

D-3-C-1

TAB D (PERSONAL PROPERTY MOVEMENT) TO APPENDIX 3 (TRANSPORTATION)
TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. The Transportation Branch will furnish specific guidance for movement and storage of personal property and movement of dependents. Personnel authorized to move dependents to the mobilization station should move them at their own expense and submit a claim for reimbursement at the MS.
2. Based on official orders stating length of mobilization the movement and/or storage of personal property will be the responsibility of the individual soldier and they should submit a claim for reimbursement at the MS activity for the state or county in which they reside IAW DOD 4500.34R.
3. It is policy that NO POVs be brought to the MS.

4. This office is located in Bldg 5139.

D-3-D-1

TAB E (ADMINISTRATIVE USE VEHICLES - TMP) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. Transportation Motor Pool (TMP). The TMP will continue to operate non-tactical GSA vehicles to provide operational support and unit support when organic support is not available.
2. General Dispatch vehicles will be provided for limited trips or missions on a self-drive basis for mission accomplishment and then returned immediately.
3. Recurring Dispatch vehicles when available are used for continuous use for mission requirements. Vehicles in this category will be on a limited basis because of limited assets.

4. An on-call shuttle bus service is available for transportation on-post, excluding the housing areas. (562-5888)

5. Equipment types are as follows:

- Carryall 9/15 passenger
- Panel Van
- Box Truck
- Box Truck with reefer
- Wrecker
- 1/2 Ton Pickup
- Buses 44 pax
- Trailers 80 pax
- 1 1/2 Ton Stake and Platform
- 5 Ton Stake and Platform
- Sedan

6. This office is located in Bldg 5389.

D-3-E-1

TAB F (ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP - A/DACG) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. A/DACG will incorporate personnel from the 1079th GSU and Plans, Ops and Services Div, DOL. These personnel will control, coordinate and execute the A/DACG on a 24-hour basis.

2. Training will be conducted for the A/DACG personnel to insure the flawless execution of the mission.

3. Training will be conducted with the mobilizing unit leadership to insure compliance and understanding of the mission type, increase unit responsiveness and strict adherence to safety requirements involved in an A/DACG mission.
4. Specific responsibilities are outlined in FORSCOM Reg 55-1. Further guidance is provided for each deployment by Memorandum of Instruction (MOI) and/or A/DACG Movement Order.
5. The TCC and A/DACG personnel will maintain a continuous and frequent contact with all necessary Air Force agencies.
6. At NO time will the individual units be allowed to make any coordination with the Air Force regarding their movement. They WILL coordinate with the A/DACG for all information and instructions.
7. The single most important document provided by the unit is the Hazardous Materials List that must provide all known or suspected hazardous materials by name, NSN, number of containers, quantity in each container and location in unit cargo loads.
8. This office is located in Bldg 5418.

D-3-F-1

TAB G (PORT SUPPORT ACTIVITY) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. PSA personnel will be a combination of DOL and 1079th GSU personnel. These personnel will coordinate, support and execute the PSA in OPCON to the 824th TC Bn, Ft Monmouth, NJ.
2. Familiarization training will be conducted with the GSU personnel to insure all possible routes, marshalling areas, checkpoints, call forward areas and checkpoints are identified and incorporated in planning.

3. Ft Dix TCC will coordinate unit movement to the Sea Port of Embarkation (SPOE) with all necessary agencies.
4. Prior to movement to the SPOE a 100% vehicle maintenance screening will be conducted to insure safe operation of all rolling stock.
5. Training will be conducted to insure unit leadership understands the type of mission involving a PSA and movement to SPOE.
6. For further information in reference a generic PSA operation refer to FM 55-17.
7. This office is located with the POS, Div, DOL, Bldg 5418.

D-3-G-1

TAB H (TRANSPORTATION CONTROL CENTER) TO APPENDIX 3 (TRANSPORTATION) TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

The Transportation Control Center will assist in or provide:

- a. Routine installation transportation support of non-deploying units.
- b. Individual, group and unit group movement coordination.

- c. Prepare and distribute required personnel movement documentation including GTRs and other necessary forms.
- d. Coordinate with local and state agencies to obtain necessary convoy clearances and oversize/overweight permits for organic movement of personnel and equipment.
- e. Prepare and distribute required equipment movement transportation documentation including DD Form 1085 submission, GBL preparation, certification statements and other forms as required.
- f. Submit EXMOVREPS as required by AR 55-113 from information provided by the unit.
- g. Determine additional blocking, bracing, packing, crating and tie-down (BBPCT) materials needed by the unit to move to POE. DPW will provide the BBPCT materials and DOL will deliver the materials to the unit marshaling area for final unit load. DOL personnel will provide assistance and guidance for proper utilization of BBPCT.
- h. This office is located in Bldg 5139.

D-3-H-1

APPENDIX 4 (MOBILIZATION CONTRACTING) TO ANNEX D (LOGISTICS) TO FORT
DIX MOBILIZATION PLAN

Refer to the Directorate of Contracting Annex/Appendix.

TAB
A – ALERT SYSTEM LISTING

D-4-1

TAB A (ALERT SYSTEM LISTING) to APPENDIX 4 (MOBILIZATION CONTRACTING)
TO ANNEX D (LOGISTICS) TO FORT DIX MOBILIZATION PLAN

1. In the event that GSA vehicular support for a refrigerator truck for mortuary affairs becomes unavailable the same truck will need to be contracted.

2. Support for temporary caskets for mortuary affairs will also be contracted.

ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance, procedures, and outline responsibilities for the administration, management of personnel and services upon mobilization and demobilization.
2. SCOPE. The provisions of this annex apply to all individuals, assigned/attached units and installation staff agencies involved directly or indirectly in military operations/matters relating to mobilization, deployment, exercises and demobilization.
3. GENERAL. Personnel operations at Fort Dix encompass a broad spectrum of functional responsibilities, described in this annex, which require coordination across staff agency lines and other commands that augment this installation to conduct its mobilization mission.
4. CONCEPT: Mobilization will require expansion of military personnel and administrative operations to meet increased workloads for command exercises and mobilization by supporting Soldier Readiness Processing (SRP) and Reception Control Center operations (RCC).

a. The Director, Military Personnel is the principal staff adviser to the commander of Fort Dix in personnel matters relating to mobilization, deployment and demobilization. The Military Personnel Directorate (MPD) is augmented by personnel listed in the Fort Dix Mobilization TDA. Functional areas for the MPD are:

- (1) Manpower Management. See Appendix 1.
 - (a) Personnel accountability.
 - (b) Personnel requisitions.
 - (c) Use and management of excess personnel and non-deployables.
- (2) Personnel Management and Administrative Support. See Appendix 2.
 - (a) Military Personnel.
 - (b) Accountability, classifying, assigning, promoting, transferring and separating military personnel.
 - (c) Records management. Maintaining the 201 files of deploying personnel until a determination of the next location for the record is made.
 - (d) In-and-Out-Processing and conduct of the SRP.
 - (e) Retiree-Recall Management.
 - (f) Individual Mobilization Augmentees (IMA).

ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

- (g) Demobilization Processing.
- (h) Casualty Reporting.
- (i) Decorations and Awards.
- (3) Civilian Personnel. See Appendix 3.
- (4) Personnel Services. Postal support. See Appendix 4.
- (5) Family Assistance. See Appendix 6.
- (6) Army Emergency Relief and American Red Cross. See Annex T, this plan.
- (7) Morale, Welfare and Recreation (MWR) Support Services. See Annex T, this plan.

5. SPECIAL INSTRUCTIONS. None.

APPENDICES:

1. Manpower Management
2. Personnel Management and Administrative Support
3. Civilian Personnel Management
4. Personnel Services
5. Safety
6. Family Assistance
7. Education
8. Morale, Welfare and Recreation Services
9. American Red Cross
10. Individual Mobilization Augmentees and Retirees
11. Demobilization
12. IRR Processing and CRC Operations - Omitted

APPENDIX 1 (MANPOWER MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

- a. DA Pamphlets 600-8-30-series
- b. AR 600-200
- c. AR 611-201
- d. AR 220-1
- e. FR 500-3-1

2. General. To provide guidance, procedures, and outline responsibilities of the Military Personnel Directorate (MPD) for personnel accounting, cross-leveling/ redistribution; management of excess personnel/non-deployables and reporting procedures upon mobilization.

3. Concept.

a. The MPD is responsible for the accountability of all soldiers being processed through Fort Dix for deployment and demobilization. See Tab A.

b. The MPD is responsible for the cross-leveling and redistribution of personnel upon arrival their arrival at this mobilization station. See Tab B.

c. The MPD is responsible for the management of excess and non-deployable personnel subsequent to SRP processing. See Tab C.

d. The MPD is responsible for reporting the results of unit status upon arrival at the RCC of the unit advance parties, during and subsequent to SRP processing. See Tab D.

TABS:

A – SIDPERS

B – Personnel Cross-Leveling and Distribution

C – Management of Excess Personnel and Non-Deployables

D – Reporting

TAB A (SIDPERS) TO APPENDIX 1 (MANPOWER MANAGEMENT) TO ANNEX E
(PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. This enclosure outlines procedures for the accountability of units and soldiers being mobilized at Fort Dix.

2. RESPONSIBILITIES.

a. Mobilizing units (USAR/ARNG):

(1) Send soldier bundles (IDCT) to TAPDB upon activation of units through established automation procedures.

(2) Prepare diskettes of data transferred to hand-carry to the MOBSTA as back up should TAPDB automation not be functional.

(3) Prepare diskettes in CLAS or ARCAS and hand-carry to MOBSTA with advance parties.

(4) Soldiers in the Reserve TPU, IMA, IRR and Retiree status will have their data transferred to TOS (Top of System) via IDCT in MOBPERS from AR-PERSCOM.

b. Personnel Automation Section (PAS), Fort Dix.

(1) Screen the pending gains file on activated units and NRP (non-unit related personnel) and submit arrival transactions on all activated soldiers.

(2) Upon successful arrival of units to PPA-KB (responsible for all counties south and west of Hunterdon, Middlesex, Ocean and Somerset in New Jersey and New York counties of Nassau, Suffolk and City of New York) prepare SIDPERS-3 Unit Personnel Accountability Reports (AAA-162) for the SRP site to conduct Personnel Asset Inventories with commanders.

(3) Utilize SIDPERS-3 DCSPER CONPLANS processing procedures for Year 2000 if connectivity to TAPDB is non-functional. See under separate cover.

(4) Task mobilizing units and active component units to have couriers deliver SIDPERS-3 diskettes/tapes in the event automation is down between their units, Fort Dix and TAPDB.

(5) Upon demobilization of mobilized units PAS will prepare appropriate arrival/departure transactions to home-stations.

TAB B (PERSONNEL CROSS-LEVELING AND REDISTRIBUTION) TO APPENDIX 1
(MANPOWER MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION)
TO FORT DIX MOBILIZATION PLAN

1. References.

- a. Army Mobilization and Operations Planning and Execution System (AMOPES).
- b. FR 500-3-1
- c. AR 600-8-101
- d. AR 600-8-105
- e. AR 600-200
- f. AR 611-201
- g. AR 220-1

2. General. To provide guidance, procedures, and outline responsibilities of the MPD for cross-leveling, redistribution, and assignment of surplus and non-deployable personnel while processing advance parties at the RCC.

3. Concept.

a. The USR (DA Form 2715) will be reviewed with the unit commander, or his designated representative in the advance party, at the RCC.

b. The Unit Manning Report will be screened for excess/surplus, shortages and MOS qualified personnel. The units TDA and/or MTOE will be compared to the UMR to validate authorized positions by grade and MOS.

c. The personnel representative will use guidance from AR's 600-200 and 611-201 to determine substitutable procedures to realign personnel by grade and MOS.

d. AR 220-1 will be used to determine the readiness rating of the unit. See RCC SOP under separate cover for these procedures.

e. Personnel may be cross-leveled between MACOMS provided such action doesn't leave a unit below mission capability unless approved by FORSCOM.

f. Personnel may be cross-leveled between units on Fort Dix regardless of their Army component or MACOM affiliation.

TAB B (PERSONNEL CROSS-LEVELING AND REDISTRIBUTION) TO APPENDIX 1
(MANPOWER MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION)
TO FORT DIX MOBILIZATION PLAN

g. Appropriate reassignment orders will be published using the appropriate format contained in AR 600-8-105.

h. Accountability transactions will be processed in SIDPERS-3 to move personnel between units.

TAB C (MANAGEMENT OF EXCESS PERSONNEL AND NON-DEPLOYABLES) TO
APPENDIX 1 (MANPOWER MANAGEMENT) TO ANNEX E (PERSONNEL AND
ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

- a. AMOPES
- b. AR 600-200

2. General. To provide guidance, procedures, and outline responsibilities of the MPD to process personnel that are excess, non-deployable, in medical-hold status and soldiers from the IRR, other NRP and retiree recalls.

3. Concept.

- a. Transfer excess deployable and non-deployable personnel to the Headquarters Command, Headquarters Company (W1DC11A).

- b. Determine unit of assignment to fill with the deployable excess personnel that are currently on-station with a later departure date or to units that are arriving at a later date.

- c. Report excess deployable personnel in SITREPS to update higher headquarters and the Garrison Commander. See enclosure 4, this appendix.

- d. Non-deployable personnel will be utilized in garrison or as directed by higher headquarters. Non-deployable personnel that cannot be utilized because of medical and/or other administrative, legal reasons will be returned to home stations for separation or reassigned to another unit as determined by the STARC or RSC.

- e. Appropriate orders will be published reassigning soldiers to new units of assignment or returning them to home station. Format 401, AR 600-8-105 applies.

- f. The medical authority will make a determination on medical-hold personnel for subsequent reassignment to deploying units and/or separation from active duty.

- g. The MPD strength manager will ensure that appropriate SIDPERS-3 transactions are completed and forwarded to the Personnel Automation Section to update TAPDB.

- h. Determine priority of fill for redistribution of excess personnel from Garrison Commander or higher headquarters.

TAB D (REPORTING) TO APPENDIX 1 (MANPOWER MANAGEMENT) TO ANNEX E
(PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. AMOPES
- b. FR 500-3-1

2. General. To provide guidance, procedures and responsibilities of the MPD to prepare reports for the Garrison Commander and higher headquarters.

3. Concept.

a. The MPD Strength Manager obtains personnel status and unit readiness information from the MPD cell at the RCC on mobilizing units and provides daily SITREPS to the EOC.

b. SITREP reportable information will be obtained from the USR's, other unit reports brought to the RCC by the Advance Parties, e.g., UMR's, Rosters of Non-deployable Personnel with reasons for non-deployability, Rosters of AWOLS and no-shows and Rosters of personnel pending disciplinary action.

c. SITREPS will be delivered to the EOC NLT 1000 hrs daily reflecting unit status information ASOF 1801 hours the preceding day.

d. Reportable information will be in the format shown at Enclosure 2 (Daily Strength Reports) to TAB G (Unit and Installation Mobilization Reports) to APPENDIX 5 (Personnel Cross-leveling/Redistribution and Strength Reporting) to ANNEX E (Personnel) to FORSCOM Mobilization Plan.

e. The Chief, SRP Operations will provide status of units processed and non-deployable personnel to the MPD Strength Manager upon request, but daily at the close of operations. This information will be used to brief the installation validation boards conducting reviews of deploying units.

APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATIVE SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. AR 614-30
- b. AR 600-8-101
- c. DA Pam 600-8-101
- d. AMOPES
- e. FR 500-3-1

2. General. To provide guidance, procedures and outline responsibilities of the Military Personnel Directorate for the conduct of SRP Operations, Records Management, Casualty Reporting, processing of Awards and Decorations and Promotions.

3. Concept.

a. The Military Personnel Director, pursuant to AR 600-8-101, is responsible for SRP operations and the procedures contained in this appendix and enclosures. See Tab A and separate SOP for In-and-Out-Processing procedures.

b. The MPD is responsible for the collection of 201 files and allied records. See Tab B.

c. The MPD is responsible for Casualty Reporting. See Tab C.

d. The MPD is responsible for Decorations and Awards processing. See Tab D.

e. The MPD is responsible for Promotion procedures. See Tab E.

f. The MPD has coordinated with other staff agencies for an SRP building and other buildings to use for Mobilization and Demobilization of soldiers. Selected facilities have been pre-wired and electrically upgraded to utilize computers and related hardware.

TABS:

A – In and Out Processing and Conduct of SRP

B – Records Management

C – Casualty reporting

D – Decorations and Awards

E - Promotions

TAB A (IN AND OUT PROCESSING AND CONDUCT OF SRP) TO APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATION SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. AR 614-30
- b. AR 600-8-101
- c. DA Pam 600-8-101

2. General. To provide guidance, procedures, and outline responsibilities of the Military Personnel Directorate (MPD) for coordinating the Soldier Readiness Processing of units and soldiers mobilizing at Fort Dix for deployment to contingency areas.

3. Concept.

a. The Military Personnel Directorate is responsible for conducting the SRP IAW AR 600-8-101 and procedures set forth therein. See detailed SOP procedures under separate cover. Other supporting agencies provide functional support in their respective areas, as follows:

(1) The DOL supports SRP operations by interviewing soldiers to determine if they have household-goods storage problems and/or clothing issue shortages.

(2) The DCFA counsels soldiers on Family Care Plans and other family support matters. See Appendix 6.

(3) The FPD Security Section verifies security clearances for soldiers requiring them for their positions.

(4) The SJA prepares Wills and Powers of Attorney as necessary and conducts other legal services and matters necessary to deploy soldiers.

(5) The DOIM verifies that Change of Address Cards (DA Form 3955) have been prepared. See Appendix 4.

(6) The Medical and Dental agencies provide required immunization updates and dental screening as directed by current regulatory guidance and procedures.

(7) The DOD Police/Provost Marshall will assist with personal weapons security and POV matters, if applicable.

(8) The DRM will conduct Military Pay reviews/updates IAW DFAS procedures.

TAB B (RECORDS MANAGEMENT) TO APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATIVE SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. AR 600-8-101
- b. AMOPES
- c. FR Reg 500-3-1, 3

2. General. To provide guidance, procedures and responsibilities to prepare deployment packets and receive records from the Reserve Component on soldiers deploying through Fort Dix to contingency operations.

3. Concept.

a. The Military Personnel Directorate will receive MPRJ's, Medical and Dental Records from the Advance Parties processing through the Reception Control Center and bring them under the control of the Chief, SRP for dissemination to the Medical and Dental Representatives.

b. Deployment Packets will be prepared IAW above references. One packet will remain here at Fort Dix and one packet will go forward with the commander and/or individual deploying soldier, e.g., if soldier is an NRP. See SRP/SOP under separate cover for detailed documentation requirements and procedures.

c. Upon completion of SRP processing and the departure of deploying units, the MPRJ and allied records will be returned to the Reserve Component as requested by their commands.

d. The SRP checklist will be completed via MOBLAS. Should MOBLAS not be functional a reproduced DA Form 600-8-101 will be used.

e. Medical and Dental Activities will update and prepare DA Form 8007 in MOBLAS.

TAB C (CASUALTY REPORTING) TO APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATIVE SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

- a. AR 600-8-1
- b. AR 638-2
- c. AMOPES

2. General. To provide guidance, procedures and responsibilities of the MPD to manage Casualty and Mortuary Affairs operations during mobilization.

3. Concept.

a. The Casualty and Mortuary Affairs Section will process casualty notification for soldiers within the Fort Dix Casualty Area Command for notification of next of kin and disposition of remains IAW above references.

b. The Fort Dix Casualty Area Command is responsible for the following listed areas by state: State of New Jersey; Pennsylvania: City of Philadelphia and Pennsylvania counties of Bucks, Chester, Delaware and Montgomery. The City of New York and New York Counties of Columbia, Delaware, Dutchess, Greene, Nassau, Orange, Putnam, Rockland, Suffolk, Sullivan, Ulster and Westchester.

c. Casualty reporting will begin with the most knowledgeable individual through the chain-of-command to HQ PERSCOM. Administrative reporting will be done via the Army Casualty Information Processing System-L and ACIPS-G.

TAB D (DECORATIONS AND AWARDS) TO APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATIVE SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

a. AR 672-5-1

b. FR 500-3-1

2. General. To provide guidance, procedures and outline responsibilities for the processing of Awards and Decorations actions upon deployment and redeployment.

3. Concept.

a. The SRP records review station will screen MPRJ's during the deployment phase for any unposted awards and/or decorations. If not posted, then the file will be updated at that time, if appropriate orders are located in the file.

b. Upon redeployment soldiers awards will be posted in the DA-ISM to prepare the DD Form 214, if permitted by the ISM. Not all Reserve Component awards are authorized in the DA-ISM. These actions will have to be posted at the STARC or RSC upon return of the soldier to home-station.

c. Upon redeployment the unit commander and/or unit technician should forward advance copies of authorized awards to the MOBSTA in advance of the unit's arrival so that the DA-ISM's can be updated to reflect awards on the DD Form 214 Worksheet.

TAB E (PROMOTIONS) TO APPENDIX 2 (PERSONNEL MANAGEMENT AND ADMINISTRATIVE SUPPORT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

- a. AMOPES
- b. AR 600-8-19
- c. AR 140-155
- d. AR 140-158

2. General. To provide guidance, procedures and outline responsibilities for promotions during deployment processing.

3. Concept.

a. Contingency operations not involving the involuntary call-up of RC soldiers will not require changes to existing promotion policies. RC soldiers voluntarily ordered to a TTAD continue under the RC promotion systems.

b. A soldier's Selected Reserve assignment AGR, IMA, or TPU while serving on AD under a PSRC, unless HQDA issues supplemental promotion instructions, determines the applicable promotion system in AR 140-158, Chapter 3 (TPU), Chapter 4 (AGR), and Chapter 5 (IMA).

c. RC promotion eligibility and procedures for commissioned officers and warrant officers are governed by AR 140-55.

d. AC soldiers will be advanced and/or placed on local standing lists in the commander providing personnel support in the contingency area.

APPENDIX 3 (CIVILIAN PERSONNEL MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

- a. AMOPES
- b. FORMDEPS
- c. AR 690-11
- d. DA Pam 690-47

2. General. To provide guidelines, procedures and outline responsibilities for advising and assisting in the acquiring, administration and management of an expanded work force to meet mobilization requirements.

3. Concept.

a. Military and Civilian program planners will develop complimentary programs and maintain them in readiness to be executed quickly and effectively to meet any military or non-military threat to the national security. It is essential that military preparedness plans be matched by equally well developed plans for acquiring and managing a civilian work force component to perform the essential emergency functions needed to support the military mission.

b. To attain such readiness posture, program planners must proceed on the basis of a common understanding of national assumptions about emergency situations and influences, basic objectives, policies and statements of military and civilian responsibilities for the kind of planning needed and operations to be carried out.

c. The provisions of this annex are fully applicable to all echelons of serviced organizations whose mobilization missions include plans for the employment and management of civilian personnel paid from appropriated funds.

4. Responsibilities.

a. The Civilian Personnel Advisory Center (CPAC) will ensure applicable emergency advisory and functional support services to installation commander/managers to facilitate timely and efficient support in all functional areas, to include expeditious recruitment and filling of civilian positions in support of the mission. (Recruitment strategies, position establishment/restructuring, etc.).

b. The CPAC will provide coordination and liaison between the installation and the Northeast Civilian Operation Center (NECPOC) to recruit/hire personnel to support the mobilization contingency plan and vacant positions.

APPENDIX 3 (CIVILIAN PERSONNEL MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

c. The CPAC will ensure that all civilian personnel management planning actions required to accomplish civilian mobilization are completed IAW appropriate regulations and guidelines.

(1) The CPAC will assist management in identifying civilian employees occupying key and cadre positions to preclude military call-up during mobilization.

(2) The CPAC will assist management in ensuring that designated key and cadre employees are kept informed of their responsibilities in executing the mobilization mission.

d. Activity managers will assure that all management actions required for the accomplishment of civilian mobilization for their activities are completed. Their actions should include identification of mobilization staffing needs; development of Mobilization Tables of Distribution and Allowances (MOBTDA) job descriptions; identification of civilian employees subject to military call-up; identification of key positions and the screening of their incumbents from recall; and upon notification, submission of PERSACTIONS for each personnel recruitment requirement.

e. The Security Office will furnish the CPAC with a list of sensitive/non-sensitive designations for all MOBTDA positions. Prompt waiver decisions during the in process of hirees will be provided to prevent unnecessary delays.

5. Procedures. The CPAC will provide assistance on civilian personnel management aspects of mobilization as follows:

a. Position Management and Classification. Management will provide to the CPAC functional statements and MOBTDA for each organizational element, showing title, series, grade and numbers of each job, which will be required upon mobilization. As required, CPAC staff members will be afforded full access to relevant personnel mobilization data.

(1) A separate file of job descriptions for jobs peculiar to the MOBTDA will be maintained. This file will also include job descriptions for all cadre positions.

(2) When it is necessary to prepare a new job description not on the MOBTDA, brevity will be a primary objective. Descriptions need only include factual support for the assigned title and series, and basic characteristics which justify the grade.

(3) Descriptions in the mobilization file will be reviewed annually by functional managers. Any changes required by new classification or evaluations standards will be made at that time by the official authorized with Delegated Classification Authority (DCA).

b. Recruitment. During a period of total mobilization, a large-scale expansion for existing activities will be required.

(1) Preparation for recruitment will be based upon operating officials identifying their specific manpower requirements, which cannot be met by training and utilizing current employees.

APPENDIX 3 (CIVILIAN PERSONNEL MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

(2) Each recruitment action will be submitted electronically through DRM to CPAC via PERSACTION. On each action, the operating official should identify the priority or order of recruitment in relation to their other actions so the NECPOC may respond accordingly.

(3) the CPAC staff, in consultation with higher headquarters, other staff and operating officials, will coordinate plans for mobilization recruitment with the NECPOC.

(4) Other major recruitment considerations are:

(a) The civilian mobilization requirements as authorized by the MOBTDA will be screened by appropriate DRM and management officials to establish authorizations for Fort Dix.

(b) Current employees whose positions have been deleted due to the loss of their peacetime functions will be evaluated and considered for reassignment or detail to MOBTDA positions.

(c) In consultation with operating officials, current requests for personnel actions on hand, before mobilization, will be prioritized according to need or canceled.

(d) As the finalized recruitment list is evaluated, known hard-to-fill positions will be delineated separately. These positions, for in-hire purposes, may be reengineered to a lower grade to match current job marker applicant inventories.

(5) The following external and internal recruitment sources will be utilized to meet expanded civilian manpower requirements:

(a) All available appointing and conversion authorities will be used to maximize continuance of current temporary/term employees, and employees hired under veterans' appointing authorities.

(b) Civil Defense radio stations within a commuting radius of Fort Dix, will be contacted to inform the public of specific job opportunities.

(c) Schools, training facilities, industries, public service or special interest organizations will be contacted for assistance in mobilization recruitment.

(d) HQ, USARC and NECPOC will be apprised of critical mobilization personnel needs and support that cannot be met locally. Requests will be generated in an attempt to locate excess/available civilians in the command for mobilization needs.

(e) HQ, DA will be contacted requesting that civilian evacuees matching critical mobilization needs be assigned to one of our stations.

APPENDIX 3 (CIVILIAN PERSONNEL MANAGEMENT) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

c. Training. A detailed plan, based upon mobilization needs and developed in conjunction with management officials and the CPAC staff, will ensure accomplishment of known training needs. The plan will include an analysis of work to be done; the skills, knowledge, and abilities to be developed; the equipment, machines and materials to be used; the general instructional methods and timing to be followed; identification of instructors who will conduct the training, and follow-up on its effectiveness; and the identification of on and off-post training facilities.

d. Labor-Management Relations.

(1) Constructive, cooperative relationships with the union must continue to be maintained to the fullest extent possible. Every effort will be made to enlist the active support and assistance of union officials in taking actions to improve production and/or service and to meet and promote the full utilization of manpower resources during an emergency.

(2) Conditions may require that emergency actions be taken without prior consultation or negotiations with unions. Local unions will be kept informed during emergency conditions.

APPENDIX 4 (PERSONNEL SERVICES) TO ANNEX E (PERSONNEL AND
ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

See Annex K, this plan.

TAB:

A - Postal

TAB A (POSTAL) TO APPENDIX 4 (PERSONNEL SERVICES) TO ANNEX E (PERSONNEL
AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

See Annex K, this plan.

APPENDIX 5 (SAFETY) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX
MOBILIZATION PLAN

See Annex C, this plan.

APPENDIX 6 (FAMILY ASSISTANCE) TO ANNEX E (PERSONNEL AND ADMINISTRATION)
TO FORT DIX MOBILIZATION PLAN

See Annex T, this plan.

APPENDIX 7 (EDUCATION) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT
DIX MOBILIZATION PLAN

See Annex C, this plan.

APPENDIX 8 (MORALE, WELFARE, AND RECREATION SERVICES) TO ANNEX E
(PERSONNEL AND ADMINISTRATIO) TO FORT DIX MOBILIZATION PLAN

See Annex T, this plan.

APPENDIX 9 (AMERICAN RED CROSS) TO ANNEX E (PERSONNEL AND
ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

See Annex T, this plan.

APPENDIX 10 (INDIVIDUAL MOBILIZATION AUGMENTEES AND RETIREES) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References.

a. AR 500-3-1

b. AR 140-145

2. General. To provide guidance, procedures and outline responsibilities of the Military Personnel Directorate and other agencies to process and utilize IMA's and Retirees during mobilization.

3. Concept.

a. Headquarters, DA will approve IMA Selected Reserve soldiers and Retirees for active duty tours. CDR, AR-PERSCOM will initiate ICDT database transactions through MOBPERS to TAPDB to place soldiers on the SIDPERS-3 pending gain file.

b. IMA's and retirees will be placed against authorized positions on the MOBTDA.

c. The Military Personnel Directorate will in-process the IMA's and Retirees and maintain "Smith" files on them. Temporary 201 files will be created if a soldier doesn't have one in their possession.

d. The CRD of the FPD will manage all IMA's assigned to staff agencies on Fort Dix. The MPD PAS will arrive soldiers according to current SIDPERS-3 procedures.

e. The Retirement Services Officer will maintain a database of retirees within the Fort Dix AR 5-9 area of responsibility and coordinate with CDR, AR-PERSCOM for the call of retirees. Upon approval to implement call is given agencies will identify requirements for retirees to their MACOM for coordination and execution of orders.

APPENDIX 11 (DEMOBILIZATION) TO ANNEX E (PERSONNEL AND ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. AR 600-8-101
- b. FR 500-3-10
- c. FD Demob Plan
- d. MPD SRP/SOP

2. General. To provide, guidance, procedures and outline responsibilities of the Military Personnel Directorate and other agencies for the demobilization of units/soldiers returning to Fort Dix for separation.

3. Concept.

a. The Military Personnel Directorate will be responsible for conducting a “reverse” SRP on units returning for demobilization. See FD Demob Plan under separate cover.

b. The DRM will arrange for a finance unit to brief and assist soldiers in completing travel vouchers for their final pay and other financial matters as appropriate.

c. The CRD and/or RDPW will assist the MPD in arranging classroom facilities to conduct demobilization briefings.

d. The medical and dental agencies will conduct physicals and dental screens as required and advise the MPD and other agencies on potential medical hold situations.

e. The MPD will coordinate with the EOC and Liaison Officer to receive documents from the contingency area to support the preparation of DD Form 214 worksheets in the DA-ISM along with copies of DD Forms 214 from Deployment Packet retained during deployment. See additional procedures in the MPD SRP/SOP under separate cover.

f. The MPD will prepare a demob matrix plan for arriving units/personnel with the EOC and other staff agencies.

g. The MPD will provide rosters and orders, as appropriate, to the DOL Transportation Officer.

APPENDIX 12 (IRR PROCESING AND CRC OPERATIONS) TO ANNEX E (PERSONNEL AND
ADMINISTRATION) TO FORT DIX MOBILIZATION PLAN

Omitted.

ANNEX F (PUBLIC AFFAIRS) TO FORT DIX MOBILIZATION PLAN

1. SITUATION.

a. General. The purpose of this annex is to prescribe policies and procedures for implementing public affairs (PA) programs in support of the FDMP.

b. Local Public Affairs Situation. Fort Dix's proximity to three major media markets (New York, Philadelphia and Washington, DC) and McGuire Air Force Base (AMC) makes it an obvious choice for media seeking news background about mobilization. National media may want to use Fort Dix to illustrate information they receive from other agencies and officials. National media interest will be in addition to local interest from media that routinely cover Fort Dix activities.

c. External PA Situation. Fort Dix's PA effort will conform to the guidance received from DA, FORSCOM and First Army.

d. Assumptions. Initial general public announcement about mobilization will be made by the Office of the Assistant Secretary of Defense, Public Affairs (HQDA, OASDA PA) by F+19.

2. MISSION. The Fort Dix Public Affairs Office (PAO) will conduct PA activities that address the roles and missions of Fort Dix, and serve as the local point of contact (POC) for PA activities in support of mobilization.

3. EXECUTION.

a. Concept of Operation. PA activities will focus on gaining understanding and support for the Army and Fort Dix and on keeping military personnel, their families, tenants and the civilian work force informed about the installation's mobilization mission. Through coordination with the Emergency Operations Center, Fort Dix Command Group, staff and mobilizing units, will maintain optimal flow of releasable, timely information to the internal and external audiences. Considerations of operational security (OPSEC) will be paramount at all times. Purpose of maximum release effort is to supply accurate information at a time when rumor and speculation are likely to occur. Also, informing internal and external publics of the mobilization mission is likely to increase public understanding and support for the Armed Forces, their missions and members. The PA effort will be tailored to fit the requirements of the five phases of mobilization.

(1) General.

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(a) Phase I – Planning. Specific mobilization plans and activities will not be discussed with either internal or external audiences before initial announcement and release. Queries that cannot be satisfied by this information will be forwarded to USARC Public Affairs. General information covering training and planning for mobilization will be made available to the media upon request. Materials for deployment classes will be assembled, and SOP for setup of JIB or media center reviewed.

(b) Phase II – Alert. When the military departments are directed to order reserve component units and individuals to active duty, the Secretary of Defense will state the F-hour date and time. As initial general public announcement will be made before F+19. During this phase, PAO will:

1. Prepare to expand circulation of the installation Post Newspaper.
2. Establish initial contacts with public affairs detachments (PADs) that will augment installation PAO during mobilization.
3. Establish and equip Media Center. (For Selective Call-up, space within PAO, Bldg 5407 is deemed adequate, assuming 24 hour operations in which PAD personnel alternate with PAO personnel in staffing office. At Presidential Selective Reserve Call-up (PSRC) or higher levels, additional indoor space will be required.

(c) Phase III – Mobilization at Home Station. PAO will coordinate with installation staff to identify which units will come to Fort Dix, and when. PAO will coordinate with higher headquarters to confirm current guidance for PA activities. PAO will:

1. Continue contact with PAD's.
2. Continue to operate installation Media Center.

(d) Phase IV – Movement to Mobilization Station. PAO will:

1. Continue planning and preparations for handling media coverage of arrivals.
2. Continue to operate Media Center.
3. Verify space allocations, training requirements and plan for PAD's.
4. Provide guidance informing staff elements, units and tenants that all media contacts must be coordinated through installation PAO.

ANNEX F (PUBLIC AFFAIRS) TO FORT DIX MOBILIZATION PLAN

(e) Phase V – Port of Embarkation. PA role and tasks for providing information while units are at port include release of scheduling information consistent with OPSEC and coordination with port PAO.

(2) CI Program will provide maximum information to internal and external publics (consistent with OPSEC). A prime consideration will be to ensure that media activities do not hamper unit preparations for deployment. Vehicles for providing information include:

(a) Internal; Installation newspaper; dedicated cable TV station WDIX, channel 2; fact sheets; commander's calls; information phone lines (normally used for weather advisories).

(b) External: Media briefings, interviews, advisories and releases, guest speakers, internet.

(3) Community Relations (CR). As soon as possible after initial announcement of mobilization, the Fort Dix Command Group will inform local government officials of events at the installation. If time and security considerations permit, these officials should be offered briefings and tours of the post. Under normal conditions, Fort Dix is an open installation bisected by several county and state roads. Depending on the threat condition (THREATCON), roadways may be closed or checkpoints set up at short notice. Local official will be kept current on any restrictions affecting access to Fort Dix or community through Fort Dix, as well as any impact, positive or negative, that post activities are likely to have on their communities.

(4) Command Information (CI). Historically, advertising in "The Post" has increased during times of high activity such as Operation Joint Endeavor. A significant increase in ad sales will result in increased editorial space as well. Thus, PAO should have more space to cover mobilization-related issues and activities. Augmented by PAD personnel, installation PAO will:

(a) Develop and brief unit "stringers" to help them provide usable stories and photos of their activities for internal and external release.

(b) Employ WDIX to augment flow of up-to-the-minute information.

(c) Ensure that OPSEC requirements are thoroughly explained to all members of the audience.

(5) Media Relations (MR). The PAO Media Center will serve as the focus for accrediting, briefing and controlling movement of media visitors. PA tasks will include:

ANNEX F (PUBLIC AFFAIRS) TO FORT DIX MOBILIZATION PLAN

- (a) Ensuring prompt, full release of information, consistent with OPSEC, propriety and adequate staffing, to external media.
- (b) Providing unit guidelines for news media interviews.
- (c) Reviewing all materials prepared for release that pertains to Fort Dix missions and roles.
- (d) Coordinating media visits and ensuring that all media representatives are escorted while on the installation.
- (e) Establishing accreditation procedures and ground rules for media representatives.

b. Responsibilities. The Fort Dix PAO will be responsible for all PA activities on the installation, utilizing public affairs guidance distributed through First Army and Forces Command. No contact will be made with media without PAO concurrence. This requirement helps ensure that a cohesive, coordinated PA effort is maintained, and that the installation PAO is able to keep First Army and FORSCOM PA informed of significant media activities through SITREP's.

b. Tenant activities are responsible for their own PA programs, to the extent their staffing permits. Fort Dix PAO will provide information and assistance at levels determined by staffing.

c. Coordination Instructions:

(1) Annex B to the FDMP contains specific guidance on what may be discussed about mobilization. Annex L contains information that may not be disclosed.

(2) Commanders are responsible for approving release of information to their internal publics. All information intended for external release requires prior coordination with installation PAO to prevent inadvertent release of classified and sensitive information.

(3) Freedom of Information and Privacy Acts. Unless higher authority directs otherwise, both acts will remain in force.

5. COMMAND AND SIGNAL. See Basic Plan

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. Purpose. This annex prescribes policies and procedures for providing medical support to Fort Dix upon mobilization.

b. Command and Control. The Commander, Fort Dix, has overall command authority on the installation.

2. CONCEPT.

a. The MPD will coordinate Soldier Readiness Processing (SRP) for all deploying personnel. The medical portion of the SRP will be coordinated through the USAMEDDAC, West Point.

b. Pursuant to the Medical Command Mobilization Plan (U) (MEDCOM-MP, there will be no change in command relationships.

c. North Atlantic Regional Medical Support Command (NARMSC) has been established as West Point's higher command USA Dental Clinic Command (USADENTCOM), USA Veterinary Command (USAVETCOM) and NARMSC are subordinate to USAMEDCOM. (The Commander, USAMEDDAC will represent USAMEDCOM for all mobilization issues and coordinate with Commander, USADENTCOM and Commander, North East Veterinary District on joint issues.

d. The Commander, USA MEDDAC, West Point, (Director, Health Services (DHS)) has command authority over all medical, less dental personnel, assigned to the MEDDAC MOB-TDA. The term "AMEDD personnel" applies to all officer personnel of the six AMEDD Corps, to include AMEDD WO with MOS 640A, 670A, and 600A, as defined in AR 611-101 and AR 611-112. It also applies to all Enlisted Personnel (EP) with PMOS in Career Management Field (CMF) 91 as defined in AR 611-201. In addition, it includes all EP in PMOS 76J. The DHS, acting for the Installation Commander, will be the authority for and have the responsibility of cross-leveling AMEDD personnel on the installation. The DHS will coordinate with Director of Dental Services (DDS) for all cross-leveling of dental officers and EP in MOS 42D and 91E. The DHS will also coordinate for all cross-leveling of Veterinary officers and EP in MOS 91R and 91T. Cross-leveling of AMEDD officer personnel assigned to HSC units requires the concurrence of MEDCOM and The Surgeon General. The MEDDAC Commander, acting for MEDCOM, assumes command and control of non-deploying reserve component medical units upon arrival at the mobilization site (MS). Deploying (MTOE)

e. The Director of Dental Services, (DDS) has the same authority as the MEDDAC Commander in relation to dental services.

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f. West Point MEDDAC EOC will be the point of contact for all mobilization issues. MEDDAC, West Point will provide medical representation to the Fort Dix.

g. USA MEDDAC, West Point, will not serve as the Command and Control HQ for AMEDD deploying units. The MEDDAC will assist in the validation process for mobilizing medical units. Specific M-Date arrival information of the mobilizing medical units will be determined by FORSCOM and published by the Installation Mobilization Directorate. The MEDDAC may also coordinate with the MS Commander for OPCON of some mobilizing medical units to assist with installation support. The MEDDAC Commander must then coordinate with the commanders of OPCON units to ensure the units are relieved in sufficient time to prepare for deployment.

h. Walston Air Force Clinic will assist with medical SRP (X-ray, Lab, etc.) to the best of their capability.

3. RESPONSIBILITIES.

a. Walston Air Force Clinic will operate as a limited service clinic and will assist in providing inpatient referral to local civilian hospitals.

b. Health care eligibility at military medical treatment facilities (MTF's): At mobilization, services provided for active duty family members, eligible retired personnel, and retiree dependents will be continued unless directed otherwise by the Army Chief of Staff.

c. Priority of health care services: IAW AMOPS guidance, where resources are limited, priority will be given to deploying units or deploying filler personnel.

d. The DHS, acting for the Installation Commander will be the authority for and have the responsibility of cross-leveling AMEDD personnel on the installation. Cross-leveling of AMEDD officer personnel assigned to MEDCOM units requires the concurrence of MEDCON.

e. The MEDDAC Preventative Medicine Service provides installation sanitation and industrial hygiene support.

f. The MEDDAC Veterinary Service provides health care to military working animals and regional food inspection programs.

g. The DENTAC provides dental care to active duty personnel of the Department of Defense.

4. HEALTH CARE SERVICES FOR MOBILIZATION.

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

a. Hospitalization: Walson Air Force Clinic (WAFC) is a military clinic with no inpatient care. Personnel requiring hospitalization will be evacuated as appropriate to a military or civilian hospital in the area.

b. Outpatient Care and Services:

(1) Troop Medical Clinics.

(a) Current TMC at Fort Dix is located in Bldg 5560.

(b) Additional locations, building numbers, phone numbers, and POC of TMCs will be made available to the advanced party at the Reception Control Center in-briefing.

(c) Transportation to sick call must be provided by the unit of assignment.

(2) Preventive Medicine.

(a) Preventive medicine (PM) is a unit function. Preventive medicine personnel will act primarily as advisors to DHS.

(b) Unit PM personnel will make on-site inspections of units, with primary interest in health hazards related to water, food, sanitation and billeting.

(3) Dental Services.

(a) Services will be provided IAW AR 40-35.

(b) Dental SRP will be provided concurrent with personnel and Medical processing. Initial SRP dental examination to include completion of X-ray or charts #4 and #5 on Standard Form 603. Priority for dental SRP should be given to early deploying units.

(c) Panographic X-Ray will be primary method of dental ID.

(d) Emergency treatment will be provided to mobilizing personnel.

(e) Prosthetic dental support will be provided by the supporting US Army Dental Laboratory.

(4) Veterinary Services.

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

(a) Veterinary service personnel at Fort Dix will provide services required to support personnel mobilizing at Fort Dix. Veterinary service personnel will act primarily as advisors to the DHS.

(b) Services provided will be food inspection, care and treatment of government owned animals, and technical training of veterinary personnel.

(c) Veterinary service personnel will be primarily concerned with the wholesomeness and prevention of contamination of subsistence items intended for consumption by personnel assigned. This will require monitoring of all Troop Issue Subsistence Activity (TISA), other ration breakdown points established and inspection of all vehicles intended for transportation of subsistence items.

(d) Veterinary Services will accomplish their workload in the following priority:

1. Testing and examination of food for wholesomeness.
2. Diagnostic procedures necessary to protect humans exposed to diseases.
3. Diagnostic procedures necessary to protect the health of government owned animals to prevent the spread of disease.
4. Testing of specimens in connection with the sanitary evaluation of food establishments.

(5) Patient Evacuation.

- (a) Transporting personnel to/from sick call will be responsibility of the assigned unit.
- (b) Emergency evacuation of patients will be the responsibility of WAFC. Emergency medical vehicles will be dispatched through the ER.

(c) Routine dispositions of inpatients will be released through C, PAD.

(6) Optical Fabrication.

(a) Optical insert fabrication orders from the FS mobilization site are manufactured at the designated DOD optical laboratory. Therefore, optical fabrication requests may not be filled prior to unit deployment.

(b) Optical inserts may be contracted to local laboratories as funds become available.

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

(c) RC units are authorized to obtain optical inserts for the M-40 and M-17 series protective masks during peacetime. (One set per soldier with 20-50 or worse vision).

(d) RC commanders must coordinate through STARC or RSC medical channels to obtain optical inserts during peacetime.

(e) RC unit members are requested to bring a current civilian optical prescription to the mobilization station (should be in Health Record Jacket). The wearing of civilian glasses will be authorized until mobilization requirements are filled..

5. ADMINISTRATION.

a. General. Medical supplies and equipment will be requisitioned by units from West Point Installation Medical Supply Activity (IMSA) IAW AR 710-2. Normal peacetime supply procedures and channels will continue during mobilization. Priority to support will be to the patient care mission. The IMSA will provide expendable/non-expendable, durable medical supply support to the units mobilizing at Fort Dix.

b. Procedures for Pre-Mobilization Requirements.

(1) Procedures for acquiring authorized medical supplies are contained in AR 40-61. RC unit logistical staff officers must be familiar with the provisions of AR 40-61 in order to requisition medical supplies.

(2) Pre-mobilization logistical requirements. FORMDEPS, 500-3-3 (RC Unit Commander's Handbook), identifies various required pre-mobilization actions. Within the logistical section, there is a requirement to have pre-prepared requests for supplies not on hand. Certain time sensitive and unknown formation blocks on the DA form 2765-1 are to be left blank; i.e., document #, route identifier codes, cost detailed codes, price, project code, and priority. These blocks are to be completed upon receipt of the mobilization order. Two copies of the DA form 1687 (Delegation of Authority for Receipt of Supply) will be required by the Installation Medical Support Activity (IMSA).

c. Installation Medical Supply Activity (IMSA) Support:

(1) General: The IMSA must receive completed documents via the fastest means possible. The IMSA will forward requests to the appropriate supply source. Assemblages and equipment items will be requisitioned by message to USAMMA with information copies to HQS FORSCOM, ATTN: AFMS-LM, and the staff medical advisor of CONUSA Army. Chemical defense items listed in CTA 8-100 that are not authorized RC units during peacetime must be requisitioned as well.

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

(2) Training sets and other equipment not required, such as M-TOE equipment for a POMCUS unit, will be turned in to the Fort Dix Logistics division, Fort Dix, New Jersey for further disposition

d. Medical Equipment Maintenance:

(1) Preventive maintenance of medical equipment will be stressed at West Point, NY.

(2) Maintenance will be accomplished IAW HSC 750-1.

(3) Depot maintenance. USAMMA maintenance shops are located at Tobyhanna Army Depot and Tracy Defense Depot. These depots will continue to be used for surveillance and technical inspections that exceed local capabilities.

(4) Limited depot level Medical maintenance services are located at KACH, West Point, NY. This shop has adequate instruments, and qualified personnel to accomplish preventive maintenance and repair of all AMEDD medical equipment, except items keyed for depot repair.

e. Acquisition and Retention of Material:

(1) Only material classified as condition code N-1, N-2, E-1, E-2, O-1 or O-2 will be acquired or retained as PWRMS-MF (see Defense Disposal Manual 4160.21-M).

(2) Equipment that cannot be repaired economically to meet this criterion will be retained and upgraded to meet the minimum acceptable standards for use.

(3) Equipment that cannot be provided the full spectrum of logistics support will not be maintained in PWRMS-MF. This equipment will be considered condition code less than 0-2 and will be processed as PWRMS-MF excess IAW AR 40-61.

f. Transportation:

(1) Patient evacuation asset plans will be coordinated with the regional medical headquarters.

(2) Patient transportation services will be coordinated through C, PAD PACH.

g. AMEDD Personnel. Cross-leveling.

(1) Responsibilities:

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

(a) Surgeon General: The Office of the Surgeon General has the responsibility to manage AMEDD officer personnel to bring deploying units overseas and deploying FORSCOM units up to full MTOE strength. This is accomplished by the pre-designation of officer personnel within the U.S. Army, MEDCOM, through the AMEDD Professional Officer Filler System (PROFIS).

(b) Installation Commander: While the Installation Commander is the authority for cross-leveling AMEDD Personnel assets within MACOMS, the DHS, DDS and Commander, North East Veterinary Districts as special staff advisors to the Installation Commander, provide advice and expertise regarding AMEDD cross-leveling of AMEDD officers, assigned within MEDCOM and The Surgeon General.

(c) The DHS, through the C, Personnel Division, PACH, and in close coordination with MPD, will manage and control medical assets to determine specific requirements. Medical personnel organic to units mobilizing at Fort Dix will, when possible, be placed by the installation commander in direct support of the medical treatment facility. This support must not degrade tactical training or the ability to meet deployment schedules. AMEDD deploying units cannot be considered as assets against mobilization requirements of MEDCOM.

(2) Requirements: The MPD must provide to the DHS/DDS either ADP generated listings or hand generated listings of all AMEDD MOS's on the installation. In addition, as requirements for specific AMEDD MOS's are determined, based on the deployment sequence, they must be provided to the AG by the DHS/DDS for fill action.

h. Training/Augmentation at MTF:

(1) AMEDD Training at WAFC: Because of the extent of the installation support requirements for expansion efforts, training within WAFC is not planned. Requests for AMEDD training for deploying units should be submitted to FPD. The USA MEDDAC will make every effort to accommodate requests as long as there is no degradation of MEDDAC operation or until MEDCOM or the MOBTDA provides the additional training assets. Every effort will be made to provide train-up assistance for deploying medical units. If additional training assistance is required it will be requested thru the Fort Dix EOC to First Army.

(2) Augmentation: Augmentation will be provided through non-deploying AMEDD unit personnel, IMA and IRR personnel.

(3) MEDDAC Plans, Mobilization, Operations, & Security (PMOS) office will coordinate with the FPD for medical training requirements of non-medical units and to determine the method of training. Training efforts will be concentrated on the Combat Life Saver Program. POI's will be provided through Student Services, IPD, TRADOC.

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

i. Professional: If necessary, deploying AMEDD professionals may be tasked to assist a medical support requirements on the installation. All personnel will be relieved in sufficient time to prepare for deployment, as determined by their unit commander. RC health care providers, who are scheduled to augment MEDCOM activities at mobilization, will forward their individual MC/ANC/PA credential files to Commander, US Army MEDDAC, West Point, NY by Certified Mail. Dental Corps credential files will be forwarded to Commander, US Army DENTAC, ATTN: Credentials, WRAMC, Washington, DC, 20307-5001 by Certified Mail, (AR 40-48, AR 40-66, AR 40-68).

j. Installation Medical Requirements: Medical IRR and IMA personnel will be used to support installation medical requirements.

k. Soldier Readiness Preparedness Processing. (AR 40-501, AR 40-562, AR 612-2, AR 600-8-101).

(1) General: The overall responsibility in planning and directing Soldier Readiness Preparedness (SRP) activities at Fort Dix, NJ, is the Military Personnel Directorate (MPD). The establishment of a consolidated or centralized processing facility for use by all RC units is planned. RC units will be scheduled for processing based on the deploying date priority, 24 hours a day, seven days a week until the bulk requirement is completed. Various directorate staff elements on the installation will be involved in the processing to include the AG, Finance, SJA, DHS, and DDS.

(2) FORMDEPS, 500-3-3 (RC Unit Commanders Handbook) requires units to complete many pre-mobilization administrative and logistical actions in preparations for mobilization. The listed actions are required to be accomplished by various authorities prior to mobilization. It is a responsibility of the RC Unit Commander to ensure that they are accomplished.

(3) RC Unit Commanders: May seek assistance in resolving the listed pre-mobilization requirements from the following sources:

(a) The respective STARC Surgeon.

(b) The respective RSC Surgeon.

(c) The servicing TSB/TSBN.

(4) Special Emphasis: Those special requirements which may necessitate a long lead time and could be expected to be in short supply during mobilization and must receive command emphasis.

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l. Medical Record Review. Medical records will be reviewed during the SRP processing. Current AMEDD documentation which will be required at the mobilization station for all personnel are:

- (1) SF 88 (Physical Exam - less than 5 years old).
- (2) SF 93 (Medical History - less than 5 years old).
- (3) DA 8007 (Medical History in Lieu of Medical Records).
- (4) SF 606 (HIV test – less than six months old).
- (5) SF 601 (Immunization - current for deployment area).
- (6) DA 771 (Eyeglass Prescription - if required).
- (7) DA 4700 (Hearing Aid Prescription - if required).
- (8) DA 3365 (Medical Warning Tag - if required).
- (9) DA 162 (Medical Alert Label - if required).
- (10) DA 3349 (Medical Profile - if required).
- (11) PHS 731 (Yellow Shot Record).
- (12) DNA Sampling (current and on record)

m. Medical Profile Evaluations:

(1) The SRP physician will review any profiles during the SRP process. Questionable profiles will be scheduled for review by medical board action.

(2) If required to speed the SRP process, the DCCS will select an additional physicians from the MEDDAC to review profiles.

(3) PMOS will coordinate for two (2) administrative personnel to assist with the completion and processing of any required paperwork and consults.

n. Immunizations: Immunizations will be given during processing based on the requirements of the specific geographical locations of deployment. RC unit commanders will ensure a valid and up-to-date Public Health Service (PHS) form 731 is available for each unit

ANNEX G (MEDICAL) TO FORT DIX MOBILIZATION PLAN

member, upon arrival at Fort Dix, New Jersey, so that the proper additional immunizations may be administered.

o. DNA. DNA testing should be accomplished by RC unit in conjunction with STARC/RSC prior to mobilization. However, if DNA testing is required the Medical section of the SRP will be prepared to accomplish it.

p. Medical Warning Tags: Medical warning tags will be prepared during SRP by the AG section utilizing information on DA Form 3365 IAW AR 40-15.

q. Spectacles/Protective Mask Inserts: Unit personnel meeting the criteria in AR 40-63, will have spectacle inserts fabricated for individual protective masks. Personnel wearing glasses are requested to have a copy of their most recent prescription in their medical record. Because time constraints may be a problem, RC unit personnel are required to bring military or civilian spectacles to the mobilization station. Protective mask inserts are authorized to be obtained during peacetime. RC unit commanders should make every effort to obtain the inserts prior to mobilization through existing command channels.

r. Dental (including x-rays): Dental records will be reviewed during SRP screening. One panograph must be a part of the dental record. Dental conditions that would render an individual non-deployable IAW Table 3-1, AR 614-30, will receive priority treatment to correct the condition. The provisions of AR 600-8-101 will prevail. Dental records will contain the following:

(1) Panorex (Current).

(2) SF 603 (With CSF data).

(3) DA 5570 (Medical History).

(4) DA 162 (Medical Alert Label, if required).

(5) Other (including DD Form 1934 [Convention Identity Card]): Geneva Convention Identity Cards (DD Form 1934) for medical personnel will be produced by the AG section utilizing information on DD Form 428 during SRP.

s. Medical Care Enroute (AR 40-3).

(1) General: The provisions of para 15-8, AR 40-3, will prevail for RC units and individuals traveling to or through the Health Service Area designated to Fort Dix and APOE/SPOE facilities. Chief, PAD/DON and the DCCS will ensure appropriate care is identified based on the needs of the unit.

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(2) General Summary of Paragraph 15-8, AR 40-3:

(a) Ordinary Care: Except in emergency situations, personnel entitled to medical care at DOD expense will not obtain such care from civilian agencies at DOD expense without obtaining prior authorization from the nearest available DOD agency.

(b) Emergency Care:

1. Units: In emergencies, when civilian medical care is obtained without prior DOD approval, the patient's immediate commander will advise the nearest available DOD agency without delay, that such care is being or has been obtained so that the DOD agency may assume administrative responsibility.

2. Individuals: When an individual is mobilized and obtains civilian medical care without prior approval of the nearest available DOD agency, they, or someone acting on their behalf, must notify the appropriate DOD agency as indicated in (a) above.

t. Installation Service Support Hospital Agreements (AR 5-9). Active Army: In accordance with Health Service Command Regulation 500-9 and FORMDEPS; the current ISSAs will remain in effect.

u. Memorandum of Agreement/Understanding.

(1) Civilian Hospitals: Current local agreements will be used as a secondary means. The following civilian medical treatment facilities are currently used to support medical requirements: Virtua/Burlington County Memorial, Mount Holly, NJ.

(2) The use of VA facilities or NDMS hospitals will be used as directed by NARMSC or US CONPLAN 7300-90, when activated.

(3) Civilian Medical Evacuation: FORSCOM is responsible for ensuring that air evacuation is provided to support the installation. If not available, Chief, CSD and Chief, PAD at PACH will establish use of ground and air evacuation assets with surrounding counties. Current agreements for ground evacuation will be maintained and utilized.

(4) IAW FORMDEPS/MEDCOM MOB Plans, any medical unit identified as a late deploying unit by DRCS-M will be placed under the operational control of the DHS/DDS by the installation and unit commanders.

5. Command and Signal. See Annex I to FDMP.

ANNEX H (WEATHER SERVICES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. This annex states weather support requirements, delineates responsibilities and outlines procedures for providing weather services to Fort Dix, New Jersey upon mobilization.

b. The dissemination procedures for routine weather forecasts, severe weather warnings, heat phase readings and wind-chill factors are designed to ensure that all commands, activities and individuals are afforded access to current weather information whenever needed.

2. CONCEPT OF WEATHER SUPPORT.

a. A current weather forecast for the Fort Dix/McGuire AFB area is available 24 hours a day. The current weather forecast may be obtained by dialing (609) 562-4328 (HEAT), the TEMP-A-PHONE recording. It is updated daily. A two-day weather forecast is also available through DIXNET, using the FORT DIX HOMEPAGE Services. As a minimum, the forecast contains the predicted high and low temperatures, general sky conditions, precipitation and general wind speed and direction for each day concerned. When appropriate, severe weather warnings, wind-chill factors and heat phase readings are added to the forecast.

b. In addition to general dissemination procedures described in 2a above, information concerning impending severe weather warnings, computed wind-chill factors and heat phase readings will be disseminated telephonically upon receipt to the units mobilizing. Commanders will ensure that this information is further disseminated within their organizations to preclude injury to personnel and damage to property.

c. Reference Fort Dix Regulation 115-1, dated 27 July 1998 for Climatic, Hydrologic and Topographical Weather Procedures.

3. RESPONSIBILITIES.

a. In conjunction with the 305th OSS/OSW, McGuire AFB and using the resources of the National Weather Service in Mount Holly and Trenton, New Jersey and the Weather Offices in Fort Meade, Maryland, the Installation Security and Intelligence Office, Force Projection Directorate, serves as the Staff Mobilization Weather Officer for Fort Dix, New Jersey. This function entails:

(1) Establishment and maintenance of liaison with external sources of weather information.

ANNEX H (WEATHER SERVICES) TO FORT DIX MOBILIZATION PLAN

- (2) Systematic acquisition of routine forecasts and special weather warnings.
- (3) Preliminary analysis of weather information to facilitate the evaluation of its impact on the mobilization mission.
- (4) Dissemination of weather information to mobilizing units and Fort Dix activities.
 - b. Commanders of units mobilizing are directly responsible for the internal dissemination of all weather information.
 - c. The Public Affairs Officer (PAO) is responsible for making public dissemination of decisions to modify or restrict mobilization activity due to adverse weather conditions.
 - d. Fort Dix will provide inprocessing, administrative, and logistical support to all mobilizing weather units.

ANNEX J (CONTRACTING) TO FORT DIX MOBILIZATION PLAN

1. GENERAL:

a. This annex prescribes policies, procedures, and specific responsibilities required to provide responsive and responsible acquisition support of mobilization, deployment, and other emergency situations.

b. In order to adequately and expeditiously meet the needs of mobilizing units, all activities anticipating contract requirements during mobilization should prepare a needs listing annually and submit to the Directorate of Contracting (DOC) through their normal support channels for the type requirement. If the anticipated requirements will include extensive specifications, the specifications should be provided with the needs listing. DOC will use this listing to conduct market surveys to plan for source of contracting support to meet anticipated needs.

c. Upon mobilization, or on order, DOC will provide acquisition support and services as requested by activities responsible for direct support of units assigned to, mobilizing at, or deploying from this installation. Mobilizing units must submit requirements through regular support channels to DOC. DOC will not accept requirements directly from mobilizing units.

2. CONCEPT. Because of the highly specialized nature of the contracting process, trained and experienced personnel are not available for immediate employment; therefore, immediate or early increase in manpower level of the DOC is not possible. Accordingly, upon mobilization, the operating hours of the DOC will be increased as necessary. The productive man-hours so realized will enable implementation of this plan with no increase to the manpower requirement of the DOC. Such manpower requirement may, however, be subsequently changed should actual workload so demand and should the mobilization period be long term.

3. RESPONSIBILITIES:

a. Director of Contracting will:

(1) Provide the Emergency Operations Center (EOC) an updated listing of key DOC personnel to include, but not necessarily limited to, Director; Chief, Contracting Division; Chief, Contract Administration Division; Chief, Support Division; and, each assigned Contracting Officer. As a minimum, such listing will identify the following for each key person:

- (a) Name
- (b) Position and assigned area of responsibility
- (c) Office and home telephone number

ANNEX J (CONTRACTING) TO FORT DIX MOBILIZATION PLAN

(d) Security clearance

(2) Coordinate mobilization support acquisition requirements with the LCC representative and with activities responsible for direct support of mobilized or mobilizing units.

(3) Provide advice, assistance, coordination and supervision of the contracting program, assuring the proper correlation and interface between mobilization requirements and normal or routine requirements.

(4) Establish procedures to ensure proper assignment of priority for each mobilization acquisition requirement; to assure adherence to the assigned priority; and assure proper feedback (status of purchase, delivery, etc.) to the LCC representative and/or the requiring activity.

(5) As and when determined essential, appoint and provide appropriate instructions to Ordering Officers. Provide surveillance of activities and purchases made by Ordering Officers.

(6) Should situations so demand and as required by the LCC representative, assign DOC personnel to the LCC, to include 24 hour a day, 7 day a week operations on site if and as necessary.

(7) Continually assess mobilization and normal workload requirements and the responsiveness of acquisition support being provided. Change the operating hours and/or days of the Directorate of Contracting as necessary to assure maximum acquisition support of mobilization requirements. Where workload conditions so demand, and where the mobilization period is long-term, determine if manpower requirements should be increased, the extent of any such increases, and initiate action to obtain added personnel at the earliest possible time.

b. Contracting Division will:

(1) Plan, direct, coordinate, and supervise the acquisition of supplies, equipment, services, and construction of formal bilateral contracts, or by Simplified Acquisition Procedures (SAP), in support of both mobilization requirements and normal routine requirements.

(2) Coordinate mobilization support requirements with the LCC representative and with activities responsible for direct support of mobilized or mobilizing units.

(3) Advise, plan, and coordinate mobilization requirements which may be acquired by delivery order against existing indefinite contracts, to include the expansion of such contracts where practical and necessary. Where mobilization requirements exceed the capabilities of

private contractors under existing contracts, plan and direct the award of additional contracts to satisfy all mobilization requirements.

(4) Assure that DOC personnel adhere to established priorities and that the most appropriate method of contracting SAP, sealed bids, competitive proposals or simplified acquisition procedures are selected in consonance with the established priority.

(5) Submit a needs listing annually through regular support channels to DOC.

(6) Maximize use of the Government-wide Purchase Card for expedited purchase orders and contracts.

c. Contract Administration Division will establish and implement stringent contract administration functions and procedures for mobilization requirements and provide appropriate feedback (status of contracts, delivery, etc.) to the LCC representative and/or the requiring activity.

d. Support Division will assist the DOC in managing overall operations.

e. Fort Dix Directors will:

(1) Submit annual needs listing to DOC based on input from unit commanders as well as local mobilization requirements.

(2) Identify FEMA contracts that would need to be activated and administered by DOC.

4. MOBILIZATION PURCHASING AUTHORITY:

a. RC unit commanders are authorized to make over-the-counter type purchases not exceeding \$2,500 per transaction using Standard Form 44 or the Government-wide Purchase Card (IMPAC Card). In the event of receipt of a Federal Mobilization Order requiring movement of the unit to a Power Projection Platform or site or where procurement support is otherwise not readily available from a supporting installation. RC unit commanders may delegate this authority to an individual or position (any Commissioned Officer or Warrant Officer (or Senior Noncommissioned Officer if these are not available) other than the Class A Agent or Property Book Officer) under their command.

b. All units/detachments will require Mobilization Purchasing Authority Designees. The appropriate STARC/USPFO/RSC will make this determination and coordinate the requirement with the appropriate unit commanders. To the extent practical, multiple units moving in a

group should have one individual or position pre-assigned to accomplish this function for the group.

c. If using the Government-wide Purchase card to support mobilization requirements, unit commanders who require credit card authority for their organization must coordinate with the Resource Manager and the IMPAC Agency Program Coordinator to obtain the card(s). Twenty-four (24) hour notice is required to change any fields on existing credit cards (e.g. address changes). Upon mobilization, the cards shall be secured and not used.

d. If using the Government-wide Purchase Card to support mobilization requirements, unit commanders who require credit card authority for their organization must coordinate with the Resource Manager and the IMPAC Agency Program Coordinator to obtain the card(s). Twenty-four (24) hour notice is required to change any fields on existing credit cards (e.g. address changes). Upon mobilization, the cards shall be secured and not used.

e. As soon as a Mobilization Purchasing Authority Designee is named, the unit commander will forward an authenticated DD Form 577 (Signature Card) to the supporting Finance and Accounting Office (USPFO for ARNG). Fund citations to be used will be provided to USAR commanders by the CI through the appropriate MUSARC within 24 hours of alert. Fund citations will be provided STARC and USPFOs for support of ARNG units prior to departure from home station.

f. All pertinent instructions for the individual authorized to make such purchases should be prepared in advance and placed with Standard Forms 44 in the MPA packet which will be maintained in the unit mobilization file.

g. **AUTHORITY.** The Mobilization Purchasing Authority Designee will:

(1) Provide the services of a purchasing office when they are not available and there is no other suitable small purchase method available to meet the needs of the unit.

(2) Make purchase (requisition on SF 44), if all of the following conditions are met:

(a) The aggregate amount of the purchase is not in excess of \$2,500 per transaction. Purchases will not be split to avoid this monetary limitation.

(b) Supplies or non-personal services are immediately available.

(c) One delivery and one payment will be made.

(3) Provide funds for the following:

- (a) Subsistence and lodging.
- (b) Transportation expenses, such as gasoline and oil for government vehicles, parking, road, bridge, tunnel or ferry fees, roadside repairs and taxicab and commercial bus fares.
- (c) Emergency official telephone calls.
- (d) Supplies or services as determined by the Commander.
- (e) Services (beyond the capabilities of the unit) of doctors and prescriptions for members of the unit who incur minor illnesses or injuries which require treatment while at HS in an active duty status or enroute to the P3.
- (f) Mobilization Purchasing Authority Designees shall prepare and submit information for procurement reporting purposes to the supporting purchasing office as specified by that office.
- (g) Authority of the Mobilization Purchasing Authority Designee will be temporary in nature and shall expire upon resumption of procurement support by the purchasing office at the P3 or SI.

5. USE OF THE GOVERNMENT VISA CREDIT CARD DURING MOBILIZATION.

- a. The government VISA credit card may be used by the authorized user to facilitate mobilization by making purchases up to the cardholders established spending limits until the time when the cardholder becomes assigned to Fort Dix. After assignment of the cardholder to Fort Dix, the cardholder is no longer authorized to make purchases using the VISA card.
- b. Purchases at this time will be accomplished by the Fort Dix Contracting Office using the same procedure as used for purchases over the VISA \$2,500 spending limit. Purchases may also be made using the Standard Form 44 by authorized Ordering Officers.
- c. Any purchases made by the DOC will be initiated by use of the DA Form 3953 for non-supply items or DA Form 348-6 for supplies. For accountable property, the DA 3953 will be directed to the installation property book office located in building 5418. For expendable supply type items, the request will be routed through the Stock Fund Office located in Building 5418. The purchase request form will then be routed to the DOC for purchase.

ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

Reference: Annex Y.

1. SITUATION:

a. Enemy Forces - Annex B (Intelligence)

b. Friendly Forces:

(1) DOIM-Fort Dix, New Jersey

(2) Communication section of available FORSCOM units on Fort Dix.

(3) 78th Division (EX) DCSIM

(4) 1079th GSU DOIM

(5) Military Telecommunications Centers (TCC) within 50-mile radius:

(a) 21st Air Force DOCC, McGuire Air Force Base, NJ

(b) 438th Military Airlift Wing, McGuire Air Force Base, NJ

(c) Lakehurst Naval Air Station, Lakehurst, NJ

(d) Fort Monmouth, NJ

(6) New Jersey Civil Defense and Disaster Control, Department of Defense, Trenton, NJ

(7) Verizon Telephone Company

c. Communications Resources Available:

(1) Telephone Systems. Administrative telephone service is provided by a Meridan I Option 211 MSL-07 switching facility installed in Oct 1995. Exchange provides interface with DSN and Commercial Networks.

(a) Location - Bldg 5321, Delaware Ave and Airfield Rd.

(b) Northern Telcom

(c) Line capacity - 4200 expandable to 5500

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(d) Normal fill - 80%

(e) Average ratio Class A to C - 70/30%

(f) Operator positions – two

(g) Hours of operations -

Mon - Fri 1000Z to 0200Z

Sat - Sun 1100Z to 1200Z

(h) Maintenance responsibility - contract, CORDEV

(i) The commercial number servicing Fort Dix is (609) 562-XXXX, or for operator assistance (609) 562-1011. Present capacity:

Incoming city - 64

Outgoing city - 32

(j) FTS2000 - 34 outgoing trunks

1. The DSN number serving Fort Dix is 944-XXXX or for operator assistance 944-1011. Currently there are 42 two-way DSN circuits.

2. Number of additional DSN trunks needed to support mobilization through M+90 days - six (6).

(k) Tenant Activities Serviced:

US Army Training Support Battalion Dix

63d Ordnance Battalion

US Army Legal Service Agency

Area Commander, 1st ROTC Region

FBI NY Division

Kelly Reserve Center

Naval Readiness Command

US Coast Guard Atlantic Strike Team

Hq, 50th Bde, 42nd Inf Div

Army NG Training & Training Technology Battle Lab

Northeast Army Reserve Intel Support Center

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

Army Corps of Engineers
TMDE Support Center
USAR NCO Academy
78th Battle Projection Group
Defense Printing Service

(m) Other special purpose non-secure telephone systems/circuits:

1. National Alert Warning System (NAWAS) telephone circuit located at the EOC, Bldg 5435.

2. Weather Reporting - Fort Dix telephone circuit (4328) with recorder announcer located within Bldg 5435, Security Division, FPD. Weather information for recorder is obtained through McGuire Air Force Base weather station, and other miscellaneous sources.

(2) Secure Voice - STE.

(a) Type of System - Secure Telephone Equipment (full/half duplex).

(b) Building 5321, Network Operations Center

(c) STE Phone number - DSN 944-5747 CML 609-562-5747

(3) Record Communications. Local Area Land Networks (E-Mail) Electronic messaging is provided to the Installation by MICROSOFT OUTLOOK software. OUTLOOK was chosen because our network is NT-based and OUTLOOK performs best in NT environment. (OUTLOOK) also affords general ease of operation for users and contains calendar and scheduling functions which have proven invaluable to the Installation. The version in operation is DMS (Defense Messaging System) compliant and will give the Installation a "leg-up" in extending DMS to all users, which is DoD's ultimate goal.

(4) Army Global Command and Control System (AGCCS) Terminals.

(a) Terminal located within secure are of EOC location Bldg 5435, FPD.

(b) Operating hours:

Normal 0745 – 1630 Monday thru Friday
Crisis 24 hours a day

(c) Personnel Security Clearance - S.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(5) Facsimile (FAX) Service.

(a) Common User Terminal – DOIM TCC, Bldg 5321, Network Operations Center.

(b) Type of Equipment - Xerox 3006

(c) Speed of Service - three pages per minute.

(d) Hours of operation: Mon to Fri, 1200Z to 2030Z

(e) Secure FAX:

1. Location - TCC, Bldg 5321

2. Type of Equipment - Cryptex

3. Speed of Service – two pages per minute.

4. Hours of operation: Mon to Fri, 1200Z to 2030Z

(6) Trunked Radio (Non-Tactical Radios). Fort Dix shares a trunked radio system with McGuire AFB. Use of existing trunking system must be requested thru Plans Section, DOIM, Fort Dix, telephone number DSN 944-4010, commercial 609-562-4010.

(a) Trunked Radio Talk Groups.

1. Two talk groups are operated in support of Emergency Operations Center (EOC). The base station is located in Bldg 5435.

2. Four talk groups are operated in support of Directorate of Public Safety (DPS) operations. The console is located in Bldg 6049.

3. A talk group is operated in support of Directorate of Public Works (DPW) operations. Base stations are located in Bldg 5318, 5385, 5348, 5349, 534

4. A talk group is operated in support of DPS fire fighting operations. Console is located in Bldg 5354.

5. A three talk groups are operated in support of Range Control. The base station is located at Range Operations, Bldg 9003.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

6. A talk group is operated in support of the Transportation Motor Pool. The base station is located in main TMP Bldg 5389.

(b) Request for frequencies and authorized entry into existing talk groups on the installation must be submitted to the DOIM Frequency Manager, Building 6530.

(7) Outside Plant Capability. Outside plant cabling is available and will be utilized to support initial mobilization as much as possible. Extension of or expansion to the existing cable facilities will be required to serve mobilization areas no serviced by existing plant cable facilities.

(a) Existing cable plant is in good condition.

1. Number/length of available cable pair – 4,261/9,715.08 miles of circuit pair.

2. Number of cable pairs in use – 9,266

3. Number of defective cable pairs - 98

4. Wire gauge size - 19, 22, and 24 AWG mixed.

5. Number/length of underground cable, direct buried - 8/3 miles.

6. Number/length of underground cable, direct system - 18/26 miles.

7. Number/length of aerial cables - 19/56 miles.

8. Number/length of fiber cable - 24 SM 20/7.5 miles.

(b) Sufficient outside plant cable facilities are available to support minimum essential operational requirements, to include support of contingency missions.

1. All current permanent and semi-permanent building and cantonment areas have sufficient cable facilities terminated within close proximity to support the mobilization mission.

2. Initial mobilization responsibilities can be within existing cable facilities. In the event of full mobilization, additional information services will be provided via MCA

construction support and implementation of Mobilization Information Capability Requirements (CAPRs).

(b) Commercial entrance cable.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

1. Verizon cable feeds from DCO in Wrightstown.

a. Total number of cable pairs – 900.

b. Number of cable pairs currently in use – 487.

c. Number of available cable pairs – 413.

(c) Other distribution facilities. Centrex, Custoflex with 400 line capacity. Currently 123 lines are in use.

(8) Automation:

(a) The Installation DPI (Network Operations Center – NOC) is the repository for the LAN which is the communications backbone for the Post. It consists of required hubs and routers to extend fiber optic connectivity to all major activities and tenants. Various servers supporting a variety of functions (finance, personnel, e-mail, procurement etc.) are also installed. During peacetime, NOC is operational 5 days a week, 8 hours a day. Primary peacetime responsibilities include ensuring all equipment is operational at all times. Emergency points-of-contact are in place for support during lights out periods. Under mobilization conditions, expansion of the workforce in the NOC will be accomplished to provide required support.

(b) Primary POC for mobilization issues is Evelyn Stefula, Secondary POC for mobilization issues and MOBLAS is Bernadette Bonapart.

(c) ADPE resources include various servers, hubs, routers, such as mail, file, and management servers, ATM and Ethernet switches and hubs, and ATM and Ethernet routers, which make up the primary installation network infrastructure.

1. ADPE:

a. BASOPS – All support for financial systems provided by DISA OPLOC (Operating Location – Indiana). Output from this system provided to the Installation thru the Internet. Personnel support provided locally with SIDPERS III. Logistical/supply support provided by a variety of centrally (server/database maintained off the

Installation) located systems such as SARRS, Standard Army Requisition/Reporting System, SAMS, Standard Army Maintenance System, SAAS-Standard Army Ammunition System, and SPBS, Standard Army Property Book System. Procurement support is in-house, using SPS, Standard Procurement System. There are no local unique systems currently being utilized.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

b. RC UNITS – There is no requirement for issuing of MTOE/TDA ADPE.

c. ADPE Reserve Capability – Installation has two sub- elements which would /could be available, CEKSF and DRFTA. Adjoining MAFB and Lakehurst Naval Air Station are also possibilities.

2. Office Automation:

a. Installation uses standard MICROSOFT desktop package for support, which includes word processing, graphics, database, spread sheets. E-mail support is provided with Microsoft Exchange Server and Outlook client. Document distribution function still in development stage. All applications run on standard PC configuration of a Pentium 400MHz or better, 128MB or more RAM, 10GB or more hard drive capacity running Windows 2000 and the Windows 2000 professional desktop package.

b. RC Units – OA assets of mobilizing units unknown.

3. Communications circuits – Primary network connectivity to the NIPRNET is provided by both a T1 circuit to Fort Monmouth and a fractional T1 (512kb) circuit through McGuire AFB to Philadelphia, PA. An additional dedicated T1 circuit is in place to USARC HQ in Atlanta, GA, which services traffic to USARC. Another 512kb leased line connection is in place to CE Kelly Reserve Facility in Oakdale, PA. The network there serves as an extension of the Fort Dix installation network.

4. No known required information systems identified. No known ADPE shortfalls identified. Personnel staffing can be augmented by addition of 1079th GSU DOIM Reserve Officers/Soldiers as well as by expanding existing ADP support contract already in place.

5. In the event of severe automation shortages, the two sub-elements of Fort Dix could be called upon to supply identified shortages. Due to their relative small size, quantities (hardware, software etc.) would have to be addressed on a case-by-case basis. Support to be supplied by mobilizing units unknown.

6. See Appendix 8 for listing of installation automation systems for mobilization.

(9) Printing and Publications:

(a) All printing is performed by the Defense Automated Printing Service (DAPS) located in Building 6044. Requests will be submitted through DOIM.

(b) Equipment is owned by DAPS.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(c) Normal operating hours 0800–1600 Monday-Friday.

(d) Maintenance is performed by DAPS.

(e) All requests for publications and blank forms will be submitted to DOIM, Administrative Services, Building 6043.

(10) Visual Information (VI). See Annex C, Appendix 5.

(h) Video teleconferencing facility is located in Building 5435. Facility will seat 18 people.

(1) Desktop video teleconferencing is available in the Commander's Office, building 5417, the Command Conference Room in building 5435 and the DOIM conference room in building 6530.

(2) Equipment used for desktop video teleconferencing consists of computer, PictureTel Live 384 operating system, remote control color video camera and polycon speakerphone.

(11) Records Management

(a) Copiers for the installation are leased from Defense Automated Printing Service, Philadelphia, PA. Presently there are 100 Sharp copiers distributed throughout the installation.

(b) The Management Information Control Liaison Officer (MICLO) is Frances Newlin.

(c) The MICLO will brief mobilization units on the following elements of the Army's records management program.

1. The Modern Army Recording Keeping System.

2. Correspondence management.

3. Operation of the installation records holding area.

4. Freedom of Information and Privacy Acts.

5. Publication of local directives and forms.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(d) The MICLO will provide training surveys and evaluation of records, as necessary, to mobilized units.

(e) Distribution/postal support. See Appendix 5.

2. MISSION:

a. The Directorate of Information Management - Fort Dix has the responsibility to plan, program, install, operate and maintain Information Management systems in support of mobilization station United States Army Fort Dix and tenant activities under deliberate, partial & full mobilization.

b. Director of Information Management, Fort Dix, serves as IM staff officer on the host installation commander's staff and advises, coordinates and tasks available units with information management assets to provide support to the installation under full mobilization.

3. EXECUTION:

a. Concept of Operations. DOIM-Fort Dix will provide continuous base communications support to the installation through all phases of deliberate or full mobilization. During Phases 1 and 2, all planning for mobilization will be refined to enable realistic and timely expansion of the communication system, specifically the workforce, the cable system and the outside plant. Phases 3 and 4 will be the actual cable construction into the new barracks and staging area, installation of telephones for the units staging through the DSN trunking, and implementation of full time manning of all facilities to insure adequate communication service.

b. Tasks and responsibilities:

(1) Phase 1 - Preparatory. DOIM-Fort Dix continues to operate with current system and plans for expansion of information capabilities for mobilization. The 78th Division and 1079th DOIM staffs have been coordinated with to insure compatibility of effort. There are no assigned non-deploying RC units from which to gain support. Telecommunications requirements have

been submitted for satisfying all mission expansion in accordance with Fort Dix Mobilization Plan.

(2) Phase 2 - Alert. All plans will be updated to reflect the current situation and changes to support requirements to identify additional requirements. Preparation for converting the TCC and the Fort Dix switchboard to full time will be made. Mobilization TDA military spaces will be highlighted to higher headquarters with military required no later than M+15. Civilian hiring actions will be prepared for implementation on mobilization day. Close coordination with the

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

installation engineers will be effected to insure as much lead-time as possible for cable construction in new barracks and staging areas. Coordination with TELCO for expansion of DCO services. Plans for 10 hours/six days a week work schedules are made. Coordinate with Administrative Telephone System (ATS) contractor to insure all shortfalls in manpower can be provided. Be prepared in conjunction with 1079th DOIM staff to operate in EOC. Upon activation of the CPPC, AG will install prestocked telephone instruments.

(3) Phase 3 - Mobilization at Home Stations. Continue to operate facilities and refine plans. Implement cable construction within capabilities. Implement outside plant installation within capabilities. Implement full time manning at switchboard not later than M+15. Implement 60-hour workweek on mobilization day. Insure that radio frequency requests are processed as the RC units submit their packets. Be prepared to assist RC units in preparing COMSEC hand receipts and other COMSEC assistance as required. Issue authentication codes and operation codes as required. Continue close liaison with Verizon Telephone to insure assistance is available. Be prepared to implement MINIMIZE on switchboards.

(4) Phases 4 through 6. Communications support requirements can be met with existing capabilities until approximately M+30-45, except in certain areas where no or limited outside plant facilities exist. Cable construction will begin within unit administrative telephone contractor's capability. Assistance will be required from local telephone company (Verizon) and other interconnect companies as available. As/if units and activities are displaced off post, communications requirements in support of these activities will be accomplished with leasing actions in accordance with AR 25-1. Expansion of communication capability will be required for deliberate, full mobilization by approximately M+45-60. Communications in support of MCA have been identified and CAPRs have been submitted to support requirements addressed in 3d below. Current MOBTDA should satisfy the staffing needs of the unit.

(5) All units/directorates/activities requiring IM support will:

(a) Make requests for telephone service on DA Form 3938, Local Service Request. POC is Contractor Officer Representative, Building 6530, telephone DSN 944-5031 or commercial 609-562-5031.

(b) Appoint a telephone control officer to coordinate and control telephone installation. Control officer is responsible for submission of DA Form 3938, requisitioning, control and certification of telephone account numbers and official usage of the Fort Dix Telephone System. Reviews monthly or periodic phone detail sheets to determine if calls were proper and authorized. If calls are determined to be of an unofficial nature, takes action to collect for unauthorized use. POC is the IMA A/M Division clerk, Bldg 6530, telephone DSN 944-2065 or commercial 609-562-2065.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(c) Make requests for radio frequency assignment on Memorandum to Combat Readiness Division(CRD), listing all pertinent information, i.e., number of frequencies and call signs required, type of equipment to be used, location of transmitter. CRD, FPD will forward to DOIM, Plans Division. If equipment to be used does not have a standard Army nomenclature, the following information must be submitted:

1. Transmitter power
2. Emission
3. Tuning range of transmitter/receiver
4. Minimum frequency separation between transmitter and receiver.

c. Coordinating Instruction - A listing of key telephone numbers is listed below to facilitate efforts of C-E support:

DOIM	Director	Bldg 6530	2064
	Ch, Plans	Bldg 6530	4010
	TCC	Bldg 5321	3455
	Frequencies	Bldg 6530	4010
	Tel Work Orders	Bldg 6530	5031
	Tel Trouble Desk	Bldg 5321	2642
	Tel Accts	Bldg 6530	2065

d. Communications support not available but required:

- (1) Six additional DSN trunks are needed to support mobilization through M+90 days.

(2) Additional civilian personnel in accordance with MOBTDA by M+30.

(3) Local service requests will be submitted IAW Fort Dix Regulation 105-2 enclosed as Appendix 4.

(4) Active CAPRs to support mobilization expansion, see Appendix 1.

(5) MCA construction requiring communicating support, see appendix 3.

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ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

4. SERVICE SUPPORT:

a. Personnel. Military communications personnel will be requisitioned through local channels against the local MOBTDA, initial fills will be provided from the 1079th GSU DOIM, co-located in Bldg 6530. Civilian personnel will be requisitioned through local support Civilian Personnel Office (CPO) against MOBTDA. Key positions will be identified and placed accordingly on any priority lists. DOIM will request that FPD initial personnel support requirements. These may be filled from available on-post resources and will accomplish C-E mobilization projects until filler personnel arrive.

b. Logistics. Communications supplies needed to support mobilization will be identified and requested IAW current supply procedures.

5. COMMAND AND SIGNAL:

a. Command. See basic plan.

b. Signal. Basic policy and procedures related to the management, supervision, distribution and coordination of CEOI's/CESI's is outlined in AR 105-64. Requests for CEOI/CESI is a responsibility of the unit requiring the same. NOTE: CEOI/CESI are only produced for TOE units per AR 105-64.

APPENDICES:

- 1 - Major and Minor Construction Projects Requiring C-E Support
- 2 - Administrative Services Support
- 3 - Non-Tactical Radio (NTR) Nets

- 4 – Automated Systems Listing
- 5 - Postal

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APPENDIX 1 (MAJOR AND MINOR CONSTRUCTION PROJECTS AT MOBILIZATION STATIONS) TO ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

The following major and minor construction requirements must be completed at Fort Dix in support of mobilization:

MAJOR OR MINOR	PROJECT TITLE	APPROX COST (\$000)	FORM 1391 SUBMITTED
1. MCA 00900 (temp)	Range Facilities Complex, ATC	11,800 19	Oct 87
2. MCA 3M01200 (temp)	Hospital Mobilization (500 Bed)	50,000	19 Oct 87
3. MCA 3M01300 (temp)	Hospital Mobilization (1,000 Bed)	71,000	19 Oct 87
4. MCA 3M01100 (temp)	Hospital Ward Bldg. (46 Bed)	4,650	19 Oct 87
5. MCA M001500 (temp)	Recuperative Wards	13,500	29 Oct 87

K-1-1

APPENDIX 2 (ADMINISTRATIVE SERVICES SUPPORT) TO ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

1. PURPOSE: This appendix defines responsibilities of the Directorate of Information Management (DOIM) in providing administrative services support to mobilized/deploying units scheduled to receive such support from Fort Dix.

2. SCOPE: The DOIM will advise the commander and members of the headquarters staff on all matters relating to mail, correspondence, publications, printing and records management with support provided to units.

3. RESPONSIBILITIES:

a. Postal Services : See Appendix 5 (Postal).

b. The Chief, Publications Section, will assist units in procuring and setting up publications/blank forms support as prescribed in AR 25-30:

(1) When Fort Dix is the supporting installation, subsequent to alert instructions and prior to orders for active duty, coordinate with the unit to assure blank forms are on hand to meet requirements for sixty (60) days.

(2) The Installation Publication Officer will assist the Unit Publication Officers in the establishment of a pinpoint distribution account with the Baltimore and/or St. Louis Publication Centers for those that are remaining on this post.

(3) Staging Command is currently established on this installation and has established a blank forms account with the Publications Stockroom, Fort Dix, NJ to be updated yearly or as

changes occur. Since this publications stockroom maintains a 120-day stock level of blank forms, requirements are met in regards to the Mobilizing/Deploying Units on this installation.

K-2-1

APPENDIX 3 (NTR) NETS) TO ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

The following frequencies have been assigned to use on Fort Dix:

FREQUENCY (MH)	NET	CALL SIGN
30.50	Flight Detachment	D1C
49.70	542d EOD	E1A
49.80	60th EOD	E1B
122.80	Flight Detachment	D1A
139.10	DPW Fire Department	N/A
141.05	Range Control	N/A
141.15	DPW Fire Department	F1A
148.625	Range Safety	T6A
148.875	Range Admin/Operation	T6B
149.65	Lanes	T5A
154.22	Fire Department (Burlington County Net)	N/A
154.34	Fire Department (Burlington County Net)	N/A

154.475	State Police Emergency (SPEN)	N/A
154.68	State Police Emergency (SPEN)	N/A

K-3-1

APPENDIX 4 (AUTOMATION SYSTEMS) TO ANNEX K (INFORMATION MANAGEMENT) TO
FORT DIX MOBILIZATION PLANS (FD-MP)

THE FOLLOWING AUTOMATION SYSTEMS ARE USED TO SUPPORT MOBILIZATION:

SIDPERS III – STANDARD ARMY DIVISION PERSONNEL SYSTEM

INPROC – PERSONNEL IN-PROCESSING

OUTPROC – PERSONNEL OUT-PROCESSING

TRANSPROC – PERSONNEL TRANSITION PROCESSING

MOBLAS – MOBILIZATION LEVELING APPLICATION SYSTEM

K-4-1

APPENDIX 5(POSTAL) TO ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

1. GENERAL. To provide major installation postal procedures for distribution of personal and official mail during mobilization.
2. SCOPE. The installation postal officer:
 - a. Advises the commander on postal matters.
 - b. Coordinates all postal functions of the installation or operating location.
 - c. Supervises administrative procedures as necessary to ensure uniform, secure mail-handling operations.
3. RESPONSIBILITIES.
 - a. General.
 - (1) Ensure that each unit postal officer and PSC supervisor is thoroughly oriented to the duties and responsibilities outlined in DOD Postal Manual 4525.6-M, volumes I and II; AR 340-3; and AR 340-5.
 - (2) Ensure that training is provided for unit and PSC mail clerks or mail orderlies and alternates, as necessary.

- (3) Arrange mail service for incoming units.
- (4) Ensure that mail for deceased military personnel is processed.
- (5) Keep an up-to-date record of installation units and of those inactivated, redesignated, or permanently departed during the previous year. Provide the serving postmaster with a copy of this record and all changes.
- (6) Ensure that adequate postal services are provided to all personnel.
- (7) Ensure that commanders of arriving units furnish the serving postal officer, within 48 hours, a properly completed DA Form 3955 (Change of Address and Directory Record) for each accompanying member or a microfiche listing of such members. DA Form 3995 is available through normal publications supply channels. Ensure that one card each is furnished to the postal locator and the major command and that the remaining card is returned by the preparing unit.

K-5-1

APPENDIX 5(POSTAL) TO ANNEX K (INFORMATION MANAGEMENT) TO FORT DIX MOBILIZATION PLAN (FD-MP)

- (8) Ensure that suspected cases of rifling, theft, destruction, and other postal offenses are reported IAW the DOD Postal Manual.
- (9) Cooperate with postal inspectors regarding complaints, inquiries, and claims processed for personnel served.
- (10) Conduct postal inspections to ensure compliance with appropriate postal directives.
- (11) Ensure that USPS support is commensurate with increase in population.
- (12) Oversee the expansion of the Post Locator/Mail Directory Section to approximately three times its current size. The new location has not yet been determined, but will be manned with personnel from the 1079th Garrison Support Unit (GSU).

b. Distribution and control center.

- (1) Establish adequate physical arrangements for safeguarding classified documents and registered mail.
- (2) Ensure prompt delivery of official correspondence and mail.

(3) Establish courier/messenger service for delivery and pickup of classified and unclassified correspondence. Classified and unclassified material should not be combined on courier runs.

(4) Establish adequate control for processing incoming and outgoing classified and unclassified correspondence.

ANNEX L (OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN (FD-MP)

1. References:

- a. Annex C, Fort Dix Mobilization Plan.
- b. Fort Dix OPSEC Plan.
- c. Fort Dix EOC Plan.

2. General.

- a. To employ operations security methods and practices during mobilization and deployment.
- b. To assign responsibilities and establish procedures in planning, coordination and execution during mobilization and deployment.

3. Concept.

a. Most activities present a stereotyped sequence or pattern of events; some planned and some unplanned, unique to that organization or activity. Those events which occur during the planning, preparatory, and execution phases of mobilization and deployment, create vulnerabilities even in the securest of environments which may be subject to adversary exploitation. Through the analysis of actions and data relating to these stages, it can be determined how adversaries can obtain an organization's critical information even if completely denied access to all classified and sensitive aspects of the activity by effective security measures.

b. Requirements for Essential Security. The premise for essential security depends on identifying, controlling and protecting indicators that may reveal information of US intentions, capabilities and activities useful to adversaries.

4. Responsibilities.

- a. Directors, chiefs and all personnel will:

(1) Implement appropriate OPSEC measures in every phase of operations, exercises and tests.

(2) Manage the risk of the mission exposure against the cost of implementing OPSEC measures.

- b. Installation Security Office, FPD, will:

ANNEX L (OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(1) Coordinate with Fort Monmouth MI Detachment, 902d MI Group on threat information, and Fort Dix DOD Police on physical security matters.

(2) Brief arriving personnel on terrorist threat, EEFI, and countermeasures.

(3) Maintain and update Fort Dix threat assessments.

(4) Include an OPSEC annex or tab in all OPLANS/OPORDS.

5. OPSEC Threat.

a. Hostile intelligence collection and related threats to mobilization and deployment are discussed in reference b.

b. Reference threat assessment prepared by 902d MI Group.

6. OPSEC Program.

a. Appendix 1, Essential Elements of Friendly Information (EEFI).

b. Appendix 2, Information Security.

c. Appendix 3, Signals Security (SIGSEC).

d. Appendix 4, Counterintelligence (CI).

e. Appendix 5, Physical Security.

7. Essential Elements of Friendly Information (EEFI). The OPSEC process promotes operational effectiveness by helping to prevent the inadvertent compromise of sensitive or classified information of the US Government's activities, capabilities and intentions. See Appendix 1, Essential Elements of Friendly Information. A more comprehensive list of questions can be found in the Fort Dix OPSEC Plan. Do not discuss EEFI over unsecured communications, in unauthorized places or with persons who do not have a need to know. Report all security violations to the Installation Security Officer, FPD.

APPENDICES:

- 1 - Essential Elements of Friendly Information (EEFI)
- 2 - Information Security
- 3 - Signals Intelligence (SIGINT)
- 4 - Counterintelligence (CI)
- 5 - Physical Security

APPENDIX 1 (ESSENTIAL ELEMENTS OF FRIENDLY INFORMATION) TO ANNEX L
(OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN

1. Reference Fort Dix OPSEC Plan.

2. EEFI Establishes key questions adversaries may ask you. The answer to these questions constitutes critical information which require protection.

	PLAN PHASE	PREP PHASE	EXEC PHASE	POST PHASE
1. What missions or contingencies are being planned?	X	X	X	
2. What are the unit deployment dates?	X	X	X	
3. What are the identity of the units mobilizing and deploying?	X			
4. What are the staging or marshaling areas?	X			
5. What mode of transportation are the units scheduled to use?	X	X	X	
6. What are the unit's mission plans?	X	X		
7. What special training is being conducted for the unit mobilizing?	X	X		
8. What special equipment is being conducted for the unit mobilizing?	X	X		
9. What are the ports of embarkation?	X	X	X	
10. What is the unit's RECON rating?	X	X		

APPENDIX 2 (INFORMATION SECURITY) TO ANNEX L (OPERATIONS SECURITY (OPSEC) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide responsibilities for the protection of classified information during the planning and conduct of mobilization.

2. CONCEPT. Personnel security actions necessary to support mobilization efforts should be planned or accomplished prior to mobilization to facilitate expeditious access by personnel to classified information and to provide for adequate security of classified information upon mobilization.

3. RESPONSIBILITIES. The FPD Installation Security Office is assigned responsibility for managing the Information Security Program at Fort Dix. The Information Security Program will be IAW AR 380-5, as supplemented by FORSCOM, and other directives as applicable. The Security Office is authorized to conduct inspections, security surveys, and courtesy visits in support of the information security program. Inspections and surveys may be accomplished without advance notice and during non-duty hours.

4. ACTIONS REQUIRED.

a. Pre-mobilization:

(1) Personnel Security. All sections will be tasked with the identification of all individuals requiring access to classified information upon mobilization. Security certification rosters will be submitted to the FPD Installation Security Office in accordance with pre-described procedures. Individuals requiring security clearances will submit the necessary paperwork to the FPD Installation Security Office.

(2) Classified Document Review/Storage/Disposal. The FPD Installation Security Office will make the final determination in all matters of review, storage or disposal of classified material.

b. Post-mobilization:

(1) SAEDA Briefing. FPD Installation Security Office will ensure a SAEDA briefing is conducted within 72 hours of mobilization or deployment.

(2) Security Containers. DOL Installation Property Book and Supply are requested **not** to issue or accept security containers without approval of the FPD Installation Security Office.

APPENDIX 3 (SIGNALS INTELLIGENCE (SIGINT)) TO ANNEX L (OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide responsibilities for Signals Intelligence (SIGINT).
2. CONCEPT. Signals Intelligence (SIGINT) is the responsibility of all holders of official and classified defense information who must transmit this information in other than document form to another person. To be effective, SIGINT must be stressed at all levels of command.
3. RESPONSIBILITIES.
 - a. Pre-mobilization. FPD Installation Security Office will:
 - (1) Develop instructional material for use by units mobilizing at Fort Dix during training and deployment.
 - (2) Maintain a current estimate of SIGSEC support required by mobilized units.
 - (3) Identify security containers to be turned in by deploying units and vaults/secure areas suitable for COMSEC storage.
 - b. Post-mobilization. The FPD Installation Security Office will:
 - (1) Be prepared to provide COMSEC and SIGINT instruction on the proper handling, storage and safeguarding of COMSEC material. Ensure compliance with the provisions of AR 380-40 (Policy for Safeguarding and Controlling Communications (COMSEC) material.
 - (2) Ensure that only secure equipment is used for transmission of classified information. Monitor selected radio frequencies and land lines for COMSEC and SIGSEC violations, IAW AR 380-53 (Communications Security Monitoring). Suspected violations will be documented and reported to the unit through the FPD Installation Security Office.
 - (3) Ensure that COMSEC custodians, alternates and accounts exist and that COMSEC equipment is on hand or on requisition.

APPENDIX 4 (COUNTERINTELLIGENCE (CI) PROGRAM AND PROCEDURES) TO ANNEX L (OPERATIONS SECURITY (OPSEC) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide for CI operations during planning, preparation, and conduct of mobilization.
2. CONCEPT. The objective of CI operations upon mobilization is to neutralize inimical intelligence collecting capability directed against Fort Dix and units mobilizing/deploying at Fort Dix. All personnel must be alert to possible indication of treason, sedition, subversion, and disaffection among DA personnel and any incidents of possible espionage or sabotage against U.S. forces. Any suspicious activities are to be reported to the FPD Installation Security Office immediately.
3. RESPONSIBILITIES.
 - a. Pre-mobilization: The FPD Installation Security Office will prepare an appropriate Subversion and Espionage Directed Against the Army (SAEDA) briefing. The SAEDA briefing will include the training requirements as outlined in AR 381-12.
 - b. Post mobilization:
 - (1) Conduct CI surveys and inspections of installation staff and mobilized units.
 - (2) Coordinate all CI investigations aboard the installation and control all CI assets belonging to Fort Dix.
 - (3) Provide a copy of SAEDA briefing and ensure required training is conducted.
 - (4) Ensure that all personnel receive a pre-deployment briefing (Force Protection) on the current terrorist threat and recommend self protection measures.

APPENDIX 5 (PHYSICAL SECURITY) TO ANNEX L (OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide physical security guidance to commanders; to safeguard personnel; to prevent unauthorized access to equipment, facilities, material, and documents; and to protect against espionage, damage, and theft.

2. CONCEPT. To ensure an orderly transition from peacetime to mobilization, the Fort Dix Physical Security Plan will remain applicable upon mobilization. In the event of a conflict between this appendix and the Physical Security Plan, this appendix takes precedence.

3. RESPONSIBILITIES:

a. Prior to mobilization, directorate and staff office chiefs will ensure their personnel are briefed on measures individuals can take to protect themselves and government equipment against acts of terrorism, threat, or destruction. FPD will review interior guard requirements and prepare to implement on order.

b. Upon mobilization, Fort Dix may become a closed post. In the event of post closure, an interior guard will be established under the conduct of the FPD to provide security for critical installation functions and facilities. Critical facilities will include major supply facilities, power substations, vehicle parks, arms rooms, ADP facilities, communications, facilities, sanitation facilities, and such other areas as the Commander, the FPD Installation Security Office or DOD Police determines should be afforded protection as being vital to the accomplishment of installation mission. The FPD shall designate guard posts, prepare orders for the posts, and make manpower requirements for the interior guard known to the EOC daily prior to 1200 hours. EOC will draw manpower from available units. The DOD Police shall establish and operate the entrance and exit points for Fort Dix and provide for perimeter security.

TABS:

A - Emergency Operation Center (EOC) Security Measures

B - Logistics Control Center (LCC) Security Measures

TAB A (EMERGENCY OPERATIONS CENTER (EOC) SECURITY MEASURES) TO
APPENDIX 5 (PHYSICAL SECURITY) TO ANNEX L (OPERATIONS SECURITY (OPSEC))
TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To prescribe security measures to be implemented for the Emergency Operations Center (EOC), Fort Dix, to enhance security of operations against external security threats and hazards.

2. CONCEPT.

a. Security Survey. The FPD Installation Security Office will conduct a security survey of the EOC within 24 hours of activation of the EOC. The EOC external guards will be posted prior to initiation of the security survey. The following survey features will be accomplished as a minimum:

(1) Exterior of Building. The exterior of the building will be checked for any unauthorized attachments. Any attachments not identified will be removed by DPW or DOIM.

(2) Interior of EOC Rooms. The interior of the EOC rooms will be checked for any unauthorized devices.

b. Security Measures. The following security measures will be placed in effect to maintain the integrity and security of the EOC:

(1) External Guard. A roving guard post will be established 24-hours a day to cover the exterior of the building. The guard will prevent persons from approaching within 50 feet or loitering within 50 yards of the building. All personnel approaching the building will be directed to the main entrance. All persons assigned to this post must be cleared for access to secret or higher classified defense information.

(2) EOC Access. Access to EOC will be controlled by an access authorization checker and monitored by a supporting guard. Guard will prevent forced access and enforce denial of entry to unauthorized personnel. A DOD Patrolman may be used as guard, if available.

(3) Window Coverings. External windows in area where classified defense information is discussed will be covered with curtains, blinds, a sheet, or a blanket. Curtains or blinds will be closed while classified information is being discussed or displayed.

c. Violation or Breaches of Security. All violations of these security measures or any willful attempts to breach the security of the EOC will be immediately reported to the FPD Installation Security Office.

TAB B (LOGISTICS CONTROL CENTER (LCC) SECURITY MEASURES) TO APPENDIX 5 (PHYSICAL SECURITY) TO ANNEX L (OPERATIONS SECURITY (OPSEC)) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To prescribe security measures to be implemented for the Logistics Control Center (LCC), Fort Dix, to enhance security of operations against external security threats and hazards.

2. CONCEPT.

a. Security Survey. The FPD Installation Security Office will conduct a security survey of the LCC by COB M+5. The LCC external guard will be posted prior to initiation of the security survey. The following survey features will be accomplished as a minimum:

(1) Exterior of Building. The exterior of the building and the interior walls within the LCC will be checked for any unauthorized attachments. Any attachments not identified will be removed by DPW or DOIM.

(2) Interior of LCC Rooms. The interior of the LCC rooms will be checked for any unauthorized devices. Each electric outlet will be checked by removing the cover and checking for devices or excess wiring.

(3) Telephone and Intercom Systems. There will be no intercom system allowed in the LCC. All telephone instruments installed in the LCC will be inspected by the DOIM telephone repair person to ensure the internal wiring has not been altered and any instrument being installed will also be inspected.

b. Security Measures. The following security measures will be placed in effect to maintain the integrity and security of the LCC.

(1) External Guard. A 24-hour guard post will be established for the LCC.

(2) Entrance Control. Entrance will be permitted by LCC personnel after verification of identification, security clearance, and need-to-know.

(3) Window Coverings. External windows will be covered with curtains or blinds, a sheet, or a blanket. Curtains or blinds will be closed while classified information is being discussed or displayed.

c. Violation or Breach of Security. Any breach of security or any willful attempts to breach the security of the LCC will be immediately reported to DOD Police and the Installation Security Office for investigation.

ANNEX M (RESOURCE MANAGEMENT) TO FORT DIX MOBILIZATION PLAN

1. References:

- a. Annex U (Resource Management Guidance) to FORSCOM SFOR Support Plan for Operation Joint Forge.
- b. Memorandum, AFRM-RI, HQ US Army Forces Command, Fort McPherson, GA., dated 15 Nov 99, Subject: Contingency Operations (CONOPS) Funding Guidance.
- c. Message, DA Washington, D.C. 172122Z Dec 01, subject: Financial Management Guidance # 3 for Operation Noble Eagle and Enduring Freedom.

2. Purpose. To provide resource management guidance for mobilization actions at Fort Dix.

3. Responsibilities.

a. Financial management responsibilities outlined in this annex are to be followed to ensure fiscal accountability during the conduct of mobilization activities.

b. All sections of the Directorate of Resource Management will support the mobilization process from planning through mobilization to demobilization. Upon notification of mobilization, the Director will ensure that both the Crisis Control Center at DFAS - Indianapolis and the USARC Reserve Pay Operations Center located at Ft McCoy, WI are notified. When the 1079th Garrison Support Unit (GSU) is activated, the Finance Unit will be under the operational control of the Director of Resource Management.

c. The Management and Manpower Division will publish a Mobilization TDA to reflect manpower requirements at varying level of presidential call up. This TDA is reviewed annually and changes will be made as required. Additionally, the Management and Manpower Division is responsible for periodic reviews of the DRM annex to the Fort Dix mobilization, demobilization, and contingency plans.

d. There is no Defense Military Pay Office at Fort Dix. The Finance Unit of the 1079th Garrison Support Unit will be the primary source for finance support at the Soldier Readiness Processing (SRP) site. To enhance the efficiency and effectiveness of SRP support the following actions are required:

(1) Roster of mobilizing soldiers should be made available to the Finance Unit at least two days prior to the arrival of the main body. The Finance Unit will use these rosters to preprint the Master Military Pay Accounts (MMPA) of all mobilizing soldiers. Mobilizing soldiers will review their MMPAs at the Finance Station during SRP processing.

ANNEX M (RESOURCE MANAGEMENT) TO FORT DIX MOBILIZATION PLAN

(2) A finance representative will meet with the Advance Party when they arrive at the Mobilized Unit In-Processing Center (MUIC). At this time a determination will be made as to pay actions that have been input at the unit's Home Station and what actions remain to be completed.

(3) Mobilizing units should insure that their soldiers bring all Finance related documents required in FORSCOM Regulation 500-3-3 Reserve Component Unit Commander's Handbook (RCUCH). See Personnel and Administration (Phase II) task 13.

e. Assistance and guidance will be available through both the DFAS Indianapolis Crisis Control Center and the USARC Reserve Pay Operations Center (RPOC).

4. Once Fort Dix has been identified as the mobilization station for a particular contingency operation, the Program & Budget (P&B) Division is responsible for implementing and sustaining resource management procedures associated with the mobilization effort. If funding information and requirements are available before the unit arrives at the mob station, funding guidance and procedures will be disseminated to mobilizing unit representatives and local installation activities providing support. If this information is not available, financial procedures will be developed as the requirement arises. Program & Budget Division will collect fiscal data and submit any financial reporting requirements to higher headquarters. Requests for fund cites and other funding issues/problems should be addressed to Program & Budget Division POC is Diane Robinson, DSN 944-3866, and Commercial (609) 562-4030, Email Diane.Robinson@Dix.Army.Mil.

5. Appendix 1 contains specific guidance for SFOR Mobilizations. Appendix 2 contains specific guidance for Noble Eagle/Enduring Freedom Mobilizations.

APPENDICES:

1 - SFOR Mobilization

2 - Homeland Defense

APPENDIX 1 (SFOR MOBILIZATION) TO ANNEX M (RESOURCE MANAGEMENT) TO FT DIX MOBILIZATION PLAN

1. SFOR (Stabilization Force). Funding actions and reimbursement procedures become the Mobilization Station's (MS) responsibility once the unit is activated until it deploys. FORSCOM Contingency Operations Funding (P135) will be used to fund valid requirements, via a Military Interdepartmental Purchase Request (MIPR) or direct fund cite. Enclosure 1 provides a detailed list of incremental costs for Bosnia and Kosovo Contingency Operations recognized by FORSCOM. Additional guidance for funding of home station (HS) and mob station costs by category follows below:

2. Home Station (HS):

a. Transportation of equipment - Direct Fund Cite from USAREUR MIPR, POC Shelia Thompson-Douglas commercial phone 609-562-4451 or DSN 944-4451 FAX Ext. 5251.

b. Transportation of Personnel - Direct Fund Cite Operation Maintenance Army (OMA) via email (diane.robinson@dix.army.mil) from Mobilization Station (MS) - Directorate of Resource Management (DRM) POC Diane Robinson, commercial phone 609-562-4030 or DSN 944-4030.

c. Supplies - Special supplies/CTA 50-909 shortfalls must be approved by FORSCOM for reimbursement prior to being purchased.

d. Fuel - Mobilized units are encouraged to utilize IMPAC cards to meet HS mobilization costs and emergency requirements experienced in-route to the MS. These costs will be identified to and reimbursed by the MS via MIPR after the fact.

e. Lodging and meals while at home station will need to be contracted out if not available. Individuals are not authorized any individual per diem at home station other than the authorized \$2.00 a day incidental expense for which the individual soldier will file a voucher for reimbursement.

f. Storage of household goods and POV's IAW JFTR is chargeable to an OMA Open Allotment (\$9999) fund cite, listed on the Permanent Orders prepared by MS.

g. Medical appointments, dental work, shots, etc. are not normally reimbursable cost.

h. Any incremental costs not identified above, e.g. automation equipment, must be coordinated in advance prior to being ordered/incurred.

3. Mobilization Station: Validated incremental costs will be funded by Mobilization Station CONOPS OMA funds.

TAB:

A - FORSCOM-Recognized Incremental Costs for Contingency Operations

TAB A TO APPENDIX 1 TO ANNEX M (RESOURCE MANAGEMENT) TO FT DIX
MOBILIZATION PLAN

**FORSCOM-RECOGNIZED INCREMENTAL COSTS FOR
CONTINGENCY OPERATIONS**

	BOSNIA/KOSOVO
AIRLIFT	Not Applicable -- paid by Army component of supported CINC (USAREUR)
SEALIFT	Not Applicable -- paid by Army component of supported CINC (USAREUR)
PORT HANDLING	Not Applicable -- paid by Army component of supported CINC (USAREUR)
INLAND TRANS	Not Applicable -- paid by Army component of supported CINC (USAREUR)
LEASED TRANSPORTATION	Transport passengers in support of training, deployment, redeployment
CIVILIAN PERSONNEL	OT in support of mobilization, training and deployments.
OPTEMPO	Incremental ground/air for train-up of AC units at homestation, pre-phased aircraft maintenance, ASL. Reconstitution requirements vary.
CLOTHING & PERSONNEL EQUIPMENT	OCIE/CWC for AC soldiers. FORSCOM validates additional OCIE/CWC requirements for RC soldiers processing thru mobstations other than the CONUS Replacement Center (CRC), Fort Benning.

TAB A TO APPENDIX 1 TO ANNEX M (RESOURCE MANAGEMENT) TO FORT DIX
MOBILIZATION PLAN

OTHER SUPPLIES & EQUIP	Fall in on designated APS stock, commo, construction materials, containers, medical supplies, etc.
TEMPORARY DUTY	Movement of RC personnel from home station to mob station, leaders recon, conferences, TSB validation, etc.
TRAINING	Mission Rehearsal Exercise, Theater-specific training for individuals. Includes transportation, supplies, OPTEMPO, et al.
CONTRACTOR SUPPORT	Maintenance of stay-behind equipment, shrink wrap of aircraft, port support activity, etc.
RECONSTITUTION	Replenish supplies; maintenance to return equipment to 10/20 standards; Reintegration train-back events (incremental).

APPENDIX 2 (HOMELAND DEFENSE) TO ANNEX M (RESOURCE MANAGEMENT) TO FT DIX MOBILIZATION PLAN

1. Homeland Defense (Noble Eagle/Enduring Freedom). Emergency Supplemental Appropriations Act for recovery from and response to terrorist attacks on US resulted in funding for Noble Eagle and Enduring Freedom operations. Noble Eagle represents those costs incurred for stateside mobilization of active Army, USAR and National Guard Reserve Component soldiers, while Enduring Freedom costs are those mobilization costs associated with units deploying outside the continental United States (OCONUS).

2. Noble Eagle (NE). Funds provided by USARC HQ. from the Defense Emergency Relief Fund (97 X) Appropriation, Functional Cost Account (FCA) F9TR1, Management Decision Package (MDEP) VTER. Costs aligned against this appropriation include Civilian Overtime, Protective wear such as body armor, GSA vehicles in support of MP's, Barriers, Lighting, and Repair Parts.

3. Enduring Freedom (EF):

a. Funds provided by FORSCOM HQ from the Emergency Relief Fund, Defense (97 X) Appropriation, FCA - F3202, (Deployment/Redeployment), MDEP- VFRE to support mobilization of soldiers for OCONUS contingency operations in Afghanistan, Kuwait, Germany, and Cuba. These costs include OCIE and transportation of personnel, and equipment.

b. Mobilization costs at MS for Enduring Freedom support provided by various activities/directorates are charged to their respective Operation and Maintenance Army Reserve (OMAR) BASOPS accounts. Costs include Civilian OT support for the MUIC, SRP, EOC, and Validation Boards, repair of unit equipment (for validation), various weapons kits, and OCIE to include cold weather gear and boots.

c. Detailed records must be maintained that would enable the specific identification of expenses for audit purposes.

d. The Directorate of Resource Management, Budget Operations POC Diane Robinson, DSN 944-4030, will provide detailed funding guidance as required to mobilized unit representatives as well as other local directorates/activities.

ANNEX N (ENGINEER) TO FORT DIX MOBILIZATION PLAN

1. MISSION. The Directorate of Public Works/Engineering Plans and Services Division:

a. Responsible for the development and execution of plans, programs, and funding necessary for the physical expansion of Fort Dix and/or its facilities to receive, house, train, and deploy the expanding Army upon mobilization.

b. Will provide engineering support and services as required for mobilizing Reserve Component units and all other units deploying through the Dix/McGuire complex.

2. GENERAL.

a. Scope:

(1) FORMDEPS Volume I and.

(2) The Fort Dix Mobilization Master Plans provide a planning basis for full mobilization and provide an assessment of the capability of existing resources to support the requirements.

b. Guidance. The above documents and FORSCOM Mobilization Plan (FMP) provide guidance for mobilization planning. Additional directives, regulations and plans providing guidance are contained in the references.

(1) The Installation Mobilization Master Plan (IMMP) prepared IAW AR 210-20 (Master Planning for Army Installations), AR 415-15 (Military Construction, Army Program Development), CEMOPS and FMP and this annex will ensure the timely availability of materials, facilities, and engineer personnel to accomplish the mission. Installation engineer requirements for mobilization expansion are defined in the (IMMP) which is published separately. The IMMP Executive Summary is at Appendix 3.

(2) The Mobilization Officer is designated as an overall coordinator for mobilization planning in the Regional Directorate of Public Works.

(3) Installation engineer requirements for mobilization expansion will be defined in the appropriate appendices attached hereto.

(4) Establish priority of actions/projects required to support the mobilization mission within the required time frame.

(5) Construction projects required to support mobilization plans are itemized in Appendix 3 and classified according to these criteria:

ANNEX N (ENGINEER) TO FORT DIX MOBILIZATION PLAN

(a) Group I: That which must be accomplished prior to M-Day in order to meet requirements. These projects must be integrated into the installation's 5 year MCA program.

(b) Group II: That which must be designed prior to M-Day but which, if construction begins after M-Day, will be finished in time to meet requirements.

(c) Group III: That which, if design and construction both begin after M-Day, will be finished in time to meet requirements.

(6) This plan will be in harmony with the Installation Master Plan and the Mobilization Master Plan and have the approval of the Installation Planning Board.

(7) This annex will be coordinated with the Savannah District Engineer Office and will be consistent with the Installation Support Book.

(8) This plan will provide for support for USAR home station facilities which may be necessitated by the mobilized units extended period at home station.

(9) A Building Assignment Plan will be prepared by the RDPW Real Estate Section prior to M-Day as outlined in Appendix 1. It will include the proposed locations of each unit/agency and the duration of occupation subsequent to mobilization.

c. Parameters. There are no restrictions or limiting factors in relation to land or water. Energy, electricity and gas, at present levels, are adequate. Contingency plans have been prepared to assign priorities for usage in event of curtailment. The capacity of the Sewer Treatment Plant is the limiting factor to expansion on the installation, and the issue is further complicated by the fact that it is also included in McGuire AFB Mobilization Plans.

3. EXECUTION:

a. Premobilization.

(1) All operating divisions shall review the provisions of this plan and AR 525-1, the Installation Mobilization Plan (IMMP) and FORMDEPS Volume IV.

(2) Take those actions necessary to establish plans and/or projects required to support mobilization. Plans and/or projects will be maintained ready for implementation on order.

(3) Prepare and review Installation Emergency Expansion Capability Plans.

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(4) Prepare and review IMMP and Mobilization Installation Population Graph, that provides a detailed assessment of the capability of existing resources and determines additional resources required to support full mobilization.

(5) Prepare plans and/or projects for construction, modification, rehabilitation, conversion, maintenance and repair of facilities to support full mobilization requirements.

(6) Identify and review all outleases and permits for possible revocation upon mobilization. Plan actions for the cancellation of these leases and hold in readiness.

(7) Identify all requirements for additional real estate or Maneuver Area Expansion and coordinate these requirements with the Savannah District Engineer.

(8) Review peacetime Restrictive Regulatory Controls and identify those policies that can be relaxed during full mobilization. Review FORMDEPS (FMP) for current guidance and specifics. Consult District Engineer for guidance. Applications for waivers should be prepared.

(9) Identify requirements for non-industrial facilities and submit requirements to FORSCOM.

(10) Review plans for expansion of engineer services to include:

(a) Expansion of services, such as custodial, refuse collection and disposal, entomology, and hospital support.

(b) Maintenance and/or expansion of intrusion detection systems.

(c) The provision of appropriate physical security requirements in expansion areas.

(d) Fire protection and prevention.

(e) Essential maintenance and repair of existing real property, including inactive facilities held for mobilization and those facilities currently under lease to the National Guard.

(f) Coordination with utilities suppliers to assure availability of required utilities during mobilization.

(g) Restoration of utilities services in the event of disruption.

(11) Ensure that all requests for alteration, modification, or demolition of buildings scheduled to house health services facilities of AMEDD personnel are forwarded to the Commander, MEDDAC, West Point, New York.

ANNEX N (ENGINEER) TO FORT DIX MOBILIZATION PLAN

(12) Provide a statement to the Commander, MEDDAC that any loss of AMEDD mobilization expansion capability will be compensated for by allocation of troop barracks or other buildings suitable to the MEDDAC Commander, if such troop barracks are available at the time.

b. Mobilization.

(1) On alert, review this plan and supporting actions, programs, projects, etc.; update where appropriate.

(2) On order, implement this plan. Be prepared to modify planned actions to conform to mobilization directives of higher headquarters.

(3) Review all approved and funded construction projects on M-Day to determine if these projects should be deferred, suspended, or canceled. Recommendations should be forwarded through command channels to HQDA before M+5.

(4) Initiate action to cancel or revoke outleases or permits on portions of the installation necessary for execution of the mobilization mission.

(5) Submit requests for additional real estate IAW AR 405-10 through command channels by M+5 days.

(6) Suspend all facility disposal actions that are underway and submit requests for exception per AR 405-90 (Disposal of Real Estate and FORSCOM Supplement 1) where disposal is still recommended.

(7) Execute plans to accommodate population increases. These plans should include the consolidation of existing billeting spaces, the returning of barracks diverted to other uses back to housing use, the leasing of non-installation facilities, and the canceling of outleases in the National Guard Training Center.

(8) Provide buildings for temporary AMEDD use to include patient care, storage for Prewar Reserve Stock (PWRS-MF), and student classrooms for training purposes.

c. Required Reports:

(1) Recommendations for disposition of MCA, MCAR, Minor MCA and Minor MCAR projects will be submitted within five days of receipt of authority to proceed with mobilization actions. Use of MOBPRO to accomplish these will be initiated by HQUSACE. Recommendations for MCA, MCAR, and Minor MCA will be forwarded through command channels to HQDA (DAEN-ZC) utilizing the PAX system. Recommendations for Minor MCAR projects will be forwarded to HQ FORSCOM, ATTN: FCEN-COMMANDER, utilizing PAX system.

ANNEX N (ENGINEER) TO FORT DIX MOBILIZATION PLAN

(2) Submit confirmation of expansion requirements through MOBPRO indicated in Appendix 3 to Second Army. Furnish information copy to District Engineer Office and FORSCOM DCSSENGR.

(3) Submit request for additional real estate to Commander, FORSCOM, by M+5 days.

(4) Submit to Commander, FORSCOM, NLT M+25 days a listing of specific projects and activities for which additional relief is required from environmental legislation of federal, state, or local laws or regulations applicable to each project or activity with a brief statement of justification for each case.

(5) Any other reports deemed necessary to mobilize and deploy.

(a) Building Assessment Plan.

(b) Mobilization Installation Population Graph.

(c) Construction list (from IMMP).

(d) List of non-industrial facilities.

(e) RDPW responsibilities.

APPENDICES:

- 1 – Billeting
- 2 – Facilities Maintenance
- 3 – Construction
- 4 – Non-industrial Facilities (NIF)
- 5 – Supplemental Medical Facility Criteria
- 6 – Environmental
- 7 – Family Housing

APPENDIX 1 (BILLETING) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE.

a. This annex and its enclosures, Building Assignment Plan M+3 to M+5, provide guidance for the realignment of the post upon full mobilization. The plan provides billeting space and specifies locations for all units that mobilize through Fort Dix at peak load. Because of the time element and other unknown factors, the areas and facilities as indicated on the Billeting Plan will need to be procured and all MOU's (Memorandum of Understanding) will be executed on M-day.

b. Guidance is provided in the assignment of existing facilities and the sighting of a trailer city in the event of full mobilization. This plan is based on a projected population as indicated on the latest ARPRINTS, TDA's, and TOE's of individual units to be assigned to or directed to report to Fort Dix.

2. GENERAL.

a. All diverted facilities still under Department of the Army control will be restored with the exception of 5403 (converted), 5435 (converted), and 5519 (Battle Projection Center (BPC)).

b. The allocation of space for billeting under full mobilization in a facility is as follows:

(1) Enlisted: 54 SF.

(2) Medical: 72 SF.

(3) Permanent party cadre and others: 54 SF.

(4) Junior Officers: 100 SF.

(5) Senior Officers: 200 SF.

Notification of reduction in space allowances will be provided through MACOM to HQDA(DAEN-ZC) with information copies furnished to HQDA (DASG-HCO) and HSC.

c. Reactivation of mothballed housing is not applicable at this time to Fort Dix.

d. MOU's for control of State-owned installations will be executed as required according to the scenario. All MOU's with other agencies currently on Fort Dix required to execute the attached billeting plan will be executed on M day, for the facilities to be utilized for billeting by M+5.

APPENDIX 1 (BILLETING) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

e. Currently the only facility formerly controlled by Fort Dix that would be recaptured if needed by DOL is Tacony Warehouse in Philadelphia, a storage facility of 300,000 SF.

f. The utilization of approved NIF (Non-Industrial Facilities) is paramount to Fort Dix meeting the attached billeting plan. The first NIF facilities will be utilized on M+3 and will be needed in whole through M+7, with no more usage required after M+8.

g. Rapidly Erectable Light Mobilization Structures (RELMS) are not required at Fort Dix to meet the projected mobilization mission.

h. This plan is based on no emergency construction before or after M-Day. The Fort Dix Mobilization Master Plan, Volume I, indicates that billets will be constructed during mobilization. If and when this construction comes on line, the temporary facilities will be eliminated. Construction of two mobilization projects is currently planned. Currently no date exists for the construction of a 500 bed hospital utilizing the M drawings to be adjacent to Walson Air Force Clinic. The other project is a trailer city sited in the old Kennedy Courts Housing area.

i. See h, above.

j. See h, above.

k. Fort Dix's current mobilization mission does not include basic training. However, units will still need additional maneuver space to ready themselves for the field. Based on FPD input, the Real Property Branch of RDPW will perform land utilization rights/acquisition actions to meet the mobilization requirements.

l. No family housing controlled by Fort Dix will be excess under mobilization.

m. The attached billeting plan is to be used as a guide. Priority of housing (IAW App 5, Annex N to FORSCOM Regulation 500-3-1).

(1) BASEOPS and CRC.

(2) Hospitalized Patients.

(3) Recretees/Trainees.

(4) Deploying units C-Day to C+30.

(5) Deploying units C+31 to C+60.

APPENDIX 1 (BILLETING) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

- (6) Other deploying units.
- (7) Several assumptions were made in creating the billeting plan as listed below:
 - (a) The number of Retirees and IRR's passing through the installation would average 592 per day and 645 per day respectively from M+1 through M+3.
 - (b) All deployers regardless of rank will be billeted at 54 SF.
 - (c) The transition point will down size by approximately 20% to 25% a day freeing an entire building by M+3.
 - (d) A trailer city plan implemented on M day would provide 336 spaces by M+6, with another 336 spaces every five days.
 - (e) A 500 bed hospital will be stationed at Fort Dix. By the time the hospital needs to be manned, space will be available due to the high number of deployers by M+6.

APPENDIX 2 (FACILITIES MAINTENANCE) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE. This annex describes facilities rehabilitation, maintenance and repair procedures, and provides policy and guidance for the care of facilities retained for mobilization. At the current time Fort Dix does not have any facilities laid aside solely for mobilization, however the policy established by the RDPW for maintenance of warm-based/cold-based facilities will be addressed.

2. GENERAL.

a. Fort Dix currently has no inactive facilities to maintain in accordance with AR 210-17 and TB ENGR 405.

b. All facilities at Fort Dix are currently utilized. All M&R is part of scheduled repairs and as needed specific repairs.

c. Current fire protection services at Fort Dix are adequate to provide fire protection for all facilities. Dependent on land requirements of FPD (expansion areas for training) RDPW would have to assess the need to expand fire protection services. Currently any proposed expansion/reclamation area is provided fire protection by the local communities and RDPW would request they continue to provide fire protection to the proposed expansion/reclamation areas.

d. In the case of nuclear attack all priority will be placed on restoring required utilities in the following order; electricity, steam, gas, water, and sewage. Fire protection services will be restores ASAP.

e. All rehabilitation projects will be tracked utilizing DD Form 1391, in accordance with AR 420-10. In the case of rehabilitation of reactivated facilities the priority will be to permit beneficial occupancy and basic utilization. No aesthetic work will be accomplished while a need exists to rehabilitate or construct facilities for mobilization.

f. Formal preparation of DD Form 1391 is not necessary to return facilities to a usable condition. (i.e. reconnection of utility lines, removal of door barricades, etc.).

g. No alterations/modifications will be made to facilities unless absolutely necessary to meet the specific mobilization needs that can not be met elsewhere on the installation.

h. Funding for the work mentioned in d through g shall be made with Army operations and maintenance funds or other appropriations. All funding will be consistent with AR 415-35 and AR 420-10.

i. All actions by RDPW increasing installation facility square footage or acreage will be coordinates with the DOD Police to ensure adequate physical security in accordance with AR 190-11.

APPENDIX 3 (CONSTRUCTION) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE. This appendix provides guidance for construction at Fort Dix in the event of mobilization.

2. GENERAL.

a. All 1391 preparation at Fort Dix is done on the Programming and Administration Execution (PAX) system.

b,c,d. Classification/Grouping of MCA Projects:

<u>FY</u>	<u>TITLE</u>	<u>PROJ NUM</u>	<u>Group</u>
97	Wheeled/Track Vehicle Wash Facility	041931	I
97	General Purpose Warehouse	012000	I
97	Barracks Revitalization	041979	I
98	Combined Maintenance Facility	002791	I
98	Ammo Storage Facility	002510	I
LR	500 Bed Hospital (Mob) see attachment 1		II
99	Physical Activities Complex	016053	I
99	Information System Facility	002863	I
00	Modernize Building 5418	038900	I

e. See attachment 2 for trailer park layout. Current billeting plan has no requirement for trailer city as shown.

f. Initiatives to utilize NIF storage and non-standard storage technology will be implemented if required from DOL.

g. Any on-going construction will be expedited and minimized to provide beneficial occupancy.

h. In the event of General War, Family Housing programming will be suspended.

i. All on-going construction on M-day will be evaluated and proposed disposition will be and submitted in accordance with FORSCOM Regulation 500-3-1, Annex N, Appendix 5, paragraph i.

j. Construction priorities will be assigned utilizing the criteria provided in FORSCOM Regulation 500-3-1, Annex N, Appendix 5, paragraph j.

APPENDIX 4 (NON-INDUSTRIAL FACILITIES (NIF)) TO ANNEX N (ENGINEER) TO
FORSCOM MOBILIZATION PLAN

1. PURPOSE. To provide guidance on utilization of non-industrial facilities during mobilization.
2. GENERAL. All NIF facilities enclosed in FORSCOM pamphlet 500-10, 1 November 1993 will be utilized as called for in the Billeting Plan, see Appendix 3. All facilities were called and capacities verified on January 1994.

APPENDIX 5 (SUPPLEMENTAL MEDICAL FACILITY CRITERIA) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE. To provide guidance on supplemental medical facility criteria to utilize facilities during mobilization.
2. GENERAL. There are many buildings on the installation that meet or exceed the requirements outlined below. The following is a list of facilities in relatively close proximity to the hospital, meet the requirements below, and fit into the installation space management plan.

Facilities as Supplemental Medical Facilities:

5514 (4640 SF) A/C
5429 (4640 SF) A/C
5633 (3707 SF) A/C
5408 (3800 SF) A/C
5272 (4396 SF) no A/C
5228 (4396 SF) no A/C

- a. Doorway width, 34 inches.
- b. Hallway width, 60 inches.
- c. Ramp Criteria, 1:12, 48 inches wide. All the facilities selected are ground floor facilities.
- d. Ambulance drive, one access within 50 feet.
- e. Nursing station, one per floor.
- f. Air Conditioning, requirements determined by the hospital commander.
- g. Nurse call box, to be installed as determined by hospital commander.
- h. Fire Alarm Criteria, met in all facilities, unless enhancement required by Fire Inspector.

APPENDIX 6 (ENVIRONMENTAL) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE. To provide guidance on environmental protection during mobilization.

2. GENERAL.

a. All action prior to mobilization will be in environmental compliance with all Federal, State, and Local Regulations. In "a state of national emergency" compliance with environmental standards can only be waived by Congressional legislation or Executive Order.

b. Under Full Mobilization some environmental Regulations provide for relaxation of statutes, but not revocation. Natural Environmental Policy Act (NEPA), Clean Air and Water Acts must be fully complied with at all times.

c. If environmental Regulations relief is required specific information will be provided with a request to MACOM by M25.

d. Separate relief from Federal, State, and local environmental Regulations must be obtained.

e. Environmental Impact Statements (EIS) are prepared for all mobilization projects as part of the 1391. The EIS will be updated as mobilization progresses.

APPENDIX 7 (FAMILY HOUSING) TO ANNEX N (ENGINEER) TO FORSCOM MOBILIZATION PLAN

1. PURPOSE. To establish family housing policies during emergency or mobilization periods.

2. GENERAL.

a. FORSCOM engineer responsibilities, reference FORSCOM Regulation 500-3-1.

b. Installation responsibilities:

(1) Support mobilization housing of families IAW AR 210-50.

(2) Provide a representative from RDPW Family Housing Division to DCFA's Family assistance team.

c. Policies regarding disposition of Family Housing Assets.

(1) AR 210-50 in effect unless superseded by FORSCOM Regulation 500-3-1.

(2) Government controlled housing includes all units on installation plus units obtained through DHHS, FEMA, HUD, and leased quarters paid by the government.

(3) The installation commander can utilize housing for installation needs as necessary. Required to provide 30 days notice to residents to vacate. Dependents may occupy housing not to exceed 90 days after sponsor's deployment.

d. Execution:

(1,2,3,4) Maintain and analyze housing requirements. Process requests through USARC, HUD, and other agencies to obtain housing to meet requirements. Look into obtaining commercial housing facilities or large hotels in the area to provide housing as required.

(5) Provide priority to current residents of deployed sponsors over mobilization station sponsors. Incoming families will not have priority over current residents looking for new quarters elsewhere.

(6) Furniture will only be stockpiled for expected unaccompanied personnel housing (UPH) mobilization requirements.

e. Assignment Priorities:

(1) Reserve component cadre will be housed in accordance with the same AR 210-50 priority as active duty.

APPENDIX 7 (FAMILY HOUSING) TO ANNEX N (ENGINEER) TO FORSCOM
MOBILIZATION PLAN

(2) Limit housing support for dependents of training or mobilizing sponsors to housing referral services.

(3) Provide priority "5" housing support to evacuee families referred by DHHS during emergency or non-emergency repatriation operations.

(4) Provide priority "6" to unaccompanied families of personnel assigned overseas, but not previously assigned to the installation.

(5) Permit dependents of POW, MIA, or MNA personnel to remain in housing until status changes.

ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. Purpose. This annex outlines procedures and establishes policies and objectives to assist mobilized unit commanders in attaining the highest operational readiness status in the shortest possible time consistent with the units' planned deployment.

b. Post-mobilization training will orient on wartime Mission Essential Task List (METL) and be conducted IAW appropriate Army Readiness Training Evaluation Program (ARTEP) or Mission Training Plan (MTP), if no ARTEP is published.

c. Assumptions.

(1) Development of unit Post Mobilization Training (PMT) programs will be based on the current status of training after Annual Training (AT), as updated by tasks completed during IDT and decay of mission tasks with time after AT.

(2) Units will require some training in all areas. Combat units may require "train-up" at Combat Training Centers (CTC).

(3) Units will arrive with a requirement to qualify all personnel on individual or crew served weapons.

(4) Personnel will require extensive training on common tasks.

2. RESPONSIBILITIES.

a. Force Projection Directorate (FPD), Combat Readiness Division (CRD) will:

(1) Identify total training support requirements for the MS based on analysis of the Post Mobilization Training Support Requirements (PTSR) FORSCOM Form 319-R provided by SMD.

(2) Evaluate training programs submitted by RC units and identify updated training requirements based upon needs of RC units at the time of mobilization IAW FORSCOM Reg 500-3-3, Annex E.

(3) Upon arrival of RC units, evaluate their training requirements and assist the units with finalization of PMT programs using applicable MTP, ARTEPs, and unit METL.

(4) Allocate training facilities and ranges based on requirements submitted by AC and RC units IAW FD Reg 350-3 (Training Policies and Procedures, 24 Mar 00). Priority will be given to units with earliest deployment dates.

ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN

(5) Monitor closely the training progress of all mobilized RC units and coordinate the use of all training areas, ranges, and facilities to ensure maximum utilization of a 24-hour basis. Schedule group instruction and co-use of facilities when warranted to conserve resources.

(6) Publish daily master training schedule and distribute to all staff activities and support organizations.

(7) In coordination with the MAT Chief, conduct daily training meetings to allocate training resources for future training.

(8) Coordinate daily on-post transportation schedule and distribute to TMP and mobilized units.

(9) Identify and validate range facility and maneuver area requirements for peak training period during FULL mobilization and provide to RDPW.

(10) Initiate and process through EOC requests for Mobilization Assistance Team (MAT) support IAW First US Army Reg 500-3 (First US Army Mobilization Plan).

(11) Within capabilities, provide personnel and logistical resources to assist MAT in administering MTP (or ARTEP) evaluations for deploying units.

(12) Supervise external MTP (or ARTEP) evaluations of units where appropriate through utilization of MAT.

(13) Installation Ammunition Manager will review all requisitions for ABL for units scheduled to mobilize at Fort Dix. Upon mobilization, he will establish a suspense file to ensure that each RC unit submits ammunition requirements to support its mobilization training plan. Requirements will be reviewed for validity, consolidated and submitted to DOL for resourcing. Requirements should be based on actual needs to support PMT.

(14) Incorporate separate companies/detachments into battalion and brigade field exercises when time and resources allow.

(15) Establish procedures to operate or expand post schools as required after M-Day (e.g., NBC School, Combat Lifesaver Course, Defensive Driving, Transportation of Ammunition and Explosives, etc.).

(16) Coordinate with Regional Training Site-Maintenance (RTS-M) to provide training of maintenance/logistical skills to support mobilizing unit's mission.

ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN

b. FPD, SMD, NBC Office will assist and provide Nuclear, Biological, Chemical (NBC) training support to RC units IAW Appendix 1, this annex.

c. FPD, Training and Audiovisual Center (TSC) will ensure that training devices and subcaliber devices are available for issue to conserve ammunition, fuel, and training time. Simulation devices available at TSC are listed in the current TSC Catalog..

APPENDICES:

1 - NBC Operations

2 - Mobilization Range Utilization

APPENDIX 1 (NBC OPERATIONS) TO ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. This appendix provides NBC related training and operations guidance to be followed by Reserve Component (RC) units mobilizing at Fort Dix.

2. CONCEPT.

a. Units must have an accurate assessment of their ability to conduct their mission in an NBC environment and train to correct deficiencies. At the minimum, units should focus on the following:

(1) Organization. FM 3-100 (Chemical Operations, Principles and Fundamentals, 8 May 96) outlines the principles of NBC defense, chemical warfare, smoke and flame operations. In order to manage the battle under NBC conditions, units should follow organizational guidance and responsibilities outlined in this document. Additional organizational information is contained in Army Regulation 350-41, Training in Units, 19 Apr 93.

(2) Training.

(a) All soldiers should be able to perform NBC survival tasks as outlined in the STP 21-1-SMCT. Additionally, officers and NCOs should be proficient in NBC related tasks as outlined in applicable manuals (i.e., STP 21-24, STP 21-11-MQS, STP 21-111-MQS, etc.).

(b) NBC equipment operators should be proficient in the maintenance, operation and tactical employment of assigned items of NBC equipment as outlined in applicable TMs, FMs, and AR 350-41.

(c) Units must be able to accomplish their mission under NBC conditions. Requirements are determined using tasks from the applicable Mission Essential Task List (METL). Further guidance is outlined in AR 350-41 and FM 3-100.

(3) Equipment. An effective NBC program is contingent upon units having the requisite NBC related equipment and maintaining this equipment to standard. Units should refer to their Modification Table of Allowances (CTA) to determine their post-mobilization chemical defense equipment (CDE) requirements. Maintenance standards for CDE are contained in applicable TM.

b. Upon mobilization, units can reasonably expect the following NBC related assets to be available at Fort Dix:

APPENDIX 1 (NBC OPERATIONS) TO ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN

(1) The Fort Dix Area NBC Defense School will be available to provide instruction to unit NBC defense officers and noncommissioned officers using the TRADOC approved 80 hours POI. This course is taught by the Installation Chemical Section in Bldg 5525. Quotas will be available from ATRRS and allocated on a fair-share basis. Units requiring this training must request allocation from the Force Projection Directorate (FPD).

(2) Subject to availability, the NBC Office can provide an assessment of NBC team and individual soldier proficiency. The evaluated NBC teams are the control party, chemical and radiological survey teams, chemical agent alarm teams, and the unit decontamination team. Units desiring this training should submit request through the FPD.

(3) Decontamination and smoke support will have to be provided from organic assets or from another RC chemical unit if present on the installation at time of mobilization. Units wanting this support should coordinate directly with the supporting RC chemical unit or identify their requirement to the FPD, CRD.

(4) The post gas chamber will be available for mask confidence exercises. This asset can be scheduled through FPD Range Support Division. Additional information concerning the chamber is available in FD Pamphlet 350-3, Range Guide, 14 Jul 97.

3. RESPONSIBILITIES. Force Projection Directorate, SMD, NBC School will:

a. Coordinate units' NBC requirements outlined in paragraphs 2.b. with the appropriate post agency.

b. Operate the Fort Dix Area NBC School and assist CRD in establishing training allocations.

c. Provide support outlined in paragraph 2.b. (2).

d. Advise and assist RC units on their NBC training plan.

APPENDIX 2 (MOBILIZATION, RANGE UTILIZATION) TO ANNEX O (UNIT TRAINING) TO FORT DIX MOBILIZATION PLAN (FD-MP)

1. PURPOSE. The purpose of this appendix is to provide guidance on the utilization of training areas and ranges at Fort Dix upon mobilization.

2. POLICIES.

a. Operational control of all ranges, training areas, and training facilities will be placed under the responsibility of the FPD.

b. FPD will provide guidance on any conflicts or unresolved problems which are identified.

3. GENERAL.

a. Initially, it is estimated that there will be shortages of ammunition, training aids, and training areas due to large increases in training requirements due to the number of units deploying from Fort Dix. To ensure that initial deployment missions are accomplished, the utilization priorities are:

(1) All deploying units

(2) Training units

(3) Other

b. Deploying units:

(1) Priority of utilization for deploying units will be based on deployment dates, i.e., the first to be deployed is the first to use ranges, training areas, etc.

(2) To the maximum extent possible training other than SRP qualification will be conducted in unit areas with whatever resources are available which will not have a detrimental impact on the overall mobilization mission as determined by the FPD.

(3) No training will be canceled due to inclement weather, unless directed by the Installation Commander.

(4) Transportation from cantonment area to training ranges/areas will be provided to all mobilized units.

(5) Marches and bivouacs will be scheduled concurrently with range training whenever possible.

O-2-1

APPENDIX 2 (MOBILIZATION, RANGE UTILIZATION) TO ANNEX O (UNIT

TRAINING) TO FORT DIX MOBILIZATION PLAN (FD-MP)

(6) Units will march to ranges and/or bivouac in the vicinity of training.

(7) Deploying unit will be scheduled on 25m ranges (zero) whenever possible until such time as ammunition and facilities constraints no longer exist.

(8) Training may be limited by shortages of all types of munitions. Maximum use of inert training devices and "dry fire" techniques will be utilized.

(9) If a need for additional training areas is identified, the FPD in conjunction with MAT-DIX will consider requesting the establishment of additional areas with the RDPW.

(10) All soldierization instruction will be conducted in unit areas.

c. Other (NCO schools, Permanent Party, etc.):

(1) All other training will be conducted in unit areas.

(2) No ammunition, transportation or training facilities will be allocated for this training until such time as conflicts with other installation missions no longer exist.

4. ADMINISTRATION: The deploying unit commander will coordinate with their MAT-DIX prior to supplying the FPD with three copies of each weekly training schedule.

ANNEX P (MOBILIZED UNIT IN-PROCESSING CENTER (MUIC) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance, establish procedures and assign responsibilities for processing mobilized units.

2. CONCEPT.

a. The Chief, Strategic Mobility Division (SMD), Force Projection Directorate (FPD) will activate the MUIC to support mobilization and deployment missions, mobilization training exercises and when directed by the Installation Commander.

b. Command and Control of mobilized units will be accomplished in coordination between Fort Dix Emergency Operations Center and the Installation Support Battalion as specified in procedures contained in their respective SOP's (published separately).

c. The following Fort Dix Directorates/Special Staff will provide staff representatives to the MUIC for advanced party processing:

- (1) FPD/SMD - Security Section/USR Specialis.
- (2) Military Personnel Directorate (MPD)
- (3) Directorate of Logistics (DOL)
- (4) Directorate of Contracting (DOC)
- (5) FPD/CRD - Billeting and Training Scheduling
- (6) Directorate of Resource Management (DRM)

d. Fort Dix assigned MAT will provide representatives to the MUIC to conduct advanced party processing and assist in the unit validation process.

e. During MUIC operations the MUIC and supporting MUIC staff will be under the operational control of the Force Projection Directorate.

3. RESPONSIBILITIES. See MUIC Standing Operating Procedure (SOP).

ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. **PURPOSE:** This annex sets forth the concept, responsibilities and scheme of execution for the overall legal support to AC and mobilized RC units during Phases I, II, III and IV of Mobilization.

2. **CONCEPT:**

a. Judge Advocate (JA) functions will be provided in accordance with requirements of laws and regulations and in consonance with existing directives, policies, and procedures.

b. In general, JA resources organic to the Fort Dix installation will provide required base operations (BASOPS) legal support. These JA resources include AC/RC JAs permanently assigned to the Office of the Staff Judge Advocate (OSJA) as augmented by RC JAs. Judge Advocate (JA) functions will be provided in accordance with requirements of JAs in the following categories: Assigned IMA JAs; IRR JAs "earmarked" against the MOB TDA; JAs assigned Garrison Support Units (GSUs) mobilized to support the installation; and JAs assigned to Regional Support Commands (RSCs). In addition, BASOPS legal support may be provided by JAs assigned to Mobilization Support Organization (MSO) detachments specifically structured, organized, and/or mobilized to provide BASOPS legal support (CONUS sustaining base) to a particular installation or geographical area, and by MSOs organized and mobilized to provide mobilization legal support to CONUSA Staff Judge Advocate (SJA) offices. The MSOs are part of the CONUS Sustaining Base and are designated to provide area support in each Federal Service Region and mob/demob surge support to Power Projection Platforms.

c. JA personnel organic to other RC and AC units will provide legal support to their assigned units. JA personnel organic to other AC and RC units may be used to provide BASOPS legal support by augmenting BASOPS legal resources to the extent that this does not detract from unit preparedness, mission-essential operations and preparation for deployment. This legal support augmentation by other AC and RC Troop Program Unit (TPU) JAs will primarily assist in the legal preparation portion of Soldier Readiness Processing (SRP), including preparation of legal documents for deploying soldiers. JA's organic to AC and RC units will not be assigned cases or duties that impede or delay deployment with their units.

d. The primary mission of deploying Legal Support Organizations (LSOs) is to prepare for their wartime mission in support of OPLANS and to prepare for deployment. Deploying LSOs may not be used to augment installation legal support (BASOPS) without prior approval of HQ FORSCOM (AFCEG-JA). However, upon request by the Fort Dix SJA, LSOs may assist other units in the legal portion of SRP processing and other legal support on an incidental basis, to the extent that it does not adversely affect LSOs mission training and preparation for deployment and provides an opportunity to train for the unit's wartime mission. HQ FORSCOM (FCJA-ML) will be informed of legal support provided by LSOs.

3. **RESPONSIBILITIES:**

Q-1

ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

a. The United States Army Legal Services Agency. The United States Army Legal Services Agency (USALSA) provides military judge support to AC and mobilized RC units at

mobilization stations. Assignments are coordinated with OTJAG (DAJA-PT) and the Chief Trial Judge.

b. The United States Army Trial Defense Service. The United States Army Trial Defense Service (USATDS) provides legal defense services to AC and mobilized RC units and members at mobilization stations. Assignments are coordinated with OTJAG (DAJA-PT) and the Chief, USATDS.

c. 1st (US) Army OSJA (CONUSA):

(1) Reviews Fort Dix mobilization plans and MOB TDAs to ensure that the plan provides for adequate legal support to AC and mobilized RC units at the MS.

(2) Supervises Reserve Component Pre-mobilization Legal Preparation, including the Pre-mobilization Legal Counseling Program. (See Appendix 1 below).

(3) Serves as GCMCA for RC units set forth in paragraph 4a(3) below.

d. Fort Dix SJA and Fort Dix Installation:

(1) Provide legal support, to include the exercise of GCMCA (if authorized), to AC and mobilized RC units and members assigned and attached to Fort Dix. (See paragraph 4a below).

(2) Provide legal support, to include the exercise of GCMCA jurisdiction, to semi-active installations and state-operated mobilization stations (SOMS) for which they are the supporting GCMCA (none at the present time).

(3) Provide administrative and logistical support to military judges and defense counsel as required by AR 27-10.

(4) Assign RC JAs, ordered to Fort Dix by ARPERSCOM, to predetermined unit and MOBTDA vacancies after coordination with the installation SJA, who will receive assignment instructions from the Office of The Judge Advocate General (DAJA-PT).

(5) The Fort Dix Commander will ensure exercise GCMCA over RC units mobilized in the Fort Dix geographic support areas. (See paragraph 4a below).

(6) Provide legal support as needed to installation MAT missions to validate the training status of deploying LSOs.

Q-2

ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

(7) The Fort Dix SJA will serve as the primary local POC, during any level of mobilization, for resolution or transmission of JA officer-related personnel assignment issues

involving all JA (55A) officer and warrant officer (550A) personnel, including Military Judges (55B) and Defense Counsel.

(8) In conjunction with any Area Claims Authority (ACA), the Fort Dix SJA will process claims with respect to mobilized RC forces in accordance with current guidelines for their areas of responsibility. (See paragraph 4b below).

e. STARC/RSC. The STARC/RSC commanders will ensure that RC commanders provide for pre-mobilization legal preparation (including the pre-mobilization legal counseling program and the provision of pre-mobilization legal services) in accordance with HQDA, FORSCOM, area commands, and NGB directives. (See Appendix 1 below).

4. EXECUTION:

a. Exercise of Court-Martial Convening Authority.

(1) Commanders with GCMCA area responsibilities will ensure exercise of general court-martial jurisdiction over mobilized RC forces in their geographical support areas from the time the units are federalized until they depart for their MS.

(2) The Fort Dix commander will exercise general court-martial jurisdiction over mobilized RC forces for which Fort Dix serves as MS and for RC units mobilizing at other installations for which Fort Dix serves as the supporting GCMCA from the time the forces depart their home station until they depart from their air or sea port of embarkation.

(3) The provisions of subparagraphs 4a (1) and (2) are not applicable to RC units or members assigned or attached to one of the following:

(a) A deployable or nondeployable AC organization (GOCOM) whose commander is a GCMCA, as authorized or designated pursuant to Article 22, Uniform Code of Military Justice (UCMJ).

(b) An RC organization (e.g., a division or GOCOM) whose commander becomes a GCMCA upon order to AD or subsequent to such an order as authorized or designated pursuant to Article 22, UCMJ. The GCMCA for these units will be exercised by 1st (US) Army (CONUSA).

b. Claims Administration.

Q-3

ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

(1) ACAs, or claims processing authorities designated by an ACA, will investigate and process claims (including affirmative claims) originating in their areas of responsibility, during

phases III and IV of mobilization. For economy of effort, thoroughness of investigation, and with concurrences of the SJAs concerned, ACAs may transfer responsibility for investigation and processing of particular claims to the SJA of the MS of the member involved (including SJAs whose commanders exercise GCMCA over semi-active installations and SOMS).

(2) Fort Dix OSJA will investigate and process claims arising at its MS and, where applicable, those arising at semi-active installations and SOMS over which their commanders exercise GCMCA, and those claims transferred with SJA concurrence.

c. JAGC Mobilization Assignments.

(1) MOBPERS (APPENDIX 1 to ANNEX E) and MCL (APPENDIX 5 to ANNEX E) have been modified to enable TJAG to discharge his statutory and regulatory obligations for the management and assignment of JAGC officers, non-unit Reserve Component JA officers and selected retired regular JAGs who have been recalled to active duty by the Secretary of the Army. JAs and enlisted legal personnel (71D and 71E) will be preassigned to each MS military personnel office (MILPO) by MOBPERS in accordance with APPENDIX 1 to ANNEX E. The MILPO will give the SJA a list of all mobilizing JAGC officers reporting to that MS. As the officers arrive, the SJA, and when appropriate, the senior defense counsel (SDC), will coordinate a qualitative match of available JAGC officers to fill remaining JA requirements. It is imperative that all JA requirements in deploying units be filled to the maximum extent possible.

(2) Proposed assignments, as well as requests for additional officers and reports of excess officers, will be coordinated with the CONUSA SJAs and transmitted via priority message to HQDA (DAJA-PT). Messages pertaining to trial defense counsel and military judges will be transmitted through Office of the Chief (OTC), USATDS and the Chief Trial Judge to the Commander, USA Legal Services Agency (USALSA). On approval by HQDA (DAJA-PT), JAGC officer assignments will be handled by the Fort Dix SJA.

(3) During a 10 U.S.C. § 12304 Presidential Selected Reserve Call up (PSRC), the STARC/RSC SJA, in coordination with the CONUSA SJA and the USARC SJA, will approve home station cross leveling of JA officers and legal support personnel.

APPENDICES:

- 1 - Pre-mobilization Legal Preparation
- 2 - Establishment of Legal Services at Semi-active Installations and SOMS (No reqm't at this time)
- 3 - United States Army Trial Defense Service
- 4 - Military Judge Support
- 5 - Legal Support for Family Assistance Center
- 6 - Casualty Assistance Support
- 7 - Legal Assistance and SRP Services
- 8 - Procurement
- 9 - Claims Processing

APPENDIX 1 (PRE-MOBILIZATION LEGAL PREPARATION) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide instructions for the execution of Pre-mobilization Legal Preparation (PLP), which includes the Pre-mobilization Legal Counseling Program (PLCP) and Pre-mobilization Legal Services (PLS), to RC organizations that mobilize through Fort Dix.

2. CONCEPT: PLP is administered by RC organizations under the general supervision of the CONUSA SJAs. PLP is a proactive initiative designed to alert soldiers and their families of the consequences of failing to have their legal affairs in order and providing legal services prior to mobilization and/or call to active duty. PLP consists of:

a. PLCP, which is a FORSCOM-directed program to inform RC soldiers and families of the need to have personal legal affairs in order before mobilization. It is primarily an educational program.

b. PLS, which is the provision of individual legal advice and preparation of legal documents, such as wills and powers of attorney.

3. EXECUTION:

a. PLCP.

(1) RC commanders will provide pre-mobilization legal counseling to RC unit members IAW FORSCOM/NGB Regulation 350-2.

(2) STARCs/RSCs (State Adjutants General, RSCs, GOCOMs) are responsible for coordination and implementation of PLCP at least once every year for USAR and ARNG members.

(3) Priority for pre-mobilization legal counseling will be given to units scheduled to be mobilized between M+1 to M+60. Counseling will be provided to later mobilizing units and members as time and professional resources permit. As a general rule, PLCP should be provided at least once every two years.

(4) Pre-mobilization legal counseling will be given by RC JAs organic to RSCs and GOCOM units, supplemented with JA's for this purpose. RSC and GOCOM commanders will provide legal counseling personnel to ARNG at the request of the State Adjutant General. ARNG legal personnel are also authorized to assist USAR units/personnel. LSO personnel should not be used to perform PLCP, except for their own units, if use of the LSO has any deleterious impact on their mission readiness.

b. PLS.

(1) PLS is provided to RC soldiers and their families by RC JAs, subject to available resources.

APPENDIX 1 (PRE-MOBILIZATION LEGAL PREPARATION) TO ANNEX Q (LEGAL) TO
FORT DIX MOBILIZATION PLAN

(2) PLS will not detract from essential training requirements.

(3) PLS is primarily an RC initiative supported by RC personnel and resources. RSCs/State Adjutants General will provide word processing center support for preparation of legal documents such as wills and powers of attorney in advance of mobilization.

c. On mobilization, Fort Dix SJA personnel, as augmented by personnel set forth in Para.3 of Annex Q, will provide personnel to ensure that all unit and IRR soldiers are SRP-qualified.

d. There is no requirement that every soldier have a will. The decision whether to have a will is an individual choice made by the soldier based on legal advice and assistance. Deployment will not be delayed because individual soldiers claim that their legal documents are not in order. The SRP Team Chief's on-site judgment regarding legal preparation is final.

APPENDIX 2 (ESTABLISHMENT OF LEGAL SERVICES AT SEMI-ACTIVE
INSTALLATIONS AND SOMS) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION
PLAN

- No requirement at this time-
- Annex maintained to preserve Mobilization Plan cross-references-

APPENDIX 3 (U.S. ARMY TRIAL DEFENSE SERVICES) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide instructions, policies, and procedures for defense counsel (DC) support to the AC and mobilized RC units, and mobilization stations.

2. CONCEPT:

a. US Army Trial Defense Service (USATDS) will provide DC support to AC and mobilized RC units and members. Regional Defense Counsel (RDC) for Region I, 901 Stuart Avenue, Ballston Room 740, Arlington, Virginia will exercise overall responsibility for the defense function at Fort Dix during all phases of Mobilization. The senior defense counsel (SDC) of the TDS field office at OSJA, U.S. Military District of Washington will, regardless of rank, remain responsible for DC operations and support.

b. There are no TDS personnel organic to the installation TDS field office (including DC personnel organic to or attached to the USAR garrison stationed at the installation) to provide required DC support. Unless directed otherwise by the Chief, USATDS, DC organic to RC units and other AC units will provide DC support to their units and, if it does not detract from unit preparedness and mission-essential operations, may be used to augment the installation TDS field office. The MSO Trial Defense Teams may provide DC support for the installation USATDS field office as provided below.

c. The TDS field office and the Office of the Staff Judge Advocate will provide backup support to each other in accordance with current policies and procedures.

3. EXECUTION:

a. In coordination with the installation SJA, the SDC will:

(1) Formulate a written plan for the DC support appendix to the legal annex of the installation mobilization plan (to be published). Such plan will include a determination of DC support required during various phases and conditions of Mobilization, including but not limited to the number and grade of individual mobilization augmentees (IMAs) required (with special consideration for DC requirements during the early phases of Mobilization). Requests for additional assets will be forwarded through the RDC, Region II, to the Chief, US Army Trial Defense Service, ATTN: JALS-TD, Nassif Building, Falls Church, VA 22041.

(2) Report additional anticipated DC requirements through the RDC to the Chief, TDS.

(3) Coordinate with appropriate RDC as necessary for mobilization.

(4) Not assign DC attached to AC and RC units cases or duties that could impede or delay deployment with their units.

(5) Directly supervise DC assigned to deploying units.

APPENDIX 3 (U.S. ARMY TRIAL DEFENSE SERVICES) TO ANNEX Q (LEGAL) TO
FORT DIX MOBILIZATION PLAN

b. The Fort Dix commander will provide administrative and logistic support to USATDS personnel attached to Fort Dix, including, but is not limited to:

- (1) Quarters and rations for USATDS officers, commensurate to their grade and rank.
- (2) All financial services and requirements.
- (3) All personnel services and requirements.
- (4) Army transportation support.
- (5) Office space, equipment (includes automation equipment), supplies, and class A telephone service.
- (6) Clerical and administrative support.

APPENDIX 4 (MILITARY JUDGE SUPPORT) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide instructions, policies, and procedures for military judge support to AC and mobilized RC units during phases of Mobilization set forth in Annex Q.
2. CONCEPT: The Commander, USALSA, in consultation with the Chief Trial Judge, is responsible for providing military judge support for mobilizing units and mobilization stations. The name and address of the chief circuit judge responsible for each jurisdiction may be obtained from the Administration Office, HQ, USALSA, NASSIF Building, 5611 Colombia Pike, Room 224, Falls Church, VA 22041-5013.
3. EXECUTION:
 - a. Current peacetime trial judiciary policies and responsibilities shall continue to the extent practicable. On mobilization, additional military judges will be ordered to active duty to provide military judge support. The Chief, Trial Judiciary may assign one or more additional military judges to a mobilization station.
 - b. The Fort Dix SJA will submit all requests for military judge support to chief circuit judge responsible for their jurisdiction. If the judge is unable to provide enough military judge support, the Fort Dix SJA should request assistance from the Chief Judge for his judicial circuit.
 - c. The chief circuit judge will administer the court dockets and arrange of military judge support for all special and general court-martial cases in all GCMCA jurisdictions within the circuit.
 - d. The Fort Dix commanders will provide administrative and logistic support to USATDS personnel attached to Fort Dix, including, but is not limited to:
 - (1) Quarters and rations for Military Judges, commensurate to their grade and rank.
 - (2) All financial services and requirements.
 - (3) All personnel services and requirements.
 - (4) Army transportation support.
 - (5) Office space, equipment (includes automation equipment), supplies, and class A telephone service.
 - (6) Clerical and administrative support.
 - e. The Fort Dix SJA will appoint additional Special Assistant United States Attorneys IAW AR 27-10 through the United States Department of Justice as needed.

APPENDIX 5 (LEGAL SUPPORT TO FAMILY ASSISTANCE) TO ANNEX Q (LEGAL) to FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide special instructions regarding the provision of legal services in support of family assistance during pre-mobilization, mobilization and deployment, mobilization sustainment (CONUS sustaining base and post-mobilization) and demobilization.

2. CONCEPT:

a. Pro-active implementation of pre-mobilization legal preparation (See APPENDIX 1 to ANNEX Q) will ease family assistance problems after alert and call to active duty of RC soldiers.

b. The Fort Dix SJA will ensure that legal services are readily available to family members during mobilization, mobilization sustainment and demobilization.

c. RC MSOs organized and/or mobilized to support the CONUS sustaining base will be the primary source for legal support to family assistance. In addition, RC JA's not yet ordered to active duty will provide legal support to commanders responsible for family assistance/support to families of AC and RC forces mobilized and/or deployed in support of U.S. operations.

3. EXECUTION:

a. The Fort Dix OSJA in conjunction with the Family Assistance Center will ensure formal instruction of the JA's and other legal support personnel supporting family assistance center regarding the legal requirements of the prospective clients, the applicable state law and the details of the operation of the family assistance centers and the scope of its available services.

b. The JA's supporting family assistance centers will provide support during operational hours (potentially 24 hours a day) during the early stages of mobilization, and will be available for emergency advice, as necessary.

c. SJAs, as required, will designate one JA officer and one alternate JA officer for prospective duty at the Fort Dix Family Assistance Center. These JA's will deliver a full range of legal services, to include the rendering of personal consultation to family members, preparation and distribution of appropriate fact sheets regarding legal protections (including the Soldiers and Sailors Civil Relief Act, 50 U.S.C. App. 501-547, 560-593) and entitlements of family members. If the family member requires legal assistance beyond a referral or one-visit legal advice, the family member will be referred for legal assistance at the Fort Dix OSJA office.

d. The Legal Assistance Branch of the Fort Dix OSJA will coordinate and/or provide administrative and logistical support for JA's assisting in providing family assistance.

e. The JA personnel supporting the family assistance center will be provided personal, transportation, computer and secretarial support not inconsistent with the mobilization mission priorities.

APPENDIX 5 (LEGAL SUPPORT TO FAMILY ASSISTANCE) TO ANNEX Q (LEGAL) to
FORT DIX MOBILIZATION PLAN

f. The FAC will provide Class A telephone, dedicated telephone line for DIXNET communication, and furniture and office space for private consultations with legal assistance clients.

APPENDIX 6 (CASUALTY ASSISTANCE SUPPORT) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide coordinating instructions for SJA support to the Fort Dix Casualty Assistance Center (CAC) during phases of Mobilization set forth in Annex Q, with focus on contingency planning for a mass casualty event.

2. CONCEPT:

a. In the event of mass casualties, the Fort Dix OSJA will provide casualty assistance centers (CAC) with legal support personnel (attorneys and legal specialists). Private consultation areas will be made available for legal personnel to counsel survivors and their respective notification officers (NO) and Casualty Assistance Officers (CAO).

b. The installation/unit MILPO is the proponent and staffing section for the entirety of the support plan and the establishment, functioning, and operational supervision of the CAC.

c. The Fort Dix OSJA in conjunction with CAC personnel will coordinate and/or conduct formal training of Judge Advocates (JA's) and other legal support personnel supporting the CAC on the legal requirements of the prospective clients, the procedures and requirements of New Jersey probate law, the details of the operation of the CAC and the scope of the CACs available services.

d. The JA officers assigned to the CAC will perform only legal duties for which they are trained. They should not perform any non-legal duties, such as casualty notification officer, casualty assistance officer, or any other duties that would interfere with their primary assigned legal duties. JA support personnel, however, are not exempt from such duties, though use of them as NOs and CAOs is discouraged. The Fort Dix SJA should determine the availability of JA support personnel in the grade of SFC and above to perform duties as NOs or CAOs if no other personnel are available to fulfill this duty.

3. EXECUTION:

a. The Fort Dix SJA will designate JA's and support personnel for prospective duty at the installation (unit) CAC. The Fort Dix OSJA representatives shall coordinate and/or provide necessary support personnel, equipment, and supplies to deliver a full range of legal services, to include the rendering of personal consultation to survivors and their respective casualty assistance officers, preparation and distribution of appropriate fact sheets regarding claims and entitlements of survivors, and optionally - if qualified attorneys are available - offer basic probate assistance in the local courts. All services will be provided in accordance with AR 27-3.

b. On order, the Fort Dix OSJA shall provide a JA to the local Press Information Center (PIC) to advise the Public Affairs Officer on legal matters related to information release concerning casualties.

APPENDIX 7 (LEGAL ASSISTANCE AND SRP SERVICES) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To outline and describe the nature and extent of Legal Assistance (LA) and SRP Services during all phases of Mobilization set forth in Annex Q (LEGAL) to the Fort Dix Mobilization Plan.

2. CONCEPT:

a. During periods of partial or full mobilization, the SJA will provide legal assistance to the command and members thereof, either organic or attached, and all other eligible persons with the assigned geographic area IAW current law, regulations, and legal requirements.

b. Within the OSJA, the Legal Assistance Branch has the primary responsibility to provide personal legal services to all eligible personnel IAW AR 27-3.

c. Upon notice from the Fort Dix EOC, the OSJA, as augmented by JA personnel described in para. 3 of ANNEX Q (LEGAL), will coordinate SRP support consistent with the concept and execution of the SRP processing facility set forth above (and as otherwise directed or set forth in this Annex) at all times prescribed in the notification.

3. EXECUTION:

a. The Fort Dix OSJA will coordinate and/or provide a JA SRP team consisting of attorneys, para-legal assistants, typists, and notaries public capable of processing 100 persons per hour.

b. The SRP Team will prepare wills and powers of attorney at the central SRP site. More involved legal services or any service that requires more than one LA visit will be provided at the main office of the Fort Dix OSJA.

c. The SRP Team will provide legal orientation/briefings at the SRP site concerning meaning and effects of wills and powers of attorney. This briefing will include a request for immediate referral of soldiers with unresolved legal (civil or criminal) matters (beyond the need for a wills or power of attorney).

d. The Fort Dix OSJA will coordinate for and/or maintain adequate JA personnel at the JA main office to handle follow-on legal services IAW AR 27-3 for soldiers referred from the SRP site.

e. The Fort Dix OSJA will provide the SRP Team with all necessary forms at SRP site to assist personnel who need legal services consist with this Appendix.

f. The SRP Team will record, maintain and report LA SRP service information, including number of soldiers processed, number of wills and powers of attorneys prepared and limited case information on soldiers referred to the OSJA office, as requested by the EOC or SRP Chief, either in the form of handwritten record and/or via MOBLAS/ARBLAS.

APPENDIX 7 (LEGAL ASSISTANCE AND SRP SERVICES) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

g. The SRP Team will include at least one individual with a civilian notary commission during all hours of operation.

h. The Fort Dix OSJA will designate a 24- hour on-call JA attorney for emergency LA cases that arise after duty hours. The OSJA will issue a beeper to the on-call JA attorney, and provide such beeper number to the EOC and SRP Chief.

i. The SJA will provide a 24-hour on-call JA representative to the EOC for the purpose of providing legal advice to the command through the EOC, coordinating overall legal support and to otherwise act as an OSJA POC and SJA representative. The JA representative will hold the rank of Major or above, and will have at least a SECRET security clearance. The OSJA will provide a pager, cellular or digital telephone or other means of portable communications to this JA representative for the exercise of these responsibilities. The OSJA will provide this officer(s) name(s) and contact numbers to the EOC, as well as the names of all persons who require access to the EOC (each such person with at least a SECRET security clearance).

j. On request, the SRP Team will coordinate for and/or provide personal affairs and overseas orientation briefings to all mobilizing or deploying units and personnel in the areas of:

(1) Soldiers and Sailors Civil Relief Act of 1940, as amended, and personal legal affairs orientation.

(2) Protection of legal rights of U.S. military personnel in overseas areas (Status of Forces Agreements).

(3) Code of Conduct (AR 350-30).

(4) Possible effects of missing movement for overseas replacements (Article 87, UCMJ).

APPENDIX 8 (PROCUREMENT) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide coordinating legal guidance for procurement during phases of Mobilization set forth in Annex Q.
2. CONCEPT: The Fort Dix OSJA will provide legal support to the Directorate of Contracting (DOC) at the request of authorized procurement personnel.
3. EXECUTION:
 - a. In providing legal support, the following regulations are emphasized:
 - (1) Federal Acquisition Regulation.
 - (2) DOD Federal Acquisition Regulation Supplement.
 - (3) Army Federal Acquisition Regulation Supplement.
 - (4) AR 600-50 (Standards of Conduct for Department of the Army Personnel).
 - (5) DA Pam 27-153 (Legal Services Contract Law).
 - (6) FORSCOM Regulation 715-1 (FORSCOM Acquisition Instructions).

APPENDIX 9 (CLAIMS PROCESSING) TO ANNEX Q (LEGAL) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: To provide direction and coordinating instruction for the handling, processing and adjudicating of claims during phases of Mobilization set forth in Annex Q.

2. CONCEPT:

a. The Fort Dix SJA, as head of the Fort Dix Claims Office (ACO), has responsibility for the investigation, processing and administration of claims, including affirmative claims in favor of the United States, within the Fort Dix geographic area of claims responsibility in accordance with AR 27-20. The Fort Dix area of responsibility is as set forth in Appendix F, AR 27-20, within the geographic area contained in Claims Function Map, Appendix B, AR 5-9.

b. Within the OSJA and designating CPOs, the Claims Attorney is the primary action officer for the receipt, processing, investigation and adjudication of claims arising within this geographic area of jurisdiction including RC units being mobilized at Fort Dix.

c. The Fort Dix SJA may designate, as necessary, subordinate Claims Processing Offices (CPO) IAW para 11-1d, AR 27-20 (Claims), to be responsible for claims matters arising within the specified areas within the Fort Dix geographical area of responsibility.

3. EXECUTION:

a. The Fort Dix SJA, or designated CPO, will investigate, process and administer claims (including affirmative claims) with relating to RC forces in the Fort Dix area of responsibility IAW current guidelines, during Phases III and IV of Mobilization. For economy of effort, thoroughness of investigation, and with concurrences of other SJAs concerned, Fort Dix SJA may transfer responsibility for investigation and processing of particular claims to the SJA of the MS of the member involved (if different than Fort Dix), including to SJAs whose commanders exercise GCMCA over MS at semi-active installations and SOMS.

b. The Fort Dix OSJA will adjudicate, in consultation with Recovery Judge Advocates where designated, affirmative claims in favor of the United States arising in the Fort Dix area of responsibility, including claims in favor of the United States for property damage and the reasonable value of medical services furnished by or at the expense of the Army.

c. The Fort Dix OSJA will investigate, process, administer and adjudicate claims within the Fort Dix geographic area of jurisdiction as well as those claims transferred from other ACOs (with USARCS concurrence) for processing by Fort Dix claims staff.

ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE. To provide guidance for the preparation, retrieval and submission of reports required during periods of mobilization.

2. CONCEPT:

a. Pre-mobilization.

(1) Internal and external reports will be prepared and submitted in accordance with requirements dictated by Installation Staff functional area's regulation/SOP, the Commander, Fort Dix and higher headquarters.

(2) Upon declaration of mobilization, pre-mobilization report requirements will continue unless otherwise directed by the Commander, Fort Dix, higher headquarters or Installation Staff functional areas regulation and SOP.

b. Post-mobilization.

(1) General:

(a) Reports required by the mobilization mission will be prepared and submitted in accordance with higher headquarters reporting requirements and the Fort Dix Mobilization Plan.

(b) The Installation Staff will provide functional area data for input into the daily SITREP report not later than (NLT) 1200R daily and as of 1000R daily to the EOC. See Appendix 1 for format.

(c) Advance Party and Main Body arrival and closure reports will be prepared and submitted by the MUIC as specified in the EOC and MUIC SOPs (published separately).

(d) Unit Validation Reports will be prepared by the EOC and submitted as specified in Appendix 6 to Annex C of the Fort Dix Mobilization Plan.

(2) EOC:

(a) Prepare and submit daily SITREP reports to First U.S. Army as of 1400R daily. See Appendix 1 for SITREP format.

(b) Prepare and submit via AGCCS MOBODEE transactions, updates and reports to CONUSA, FORSCOM and other MACOM's involved in the mobilization/deployment mission.

(c) Receive, review, distribute and consolidate all mobilization mission required reports and forward reports to higher headquarters.

ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

(d) Receive, review and distribute to the Installation Staff (as appropriate), Crisis Management Reports and summaries generated via AGCCS.

(e) Perform Ad Hoc query actions to produce tailored and/or custom reports for use by Installation Staff.

(f) Provide guidance on the preparation of all required reports to MAT-Dix and mobilized units.

APPENDIX

1 - SITREP

APPENDIX 1 (SITREP) TO ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

TO: CDR FIRST US ARMY//EOC//
INFO: CINCFOR FT MCPHERSON GA//FCJ3-CAT//
CDR USAFIVE//EOC//
FM: CDR US ARMY GARRISON FT DIX NJ//ATZD-GCP//
UNCLASSIFIED
OPERATION /JOINT GUARD//
MSGID/SITREP 146 USAG FT DIX 171100R MAR 97//
AMPN/SUBJECT/ **CDR SITREP NO 146**//
REF/NONE//
PERIOD/ 141000RMAR 97 /TO 171000R MAR 97//
GENTEXT//GENERAL/ (U) <1>NOT USED//
GENTEXT//OPERATIONAL SUMMARY// (U) <2>
<2A1> OPERATIONS/ NONE <2A2> OWN SITUATION/NOT USED

GENTEXT//MOBILIZATION STATUS// (U) <3>

<3A1> ARRIVED LAST 24 HOURS/NONE
/UNIT /UIC /COMP /PAX /HOME STATION /MS CLOSURE TM

<3A2> CURRENTLY AT MOB STATION/NONE
/ UNIT UIC / COMP /PAX /HOME STATION

<3A3> VALIDATED LAST 24 HOURS/NONE
/UNIT /UIC /COMP /PAX /HOME STATION /DATE VALIDATED

<3A4> DEPLOYED TO DATE/
UIC /UNIT /PAX /DATE DEPLOYED

<3B1> DEMOBILIZED LAST 24 HOURS/NONE
/ UNIT /UIC /COMP /PAX /HOME STATION /REFRAD DATE

<3B2> DEMOBILIZING UNITS AT MS /NONE
/UNIT /UIC /COMP /PAX /HOME STATION/DEPART /REFRAD
DATE DATE

GENTEXT//INTELLIGENCE//(U) <4> NOT USED//

GENTEXT//LOGISTICS//(U) <5>

< 5A1> RAIL STATUS/NOT USED/
<5A2> CONVOY MOVEMENT/NONE
<5A3> SEALIFT STATUS LAST 24 HOURS/NONE
<5B> DEPLOYMENTS/REDEPLOYMENT/ NONE

APPENDIX 1 (SITREP) TO ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

<5B1> AIR DEPLOYMENTS LAST 24 HOURS/NONE

/APOE /ULN /MISSION /UNIT /ACFT /DTG/ FLTS/PAX/CGO (ST)

<5B2> AIR DEPLOYMENTS NEXT 72 HOURS/NONE

APOE /ULN /MISSION# /UNIT /ACFT /DTG FLTS/PAX/CGO
(ST)

<5B3> AIR REDEPLOYMENTS LAST 24 HOURS/NONE

APOD /ULN /MISSION /UNIT /ACFT FLTS /PAX/CGO /WHEELS
DN

<5B4> AIR REDEPLOYMENTS NEXT 72 HOURS/NONE

/APOD /ULN /MISSION /UNIT /ACFT /DTG FLTS/PAX/CGO
(ST)

<5C> CRITICAL EQUIPMENT SHORTAGES/

SHORTAGES

UNIT LIN ITEM QUANTITY DOCUMENT #

<5C1> LOGISTIC STATUS OF UNITS SCHEDULED TO DEPART IN NEXT 24 HOURS/

UNIT REQUIRED EQUIPMENT ON HAND

<5C2> EQUIPMENT SHORTAGES/

<5D> SHORTAGES OF OCIE AND COLD WEATHER CLOTHING/NONE

UNIT LIN OCIE CWC QTY SIZE

<5E> ISSUES REQUIRING FORSCOM ASSISTANCE/

<5F> USR DATA/

/UNIT SORTS (DER UIC) EOH RATING EQUIP RATING

GENTEXT//COMMUNICATIONS CONNECTIVITY//(U) <6>

THE FOLLOWING ARE TELEPHONE NUMBERS FOR OPERATIONS SUPPORTING
MOBILIZATION

DSN: 944-XXXX

COMML: 609-562-XXXX/EOC: PHONE: 6954 4851 2558

FAX: 2742 SECURE FAX: 2155

EMAIL: DIXCEOC@DIX-EMH1.ARMY.MIL

APPENDIX 1 (SITREP) TO ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

/RCC: PHONE: FRONT DESK/SECURITY - 5830 DOL - 5687/5581
 USR - 5583 MPD - 5527
 MAT DIX - 5687/5585
FAX: 4487

/SRP PHONE: MPD - 3801 ID CARDS - 3810
 PERSONNEL/FINANCE - 3803 JAG/CHAPLAIN - 3802
 MEDICAL/DENTAL - 3696/3811
FAX: 3800

GENTEXT//PERSONNEL//(U)<7>

<7A> OVERVIEW

UIC - UNIT NAME/LOCATION

REQ TO DPL	AVAIL STRG	AVAIL DMOSQ	AVAIL SR.GD.	%FILL	NONDPL	P-RATING
------------------	---------------	----------------	-----------------	-------	--------	----------

OFF:

WO:

ENL:

TOTAL:

<7B> NUMBER OF NONDEPLOYABLES BROUGHT TO MS BY UNIT/ NONE

<7C> PERSONNEL OVERAGE REPORT/

<7C1> OFFICERS AND WARRANT OFFICERS/NONE

<7C2> ENLISTED PERSONNEL/NONE

UIC PSSI/PMOS ASI/LIC SMOS/GRADE /NUMBERS REMARKS

<7D> PERSONNEL SHORTAGE REPORT/

<7D1> OFFICERS AND WARRANT OFFICERS/NONE

UIC	PSSI PMOS	SSI/ GRADE	NO. RQRD	LATE ACCEPTABLE REPORT DATE	SPECIAL INSTS
-----	--------------	---------------	-------------	-----------------------------------	------------------

<7D2> ENLISTED PERSONNEL/NONE

UIC	PSSI PMOS	SSI/ GRADE	NO. RQRD	LATE ACCEPTABLE REPORT DATE	SPECIAL INSTS
-----	--------------	---------------	-------------	-----------------------------------	------------------

<7E> CROSSLEVELING/

<7E1> CROSSLEVELING REQUIREMENTS

UNIT FROM	UNIT TO	MOS	GRADE	NO.
-----------	---------	-----	-------	-----

<7F> FAMILY CARE PLANS/

APPENDIX 1 (SITREP) TO ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

<7F1> NUMBER OF INCOMPLETE FAMILY CARE PLANS WHEN UNIT ARRIVED AT SRP SITE /

<7F2> WHAT ACTION WAS NEEDED TO VALIDATE THEM FOR DEPLOYMENT/

<7G> SOLDIER READINESS PROCESSING (SRP)/

/UNIT /NUMBER SOLDIERS PROCESSED TO DATE

<7H> DEMOBILIZATION

<7H1>WELCOME HOME CEREMONY/ <7H2> OVEVIEW/

UIC - UNIT NAME /LOCATION /DEPLOYED /RND REL MS
REFRAD

<7H3> PERSONNEL RETAINED ON ACTIVE DUTY FOR MEDICAL REASONS

UNIT NUMBER

<7H4> PERSONNEL RETAINED ON ACTIVE DUTY FOR ADMINISTATIVE REASONS

UNIT NUMBER

<7H5> PERSONNEL RELEASED EARLY

UNIT NUMBER REASON

GENTEXT//PUBLIC AFFAIRS//(U) <8>

<8A> MEDIA REGISTERED LAST 24 HOURS/NONE

<8B> TOTAL MEDIA REGISTERED TO DATE/

<8C> PLANNED MEDIA ACTIVITIES/ MEDIA COVERAGE EXPECTED FOR
RETURNING UNITS.

<8D> MEDIA TRENDS/ALL REPORTS POSITIVE TO DATE

<8E> COMMENTS/NONE

GENTEXT//STAFF JUDGE ADVOCATE//(U)<9>

<9A> SOLDIERS UNDER INVESTIGATION THAT COULD RESULT IN PROSECUTION
UNDER UCMJ/NONE

<9B> ADVERSE ADMINISTRATIVE OR DISCIPLINARY ACTIONS PENDING AGAINST
ANY SOLDIER/NONE

<9C> SOLDIERS WHO HAVE EXPRESSED A DESIRE TO FILE A CLAIM AGAINST THE
ARMY FOR LOST OF DAMAGED PERSONAL PROPERTY/NONE

GENTEXT// POST MOBILIZATION TRAINING//(U) <10>

<10A> ISSUES SIGNIFICALLY IMPACTING TRAINING/NONE

<10B> UPDATES TO NUMBER OF DAYS REQUIRED FOR POSTMOBILIZATION
TNG/NONE

/UNIT /UIC /ORIGINAL /AMENDED
DAYS # DAYS /REASON

APPENDIX 1 (SITREP) TO ANNEX R (REPORTS) TO FORT DIX MOBILIZATION PLAN

GENTEXT//CHAPLAIN//(U)<11>

<11A> SOLDIERS RETURNING FROM OPERATION JOINT GUARD ASSIGNMENTS
WERE INTERVIEWED AND THE FOLLOWING OUTLINES FINDINGS IN THE AREA'S
OF RELIGIOUS SUPPORT/NONE

GENTEXT//COMMANDERS COMMENTS// (U) <12>

<12A> TOP FIVE ISSUES/NONE

<12B> LESSONS LEARNED PAST 24 HOURS/NONE

<12C> ADDITIONAL COMMENTS/NONE

DRAFTER/ MR KASAKOV

RELEASER/ MR BUSH

ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. Purpose:

(1) The Post Chaplain assumes staff responsibility for the entire command religious program. This plan provides for the marshaling of available resources to insure the availability of religious services to all soldiers and their Family Members (FM).

(2) Chaplain responsibilities remain as prescribed in AR 165-1. The focus of ministry, however, is to provide a pastoral ministry sensitive to the tensions of a mobilizing community, to the dignity of each individual therein, to the needs of families left behind/displaced by deployment of soldiers, and which offers worship opportunities to all.

(3) Chaplains are unusual in that they mobilize as a branch and locally as a staff section. This provides optimum support and understanding regarding chaplain requirements and establishes proper denominational coverage for soldiers coming to and/or passing through Fort Dix.

b. Phases II through V. The Installation Chaplain performs the following tasks with input and facilitation from the CMPC:

(1) Monitors Chaplain assets and shortfall by grade and denomination. Need for chaplain support is estimated by 15 day increments. As staffs develop, each senior chaplain will submit a report to the Chaplain Mobilization Planner Coordinator who then consolidates the estimate for post coverage.

(2) Develops and monitors an area coverage plan, keeping in mind areas requiring specialized ministries, e.g., Walson Air Force Clinic.

(3) Coordinates with AG and informs the First Army Chaplain regarding the filling of all chaplain and Chaplain Assistant (CA) slots for units which come to and pass through Fort Dix. This coordination and informing includes all assignments, promotions, transfers and replacements for chaplain personnel.

(a) The Post Chaplain's Office reports by FAX or telephone every 30 days beginning at M+30 days, to the First Army Chaplain on all chaplains mobilized at and/or deployed from Fort Dix in the previous 30 days. This report includes name, grade, SSAN, and denomination. Information copies are supplies to the rest of the technical chain.

(b) On each Friday, submits to the AG a copy of the "Installation Chaplain Daily Strength Report." See Appendix 1 of this annex for the format of this report.

ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

(4) Takes action to cross-level chaplains and CA's as required. Cross-leveling to assure proper denomination coverage may be required to make sure that a unit is appropriately covered with a balance of denominations/faith groups represented.

(5) Insures that all incoming chaplains are briefed on mobilization plans and responsibilities. Temporary and permanent areas of ministry should be defined.

(6) Insures that appropriate denomination worship opportunities are provided for all soldiers and family members on post. Contract clergy should be added as needed to provide adequate coverage.

(7) Coordinates and provides special classes, programs, and activities geared to meet the needs of the mobilizing community. These address such concerns as "parent training" for spouses left alone, dealing with stress and anxiety, spiritual readiness, moral dilemmas, etc., Chaplain personnel with specialized skills are used as much as possible, e.g., the 7E Chaplain Trainer; 7k the Family Life Chaplain, etc.

(8) Develops and posts a schedule of worship services. This is revised as needed throughout mobilization. The Mobilization Station Chaplain's (MSC) office monitors and coordinates all chapel activities where an increase of, or change in services is needed.

(9) Makes property transfers as appropriate to non-deploying chaplains. The Resource Manager signs for all new chapel property and sub-hand receipts all property and keys to the using chaplain.

2. POLICIES AND PROCEDURES:

a. The order of priority for filling chaplain slots is as follows:

(1) Deploying units.

(2) BASOPS activities (soldiers with FM's on post).

(3) All others.

b. Many personnel pass through the Fort Dix Garrison command in a detachment element apart from their unit chaplains. Such personnel are covered by chaplains permanently assigned to the staging command itself. The senior permanent staging command chaplain coordinates religious coverage required at that location. As the Garrison command population peaks, deploying chaplains passing through or from other unit headquarters elements are utilized to cover other personnel without regard, at that point, to whom is from what unit. Deploying

ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

chaplains will then deploy as their units depart. As needed and as determined by the MSC in consultation with senior permanent staging command chaplain, the Chaplain Mobilization Planner Coordinator and the Resource Manager, contract clergy may be added to compensate for occasional shortfalls.

c. Chaplains are staffed on the MOBTDA according to population figures only. However, tasks are assigned by the Installation Chaplain and then delegated by other senior Chaplains on the basis of a 60 hour work week.

d. Cross-leveling or redistribution of Chaplains is coordinated by the Post Chaplain only, if gross inequities must be corrected or to provide support to uncovered areas. Unit integrity is respected if at all possible. This means that all Chaplains are given assurance that every effort will be made to keep them with their present units and responsibilities.

3. COORDINATION AND SUPPORT:

a. Logistics:

(1) The Chaplain Mobilization Planner Coordinator maintains a current address and telephone number for a "Gideon's International" representative in order to obtain large numbers of New Testaments at short notice. This address is maintained in Tab 36 of the Chaplain MOB SOP.

(2) All other supplies are obtained through DOL special ordering channels. The MARCH Coordinator provides a list of all anticipated supplies (Appendix 2) to DOL so that needs can be anticipated and special ordering channels can be set up.

(3) As new chapels are constructed by RDPW, the Resource Manager works with DOL from the Installation Chaplain's Logistic Handbook (an extract from CTA 50-909) to order necessary equipment. Again, DOL must be supplies information regarding anticipated needs so that special ordering channels can be established.

b. Transportation:

(1) With other mission essential activity going on, it cannot be assumed that all chaplains and CAs will have their transportation needs met by their unit vehicles. Many chaplains may be working far out on ranges without an assigned vehicle. Many Chaplains may conceivably need to be transported from one location to another in order to provide required worship services. Some specific coverage needs for worship may, in the cases of some minority religions, need to be met by transporting the soldiers themselves to their place of worship (need for this is evaluated on a case by case basis). Supplies, distribution and mail regularly needs conveying from the

ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

Installation Chaplain's office to Chaplains and CA's in all locations. The Resource Manager consolidates all transportation needs and requests and forwards them to TMP.

(2) TMP conducts a 24 hour shift operation upon mobilization. Dispatch procedures are stated in Phase I. Vehicles are assigned on a priority basis. Each vehicle is used to maximum capacity; all movement is planned and consolidated. No long term dispatches are likely, but are taken according to the need as it arises.

c. Building Space:

(1) As units train in FTX areas, Chaplains need mobility to go from one area to the next; there are no buildings in these FTX areas. An administrative base must be established in one or more of the range classrooms to receive messages from and react to needs in FTX areas.

(2) Chapels may be planned for construction along with other brigade element buildings upon mobilization. Until these are constructed and supplies, unit Chaplains use temporary locations such as auditoriums, classrooms, and tents for worship services and classes. Some incoming Chaplains may be able to use existing chapels for their programs if, their units are close enough to make this practical.

(3) The Staging Command Chaplains use Timmerman Theater (Bldg 5441) for worship services on Sundays and perhaps also on parts of Saturdays. Coordination for use of theater is made through the FPD representative in the emergency operations center (EOC). Chaplain classes at the staging command would better be conducted at the staging command classrooms.)

d. Personnel Reporting and Slotting:

(1) The Power Projection Platform Chaplain reports all Chaplain and CA's arrivals to the MACOM. All Chaplain personnel/UMT coming to/deploying through Fort Dix report as soon as possible to the Post Chaplain's Office (Bldg 5240).

(2) The Resource Manager briefs appropriate AG Personnel regarding the Post Chaplain's/MSO's responsibility to slot all UMT personnel. This will preclude any possibility of any UMT inadvertently being malassigned.

APPENDICES:

- 1 - Format for "Installation Chaplain Daily Strength Report"
- 2 - Listing of anticipated supply needs for DOL Special Ordering Channels

APPENDIX 1 (FORMAT FOR INSTALLATION CHAPLAIN DAILY STRENGTH REPORT)
TO ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

COMP					FAITH			
CMD	AUTH	ASGD	GRADE/NAME		GROUP	DOR	DOB	REMARKS

1. Non-deployables

2. Excess Faith Group
by Rank

3. Shortage Faith Group
by Rank

APPENDIX 2 (SPECIAL ORDERS THROUGH DOL) TO ANNEX S (CHAPLAIN) TO FORT DIX MOBILIZATION PLAN

1. ASSUMPTION: Unit Chaplains will come to Fort Dix with all necessary field equipment and TA-50 gear. If this is not the case, such chaplains will be provided for by the units they serve.

2. EQUIPPING NEW CHAPELS:

a. If Chapel construction becomes necessary, they will need to be supplied with all equipment necessary for an active worship facility, including such items as organs, hymnals, pews, pulpits, altars, candle holders, communion cups, etc.

b. These items are listed in the Installation Chaplain's Logistics Handbook available from the Post Chaplain's Office. This document is an extract of chapter 4, CTA 50-909.

c. Each chapel should be fully equipped for Protestant, Catholic and other worship forms.

3. CHAPLAIN'S KIT: Individual chaplain's kits are an item of special concern. There are separate types of kits for Protestant, Catholic and Jewish chaplains. Active Army Chaplains are issued these kits as a non-recoverable item of individual equipment for each chaplain. Reserve element chaplains are also issued a personal kit as soon as each chaplain is assigned to a reserve unit. The prognosis, however, is that some mobilizing chaplains will arrive at Fort Dix without kits. There may be some lag in distributing kits to reserve element chaplains; most IRR replacement chaplains will not possess their own kits. As mobilizing chaplains arrive at Fort Dix, DOL will order a kit for each chaplain who does not have one. Because of the time required for the kit to arrive after being ordered, it may be that some non-deploying chaplains will have to give their kits to those deploying chaplains whose kits have not yet arrived. Chaplains who give up their kits will be re-supplied as newly ordered kits come in.

4. OTHER SUPPLIES:

a. There will be an immediate requirement for more Armed Forces hymnals as worship requirements expand along with post population. Estimated numbers are 1,800 new hymnals.

b. Seven Protestant Communion Sets (each with five trays for the host and five trays for the cups, plus an adequate supply of communion cups).

c. Seven Catholic Communion Sets (each set includes chalice, ciborium, cruets, etc.).

d. Communion elements: 200 tins of 300 wafers (hosts); 402 12 oz. bottles of grape juice; 100 25 oz. bottles of grape juice; 100 25 oz. bottles of communion wine.

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide guidance to commanders of mobilized units assigned to or training on Fort Dix during mobilization.
2. MAINTENANCE OF LAW AND ORDER. The Department of Defense (DOD) Police Department will execute the deployment tasks as outlined in the Fort Dix Mobilization Plan. The Chief of Police will conduct law enforcement operations and security assistance to mobilizing units, service members, family members and transient personnel assigned to or living/working on Fort Dix. During mobilization, the Chief of Police will provide normal law enforcement services. Services will be expanded based upon mission requirements. Additional tasks or services required during mobilization, based on units needs, threat levels, and needs of the command, will require augmentation to the DOD Police. This augmentation will be in the form of Military Police personnel to include a Provost Marshal (PM) as identified in the current MOBTDA. The PM will report directly to the Chief of Police.
3. ACCESS CONTROL.
 - a. Static Security Posts. The senior civilian in a building will provide access control for the facility and control movement of personnel within their area of responsibility. This will include access control requirements at the EOC. The Chief of Police will provide, on a 24 hour basis, all armed guards to be posted at the nine pre-designated check points (via MP augmentation) or the exterior of Mission Essential Vulnerable Areas (MEVA's). These guards will be posted as required by Threat Condition Level. The senior civilian, in each directorate area, will provide for interior access control only during hours of operation. The Chief of Police and FPD will review and verify all guard requirements.
 - b. Area Security Patrols. Patrols will be dispatched on an as needed basis to provide security for high threat areas, staging areas, or other sensitive/critical areas as directed by the Chief of Police. These patrols are in addition to routine law enforcement units.
 - c. Gate Guards. During mobilization or crisis, the Installation Commander may implement post closure procedures as indicated in Annex M, Counterterrorism and Major Disruption Plan. Once implemented, the DOD Police augmented by Military Police under a Provost Marshal, will man nine pre-designated check points to control access to the installation. The check points will remain under the operational control of the Provost Marshal and/or the Police Operations Branch.

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

4. CRITICAL FACILITIES. The following locations are considered Category I Mission Essential Vulnerable Areas (MEVA's) and will be protected as outlined in paragraph 3a, above. The DOD Police can provide this protection for 72 hours. After the Military Police, under the control of a Provost Marshal, will be in place to take over this mission.

- a. Motor Park Facilities, 4300 Area, Texas Avenue and 5300 Area, TMP.
- b. Signal Telephone Exchange and Telecommunications Center, Bldg 5321, Delaware Avenue.
- c. Post Headquarters, Sharp Hall, Bldg 5417, Alabama Avenue.
- d. FPD, EOC, Bldg 5435, 6th Street.
- e. DOL, Weapons Maintenance/Supply, Bldg 3109, Rancocas Road.
- f. DOL, POL Storage Area, Bldg 3164, Rancocas Road.
- g. DOL, Ammunition Supply Point (Mag II), 2500 Area, Juliustown-High Bridge Road.

5. CIRCULATION CONTROL. Traffic Control Points (TCP's) will be established as needed to route mobilized units to and from pre-designated areas on the installation. The Chief of Police will provide TCP's and escorts for troop and unit movement on Fort Dix as required. Advanced party personnel will coordinate with the FPD and obtain authorized installation entrance locations and routing to assigned staging areas. The FPD will notify the Chief of Police of any requirements for TCP's and escorts for units arriving at and departing from Fort Dix.

6. ABSENTEE/DESERTER APPREHENSION PROGRAM.

- a. The Absentee and Deserter Apprehension Program will be administered under the provisions of AR 190-9.
- b. Deserters from all military branches will be received at this installation and processed to an installation of their service.

7. CRIME PREVENTION. Select mission essential or vulnerable activities will be protected by either commercial or Joint Services Interior Intrusion Detection Systems (JSIIDS). All facilities with intrusion detection systems (IDS) are monitored continuously at the DOD Police Desk. Units mobilizing, or temporarily assigned arms

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

storage facilities equipped with an IDS, must contact the Force Protection Branch of the DOD Police Department for storage procedures. All IDS will be tested before occupancy to ensure systems are operational. In the event a system is non-operational due to a component failure, coordination will be completed by the Force Protection Branch to have the system repaired. Units assigned arms storage areas not equipped with an operational IDS must post guards, armed at the discretion of the unit commander, until deployed or relocated to a storage area equipped with an operational IDS.

8. CONFINEMENT PLANNING. On order, the Installation Commander and the Chief of Police will establish and maintain operational control of a confinement facility. Confinement facility personnel will be Military Police. The confinement facility will be Mid-State Correctional Facility. Upon notification, the State has five days to return the facility to military control. Until such time that the Fort Dix Correctional Facility is certified for use, detainees will be transferred to existing Regional Army Confinement Facilities.

9. FORCE PROTECTION/PHYSICAL SECURITY. Physical Security Inspections will be conducted in all areas where arms, ammunition, explosives (AA&E) and sensitive items are stored, IAW AR 190-13, Army Physical Security Program. Units mobilizing on Fort Dix or temporarily housed for extended periods will be contacted by the Force Protection Branch of the DOD Police Department to schedule assistance visits and inspections of areas where AA&E and sensitive items are stored. IDS control keys and high security locking devices will be issued and controlled by RDPW, Reserve Component Billeting Branch, Bldg 5505.

10. TERRORISM COUNTERACTION. The installation response to a terrorist threat will be accomplished in accordance with Annex M, Counter-terrorism and Major Disruption Plan. This detailed plan provides for increased security of MEVA's, closing of access points, increasing frequency and number of patrols and possible closure of the post as directed by the Installation Commander. Implementation of closure procedures or any portion thereof cannot be accomplished with installation assets. Additional security will be provided based on the threat level or existing needs. The crisis management team will activate to assist and advise the Installation Commander. This team will consist of the Chief of Police, the DOD Police Department Force Protection Branch, FPD, RDPW representatives and other key personnel as indicated in Annex M, Counterterrorism and Major Disruption Plan, Appendix 1.

11. CIVIL DISTURBANCE. The installation response to a civil disturbance will be accomplished in accordance with Annex M, Counterterrorism and Major Disruption Plan.

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

12. COORDINATION WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES. The Chief of Police will coordinate all internal actions effecting the through roads and surrounding communities by notifying the local police departments, state trooper barracks, the FBI and adjoining military installations of such actions. The Chief of Police may also request support from these agencies.

13. CID SUPPORT. All criminal investigations within the purview of the CID will be under the command and control of the Special Agent in Charge (SAC), USACIDC, Fort Dix Resident Agency. The Chief of Police may request CID assistance in a crisis situation.

14. ENEMY PRISONER OF WAR OPERATIONS.

(Intentionally left blank)

15. PRIVATELY OWNED VEHICLES (POV's). Mobilizing soldier will not report to the MS with their POV's. In the event that POV's are brought here, RDPW will be responsible for establishing holding areas. The PM will develop procedures for receipt and disposition of any vehicles left at Fort Dix by mobilizing soldiers. Upon completion of mobilization, DOD Police will clear all parking areas. After all attempts to locate a responsible owner fail, abandoned vehicles will be disposed of IAW current policies and procedures.

16. PRIVATELY OWNED WEAPONS (POW's) CONTROL MEASURES. During normal operations, all privately owned weapons (firearms) must be registered with the DOD Police Administration Section within 72 hours after arrival on the installation. Mobilizing soldiers are prohibited from arriving at the MS with privately owned weapons. Any mobilizing soldier arriving at this MS with POWs will be required to mail them to a responsible individual before deployment.

17. MOBTDA DEVELOPMENT/IMPLEMENTATION.

(Intentionally left blank)

18. COORDINATION/EMPLOYMENT OF ASSIGNED QF UNIT.

(Intentionally left blank)

T-4

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

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3. ACCESS CONTROL.
 - a. Static Security Posts. The senior civilian in a building will provide access control for the facility and control movement of personnel within their area of responsibility. This will include access control requirements at the EOC. The Chief of Police will provide, on a 24 hour basis, all armed guards to be posted at the nine pre-designated check points (via MP augmentation) or the exterior of Mission Essential Vulnerable Areas (MEVA's). These guards will be posted as required by Threat Condition Level. The senior civilian, in each directorate area, will provide for interior access control only during hours of operation. The Chief of Police and FPD will review and verify all guard requirements.
 - b. Area Security Patrols. Patrols will be dispatched on an as needed basis to provide security for high threat areas, staging areas, or other sensitive/critical areas as directed by the Chief of Police. These patrols are in addition to routine law enforcement units.
 - c. Gate Guards. During mobilization or crisis, the Installation Commander may implement post closure procedures as indicated in Annex M, Counterterrorism and Major Disruption Plan. Once implemented, the DOD Police augmented by Military Police under a Provost Marshal, will man nine pre-designated check points to control access to the installation. The check points will remain under the operational control of the Provost Marshal and/or the Police Operations Branch.

ANNEX T (LAW ENFORCEMENT OPERATIONS) TO FORT DIX MOBILIZATION PLAN

4. CRITICAL FACILITIES. The following locations are considered Category I Mission Essential Vulnerable Areas (MEVA's) and will be protected as outlined in paragraph 3a, above. The DOD Police can provide this protection for 72 hours. After the Military Police, under the control of a Provost Marshal, will be in place to take over this mission.

- a. Motor Park Facilities, 4300 Area, Texas Avenue and 5300 Area, TMP.
- b. Signal Telephone Exchange and Telecommunications Center, Bldg 5321, Delaware Avenue.
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- e. DOL, Weapons Maintenance/Supply, Bldg 3109, Rancocas Road.
- f. DOL, POL Storage Area, Bldg 3164, Rancocas Road.
- g. DOL, Ammunition Supply Point (Mag II), 2500 Area, Juliustown-High Bridge Road.

5. CIRCULATION CONTROL. Traffic Control Points (TCP's) will be established as needed to route mobilized units to and from pre-designated areas on the installation. The Chief of Police will provide TCP's and escorts for troop and unit movement on Fort Dix as required. Advanced party personnel will coordinate with the FPD and obtain authorized installation entrance locations and routing to assigned staging areas. The FPD will notify the Chief of Police of any requirements for TCP's and escorts for units arriving at and departing from Fort Dix.

6. ABSENTEE/DESERTER APPREHENSION PROGRAM.

- a. The Absentee and Deserter Apprehension Program will be administered under the provisions of AR 190-9.
- b. Deserters from all military branches will be received at this installation and processed to an installation of their service.

7. CRIME PREVENTION. Select mission essential or vulnerable activities will be protected by either commercial or Joint Services Interior Intrusion Detection Systems (JSIIDS). All facilities with intrusion detection systems (IDS) are monitored continuously at the DOD Police Desk. Units mobilizing, or temporarily assigned arms

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storage facilities equipped with an IDS, must contact the Force Protection Branch of the DOD Police Department for storage procedures. All IDS will be tested before occupancy to ensure systems are operational. In the event a system is non-operational due to a component failure, coordination will be completed by the Force Protection Branch to have the system repaired. Units assigned arms storage areas not equipped with an operational IDS must post guards, armed at the discretion of the unit commander, until deployed or relocated to a storage area equipped with an operational IDS.

8. CONFINEMENT PLANNING. On order, the Installation Commander and the Chief of Police will establish and maintain operational control of a confinement facility. Confinement facility personnel will be Military Police. The confinement facility will be Mid-State Correctional Facility. Upon notification, the State has five days to return the facility to military control. Until such time that the Fort Dix Correctional Facility is certified for use, detainees will be transferred to existing Regional Army Confinement Facilities.

9. FORCE PROTECTION/PHYSICAL SECURITY. Physical Security Inspections will be conducted in all areas where arms, ammunition, explosives (AA&E) and sensitive items are stored, IAW AR 190-13, Army Physical Security Program. Units mobilizing on Fort Dix or temporarily housed for extended periods will be contacted by the Force Protection Branch of the DOD Police Department to schedule assistance visits and inspections of areas where AA&E and sensitive items are stored. IDS control keys and high security locking devices will be issued and controlled by RDPW, Reserve Component Billeting Branch, Bldg 5505.

10. TERRORISM COUNTERACTION. The installation response to a terrorist threat will be accomplished in accordance with Annex M, Counter-terrorism and Major Disruption Plan. This detailed plan provides for increased security of MEVA's, closing of access points, increasing frequency and number of patrols and possible closure of the post as directed by the Installation Commander. Implementation of closure procedures or any portion thereof cannot be accomplished with installation assets. Additional security will be provided based on the threat level or existing needs. The crisis management team will activate to assist and advise the Installation Commander. This team will consist of the Chief of Police, the DOD Police Department Force Protection Branch, FPD, RDPW representatives and other key personnel as indicated in Annex M, Counterterrorism and Major Disruption Plan, Appendix 1.

11. CIVIL DISTURBANCE. The installation response to a civil disturbance will be accomplished in accordance with Annex M, Counterterrorism and Major Disruption Plan.

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12. COORDINATION WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES. The Chief of Police will coordinate all internal actions effecting the through roads and surrounding communities by notifying the local police departments, state trooper barracks, the FBI and adjoining military installations of such actions. The Chief of Police may also request support from these agencies.

13. CID SUPPORT. All criminal investigations within the purview of the CID will be under the command and control of the Special Agent in Charge (SAC), USACIDC, Fort Dix Resident Agency. The Chief of Police may request CID assistance in a crisis situation.

14. ENEMY PRISONER OF WAR OPERATIONS.

(Intentionally left blank)

15. PRIVATELY OWNED VEHICLES (POV's). Mobilizing soldier will not report to the MS with their POV's. In the event that POV's are brought here, RDPW will be responsible for establishing holding areas. The PM will develop procedures for receipt and disposition of any vehicles left at Fort Dix by mobilizing soldiers. Upon completion of mobilization, DOD Police will clear all parking areas. After all attempts to locate a responsible owner fail, abandoned vehicles will be disposed of IAW current policies and procedures.

16. PRIVATELY OWNED WEAPONS (POW's) CONTROL MEASURES. During normal operations, all privately owned weapons (firearms) must be registered with the DOD Police Administration Section within 72 hours after arrival on the installation. Mobilizing soldiers are prohibited from arriving at the MS with privately owned weapons. Any mobilizing soldier arriving at this MS with POWs will be required to mail them to a responsible individual before deployment.

17. MOBTDA DEVELOPMENT/IMPLEMENTATION.

(Intentionally left blank)

18. COORDINATION/EMPLOYMENT OF ASSIGNED QF UNIT.

(Intentionally left blank)

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ANNEX U (MOBILIZATION ASSISTANCE TEAM) TO FORT DIX MOBILIZATION PLAN

1. PURPOSE: This annex provides detailed guidance for Mobilization Assistance Team Dix (MAT-Dix), its role, organization and mission.

2. ASSUMPTIONS:

- a. There is a National Emergency declared.
- b. MAT-Dix is activated at Fort Dix by First U.S. Army. The structure of MAT-Dix is determined by the Commander, Fort Dix.
- c. MAT-Dix will be formed around the Training Support Brigade organization.

3. CONCEPT OF THE OPERATIONS:

- a. The procedures in this annex are applicable with minor modification at all levels of mobilizations including Presidential Selected Reserve Call-Up (PSRC), Partial and Full mobilization.
- b. MAT-DIX will assist the Installation Commander (Commander, Fort Dix) to accomplish all mobilization mission by performing assigned tasks in the following priority:
 - (1) Assist Mobilization Station (MS) Commander (Commander, Fort Dix) in the deployment validation of mobilized and deploying RC units. This includes serving as a member of the Validation Committee.
 - (2) Provide training assistance ("Train the Trainer") to mobilized and deploying units.
 - (3) Support the MS by performing any other mission directly related to training, validation or deployment of mobilized and deploying RC units.
- c. MAT-Dix, through its Assister will monitor, evaluate and validate all training of assigned mobilized and deploying RC units.
- d. MAT-Dix Assister will assist the mobilized and deploying RC Unit Commander and Staff to facilitate their processing through the MS for deployment.
- e. MAT-Dix Procedures and Responsibilities. See Appendix 1 to Annex U.
- f. Staff and composition for MAT-Dix will be as directed by Commander, Fort Dix. For planning purposes see the Staffing Guide in Appendix 1.

ANNEX U (MOBILIZATION ASSISTANCE TEAM) TO FORT DIX MOBILIZATION PLAN

4. MISSION: MAT-Dix will be established on order of First US Army. FUSA activates MAT-Dix which is attached to the Installation Commander, Fort Dix. MAT-Dix will assist the installation in receiving, processing, training, validating, and deploying Reserve Component (RC) units.

5. RESPONSIBILITIES:

a. MAT-DIX will be attached to the Commander, Fort Dix.

b. Fort Dix will provide logistical and administrative support to MAT-Dix. Normal BASOPS support provided to TSBN will be provided to MAT-Dix unless noted otherwise in this plan.

c. MAT-Dix Responsibilities:

(1) Chair the Validation Committee in the absence of the Deputy Installation Commander for Mobilization.

(2) Appoint an Assister for each mobilized and deploying RC unit.

(3) Assists in developing Post-mobilization Training Readiness Improvement Strategy (TRIS) (see MUIC SOP).

(4) In conjunction with installation staff, assists mobilized units to develop Postmobilization Training Schedule.

(5) Assists mobilized and deploying units in training through "Train the Trainer" sessions. Assist RC Unit in preparation of documents as specified in the MUIC SOP. (Published separately).

(6) Recommends validation of mobilized and deploying RC unit training.

d. Other Activities: Each installation activity will work with the mobilized and deploying RC unit in their area of responsibility to facilitate the unit validation and deployment. The MAT-Dix Assister will coordinate with these activities, IAW MAT-Dix guidance.

6. COORDINATING INSTRUCTIONS:

a. MAT-Dix will be initially located in the same location as 1-309 Regiment (TSBN-DIX).

b. Initially MAT-Dix phone numbers will be the phone numbers of 1-309 Regiment (TSBN-Dix).

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ANNEX U (MOBILIZATION ASSISTANCE TEAM) TO FORT DIX MOBILIZATION PLAN

c. MAT-Dix will establish a base of operation within the designated area of the mobilizing units.

d. In addition to all coordination listed in this annex with appendices, MAT-Dix will maintain close coordination with the following:

- (1) Peace Time TSB/TSBN's of mobilizing and deploying units.
- (2) Senior Army Advisors of mobilizing and deploying units.
- (3) STARC's and RSC's.
- (4) Coordinate PSA/ADAAG with Director of Logistics (DOL), Fort Dix.

APPENDIX:

1 - MAT-Dix Staffing Guide

ANNEX V (HOME STATION MOBILIZATION) TO FORT DIX MOBILIZATION PLAN

1. Purpose. To provide information regarding Home Station, Mobilization and Deployments.
2. Concept.
 - a. During Smaller Scale Contingency Operations (SSCO), the Commander, Forces Command, may designate RC units to mobilize, be validated and deploy from home station.
 - b. Instructions for the conduct of home station mobilization will be published by FORSCOM and the CONUSA and will be developed to meet specific contingency operations.
 - c. The CONUSA will command mobilized RC units from their date of mobilization until their departure from APOE/SPOE.
 - d. The CONUSA will supervise and interpret the established standards for minimum deployment criteria (C-Ratings) and validate the unit.
 - e. As a Support Installation (SI), Fort Dix will provide FORSCOM/CONUSA with AR 5-9 required support to RC units mobilizing and deploying from their home station to the APOE/SPOE.
3. Criteria for Determining RC Units for Home Station Mobilization. See Appendix 1.

APPENDIX:

1 - Criteria for Determining RC Units for Home Station Mobilization

APPENDIX 1 (CRITERIA FOR DETERMINING RC UNITS FOR HOME STATION MOBILIZATION) TO ANNEX V (HOME STATION MOBILIZATION) TO FORT DIX MOBILIZATION PLAN

1. General. Determination of units for home station mobilization are based on the following criteria:

a. The CS/CSS units up to company size can home station mobilize.

b. Unit manning at P2:

(1) Strength 80%-89%.

(2) MOSQ 75%-84%.

(3) SR Grade 75%-84%.

c. Unit can be electronically accessed into appropriate databases using automation. Databases that must be interfaced are:

(1) Standard Installation/Division Personnel System (SIDPERS-AC).

(2) Standard Property Book System – Redesign (SPBS-R).

(3) Training Assessment Management System (TAMS).

(4) Transportation Coordinator Automated Command and Control Information System (TC ACCIS).

(5) Defense Eligibility Enrollment System (DEERS).

(6) Composite Health Service System (CHSS).

(7) Status of Resources and Training System (SORTS).

(8) Defense Finance and Accounting System (DFAS-AC).

2. Concept. State Area Commands/RSC must have capability to mobilize and demobilize. Capability is required in the following areas:

a. Administration.

(1) DD93

APPENDIX 1 (CRITERIA FOR DETERMINING RC UNITS FOR HOME STATION MOBILIZATION) TO ANNEX V (HOME STATION MOBILIZATION) TO FORT DIX MOBILIZATION PLAN

- (2) SGLI
- (3) Wills
- (4) Power-of-Attorney
- (5) Deployment Packet IAW AR 600-8-101

b. Medical.

- (1) Physicals
- (2) Profiles (ensure minimum P2 profile) (board P3 profiles).
- (3) Eye exam
- (4) Glasses
- (5) Optical inserts
- (6) Required immunizations
- (7) DNA specimen

c. Dental.

- (1) Bring soldiers to Class II standards.
- (2) Panorex

d. Training.

- (1) Individual tasks
- (2) Zero weapons
- (3) Qualify with weapons as required
- (4) Unit fully proficient (T/P) in all METL tasks (collective training not required).

APPENDIX 1 (CRITERIA FOR DETERMINING RC UNITS FOR HOME STATION MOBILIZATION) TO ANNEX V (HOME STATION MOBILIZATION) TO FORT DIX MOBILIZATION PLAN

(5) The CINC unique training is not required in CONUS.

e. Supply.

(1) Access wholesale system

(2) DODAAC coordination

(3) Issue OCIE as needed

f. Maintenance.

(1) DS/GS

(2) Calibration

g. Transportation.

(1) ITO (freight/passengers)

(2) TC ACCIS (develop unit movement data and construct deployment equipment list)

h. Contracting.

(1) Lodging

(2) Meals

ANNEX W (INSPECTOR GENERAL (IG)) TO FORT DIX MOBILIZATION PLAN

1. GENERAL.

a. Purpose. This annex establishes policies and procedures for implementation of the Installation Inspector General (IG) mobilization responsibilities.

b. Assumptions. See basic mobilization plan assumptions.

c. Mission. The IG office will:

(1) Organize, initiate action and expand to meet wartime or emergency (mobilization) requirements.

(2) Continue to provide the commander with assessments of the operational and administrative effectiveness of the command, state of economy, efficiency, discipline and the morale during the transition from peacetime to wartime operations.

2. CONCEPT.

a. Concept of the operation. Mobilization will be executed in accordance with current Installation Mobilization Plan.

b. Mobilization performance. IG missions outlined in AR 20-1 (Inspector General Activities and Procedures) remain unchanged. The focus of Inspector General effort will support Installation missions, mobilized soldiers assigned to Fort Dix, and the commander's concept to deploy AC units and activate, train and prepare RC units for deployment.

c. Tasks.

(1) Installation IG will ensure continued full service IG capabilities to support mobilization and deployment in addition to normal BASOPS functions.

(2) Inspections. Procedures outlined in applicable regulations will be followed.

(a) Conduct inspections to ensure units are manned, trained and validated for deployment.

(b) Conduct inspections of the installation.

(3) Assistance and Investigations.

(a) Continue assistance and investigative function per AR 20-1.

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ANNEX W (INSPECTOR GENERAL (IG)) TO FORT DIX MOBILIZATION PLAN

(b) Ensure completion of open Inspector General Action Request (IGAR) or other investigation by transferring to appropriate IG in activating or deploying unit.

(c) Ensure transfer actions contain complete information such as name, social security number, original unit of assignment and current unit of assignment.

(4) Coordinate actions and provide assistance for higher headquarter IGs conducting missions on the installation.

3. RESPONSIBILITIES.

a. Supports the Installation Commander in implementing those actions and initiatives necessary to deploy units and mobilized soldiers outlined in the Installation Mobilization Plan.

b. Conducts special inspections as directed by the Installation Commander, Fort Dix to assess the readiness and effectiveness of mobilizations actions and the readiness of deploying units.

c. Provide IG support for assigned, attached or OPCON units, soldiers and their dependents.

d. Provide IG technical assistance to IG's in RC units assigned, attached or OPCON to Fort Dix.

e. Coordinate any requirements with deploying IG's.

f. Be prepared for transfer of actions involving residual units or redeploying units.

g. Send all IG related correspondence and message traffic to First U.S. Army IG as their unit or organization comes under control of First U.S. Army.

4. COORDINATING INSTRUCTIONS. Unless directed, process requests for the release of Inspector General records per AR 20-1.

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ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide guidance, procedures, and outline responsibilities for community activities/services and family support during pre-mobilization, deployment, and post-mobilization. Upon activation, RC units become AC units and will comply with all applicable regulations.

2. CONCEPT. The Director of Community and Family Activities (DCFA) is the principal staff assistant to the installation commander in the areas of community activities/services and family support.

3. RESPONSIBILITIES:

a. Family Assistance. The Army Community Services Officer (ACS) is designated the Family Assistance Officer (FAO) and will provide guidance and assistance to commanders and family members of Active Component (AC) and Reserve Component (RC) forces mobilizing and/or deployed in support of US operations. (See Appendix 1, this annex.)

b. Community Recreation Division (CRD) will assist in maintaining the morale and physical well-being of military personnel and family members through planned use of leisure time. (See Appendix 2, this annex.)

c. Community Operations Division (COD) will provide club and bowling operations to service members and family members of AC and RC forces. (See Appendix 3, this annex.)

d. Child Youth Services (CYS). Upon mobilization CYS will continue to operate IAW AR 608-10 (Child Youth Services) offering the same programs as are available during peacetime. Child care will be provided on a space available basis, except in cases of extreme emergency. CYS will maintain a list of individuals who will care for children on short notice/24 hour long term care and this list will be available at the FAC and the CYS registration office. Hours will be extended at the CYS if needed.

e. American Red Cross (ARC). Support will be provided through assigned ARC representatives IAW AR 930-5 (American National Red Cross Service Program and Army Utilization 65). (See Appendix 4, this annex.)

f. Army Emergency Relief (AER). Financial assistance will be provided IAW AR 930-4 (Army Emergency Relief) as supplemented.

g. Army Substance Abuse Program (ASAP). The Community Counseling Center (CCC) will provide alcohol and drug abuse services. The Chief, CCC, will coordinate through the DCFA to ensure that services are made available to all personnel.

h. RC Unit Commanders. The Unit Commander will establish a Family Support

Group (FSG) and ensure all single and dual military have current Family Care Plans on file. The Unit Commander will coordinate all alert notifications in the event the unit is mobilized. If applicable, the Unit Commander will ensure all family member ID cards are issued. All of these taskings will be accomplished IAW FORSCOM Reg 500-3-3.

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ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

4. TRANSITION. The MOBTDA reflects a different organization from the peacetime TDA as pertains to the administration, management of personnel, and community activities. Upon mobilization, the MOBTDA will be implemented.

APPENDICES:

- 1 - Family Assistance
- 2 - Community Recreation Division (CRD) Activities
- 3 - Community Operations Division (COD)
- 4 - American Red Cross (ARC)

X-2

APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL:

a. Purpose. To identify family support requirements and establish procedures and responsibilities for providing assistance to family members of all branches of the military service.

b. Scope. Upon mobilization, many family members of mobilized RC and/or deploying AC soldiers will not be aware of the special support services and assistance available. Family members who are not within commuting distance to a military installation will be able to obtain assistance and services from local human service organizations. The STARC and RSC's are tasked to provide current information, assistance, and referral services concerning family support available within the state to include military, federal, state, county, and local human service agencies that can provide assistance and information. The Fort Dix FAC will also be available for assistance to the STARC and RSC.

2. CONCEPT: The Fort Dix ACS Chief/FAO will activate the Family Assistance Center (FAC) to be the focal point for coordination/resolution of all family related matters. The FAC will provide a full range of assistance, information and referral concerning services, benefits and family support programs available to family members. FAC hours of operation will be directed by the commander.

3. RESPONSIBILITIES:

a. The Chief, Army Community Service (ACS) will:

(1) Exercise overall staff planning and supervision of the Family Assistance Program.

- (2) Develop ACS/FAC portion of the MOBTDA.
- (3) Coordinate services at the Soldier and Family Assistance station at the Soldier Readiness Processing (SRP) site.
- (4) Identify and assist soldiers with personal problems or in high risk situations.
- (5) Review and verify Family Care Plans, provide assistance and training when indicated.
- (6) Contact, assist and follow-up with family members of soldiers who have been identified in high risk situations.
- (7) Provide support, training and assistance to unit Family Support Groups.
- (8) Coordinate with appropriate staff activities to establish the FAC and proper staffing of the Family Assistance Team (FAT). Designate the ACS Center (Bldg 5201) as the Family Assistance Center (FAC).
- (9) Approve briefing outlines of FAT representatives.
- (10) Act as the Family Assistance Officer (FAO).

X-1-1

APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

- (11) Keep the DCFA informed on all matters pertaining to family assistance support.
- (12) Submit to DCFA request for additional staffing if applicable.
- (13) Publish a Family Assistance Handbook to supplement DA Pam 360-525 and update annually.
- (14) Maintain list of FAT representatives and POC's for referral services.
- (15) Supervise the activities and operations of the FAC to include coordination and scheduling of family member briefings.
- (16) Establish POC and coordinate with federal, state, county, and local human services agencies that can provide assistance, information and referral concerning services, benefits, and family support programs.
- (17) Provide installation training opportunities to the STARC to assist them in

their mission.

(18) Coordinate specific information on services, assistance, and family support programs provided by the STARC.

(19) Serve as a POC for assistance, information, and referral concerning services, benefits, and family support available at Fort Dix.

(20) Provide installation training opportunities to the STARC to assist them in their mission.

(21) Operate a 24 hour a day telephone hotline.

(22) Support and assist unit commanders in establishing support groups.

(23) Orientation for RC units and their families about available assistance upon unit activation and individual mobilization.

(24) Participate in mobilization and casualty work group exercises.

(25) Assist casualty officers in providing support to survivors.

(26) Support waiting and relocating families and families with special needs.

(27) Post-deployment support including briefings and work groups to deal with family unification problems.

(28) Participate in command after action reviews.

b. Staff activities identified as FAT members will designate a representative, provide name to DCFA, and inform individual of responsibilities.

X-1-2

APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

c. FAT representatives will:

(1) Prepare a family member briefing/outline on their respective area to include assistance, information and referral concerning services, benefits, and family support programs available.

(2) Provide copy to DCFA for approval.

(3) Present family member briefing as coordinated and scheduled by the Family Assistance Officer.

(4) Serve as POC within their respective areas and provide essential services when needed.

TABS:

A - Family Assistance Team

B - Service, Assistance, and Programs

C - Family Assistance Handbook

X-1-3

TAB A (FAMILY ASSISTANCE TEAM) TO APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To identify the member agencies of the Family Assistance Team (FAT) and to provide general topics of information to be included in Family Assistance Briefings.

2. RESPONSIBILITIES: The following agencies will prepare a briefing of their respective area, to include as a minimum, the below listed topics:

a. SJA will brief on legal services available and provide legal advice and counseling for family members, supplemented by preparation of necessary legal documents and correspondence exclusive of military justice. The SJA POC will serve as an essential service to the FAC.

b. DOL will brief on transportation available to family members remaining in the area or moving to another location. Information, advice, and assistance will be provided on movement of personal property and household goods. The DOL POC will serve as an essential service to the FAC.

c. Chaplain will brief on religious leadership available to family members and offer advice and assistance through the Pastoral Counseling Program. The Chaplain POC will serve as an essential service to the FAC.

d. TRICARE advisor will brief on medical service available and provide advice and assistance to family members on medical matters, supplemented by the necessary forms, records, and correspondence to effect the same. TRICARE will be a major item of interest to family members and will be explained and assistance offered. The TRICARE POC will serve as an essential service to the FAC.

e. ACS/Family Assistance Officer (FAO) will brief on the services available for family assistance and provide aid and assistance with personal or family conflicts, exceptional family members, child care, budget and finance, welcoming and relocation, child advocacy, and information referral programs to include specific points of contact for a wide variety of social agencies available. The FAO will operate IAW with AR 608-1, AR 608-18, and other applicable regulations. The ACS/FAO POC will serve as an essential service at the FAC.

f. The Chief FAT will provide the following services in addition to addressing needs that may arise during a deployment. Provide Family Support Group briefings to include weekly information briefings, phone tree assistance, regulatory guidance to Family Support Groups, policy changes, critical/non-critical information as directed by command.

g. AER will brief on financial assistance available and provide loans, grants, and educational assistance to qualified soldiers and family members as required IAW AR 930-4. The AER POC will serve as an essential service at the FAC.

h. ARC will brief on their operations and the extensive communications network available to support family members health, morale, and welfare IAW AR 930-5. They will provide assistance and advice on emergency and unique circumstances and offer referral or assistance in program resolution. The ARC POC will serve as an essential service to the FAC.

X-1-A-1

TAB A (FAMILY ASSISTANCE TEAM) TO APPENDIX 1 (FAMILY ASSISTANCE)
TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO
FORT DIX MOBILIZATION PLAN

i. DOD Police will brief on the protection and assistance provided to family members remaining on the installation to include information and assistance on rights, privileges and methods of solving police matters. The DOD Police POC will serve as an on call member of the FAC.

j. CPAC will brief on job information, and offer employment assistance for family members seeking referrals or information for local vacancies at this and other installations. The CPAC POC will serve as an on call member of the FAC.

k. PAO will brief on current situations authorized for release, information on scheduled briefings and will assist in distribution of information and referral concerning service, benefits and family support available. The PAO POC will serve as an on call member of the FAC.

l. RDPW will brief on housing available to family members remaining in the area or moving to another location. Information, advice and assistance will be provided on housing. The RDPW POC will serve as on-call service to the FAC.

m. MPD will issue/reissue family member ID cards and enroll in or update the DEERS. The AG POC will serve as an essential service to the FAC.

n. STARC and ARCOM Family Support Coordinators will develop family assistance plans based upon guidance contained in FORMDEPS, Volume 1, Appendix E. STARC and MUSARC POC's will be identified by name to the Fort Dix FAC and will serve as on call members of the Fort Dix FAC.

X-1-A-2

TAB B (SERVICES, ASSISTANCE, AND PROGRAMS) TO APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To identify the general types of services, assistance and programs to be provided to family members.
2. RESPONSIBILITIES. The Family Assistance Center will provide the following:
 - a. Information and Referral Services
 - b. Military Medical Benefits Counseling.
 - c. Transportation and Movement Information
 - d. Legal Assistance
 - e. Emergency Food and Shelter Assistance.
 - f. Government Family Housing and Relocation Services
 - g. ACS/AER Briefings
 - h. Educational Services
 - i. Community Recreation Division Activities
 - j. Chaplain Assistance
 - k. Survivor Assistance
 - l. Employment Assistance
 - m. Finance Counseling and Assistance

- n. Crisis Intervention Counseling
- o. A List of Child Care Providers
- p. Quality of Life Programs
- q. Substance Abuse Counseling and Crisis Intervention.
- r. American Red Cross Support
- s. 24 Hour Emergency Service
- t. Welcome Center
- u. Installation Club System Information
- w. Defense Enrollment Eligibility Reporting System (DEERS) Counseling.

X-1-B-1

TAB C (FAMILY ASSISTANCE HANDBOOK) TO APPENDIX 1 (FAMILY ASSISTANCE) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

PUBLISHED SEPARATELY

X-1-C-1

APPENDIX 2 (COMMUNITY RECREATION DIVISION ACTIVITIES) TO ANNEX X
(DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX
MOBILIZATION PLAN

1. GENERAL. To define the responsibilities of Community Recreation Division (CRD) staff upon mobilization IAW AR 215-1 (Non-appropriated Fund Instrumentalities and Morale, Welfare and Recreation Activities) and AR 215-3 (Non-appropriated Funds Personnel Policies and Procedures).

2. CONCEPT. The CRD staff advises the installation commander on recreation and entertainment support for increased military population.

3. RESPONSIBILITIES:

a. Ensure full and complete recreational support is available to meet the emergency conditions and needs.

b. Assist unit athletic representative and Recreation Officer/NCO in accomplishing TO&E authorizations.

c. Ensure recreational programs/activities available to family members are adequate

and meet current requirements.

d. Provide guidance and assistance to units on recreational requirements regarding MWR Kits.

X-2-1

APPENDIX 3 (COMMUNITY OPERATION DIVISION) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To define the responsibilities of the Community Operations Division (COD) upon mobilization IAW AR 215-1, and AR 215-3.
2. CONCEPT. The COD will continue operations to promote and maintain the morale and social well-being of military personnel, their family members and guests by providing food, beverage, entertainment, and recreational programs.
3. RESPONSIBILITIES.
 - a. Keep the DCFA informed on all matters pertaining to the gold club and bowling

facilities.

b. Supervise the management of all golf club and bowling activities. Provide administrative support.

c. Evaluate and change the current operating hours for each facility and staff accordingly to support the increased hours and population.

4. REQUIREMENTS. Movement arrival/departure schedules should be provided to assist COD personnel and procurement planning. Total troop strength data will be adequate.

X-3-1

APPENDIX 4 (AMERICAN RED CROSS) TO ANNEX X (DIRECTORATE OF COMMUNITY AND FAMILY ACTIVITIES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide guidance, procedures, and outline responsibilities of the American Red Cross (ARC) during pre-mobilization, deployment and post-mobilization

IAW AR 930-5 (American Red Cross Service Program and Army Utilization).

2. CONCEPT. The ARC will continue to operate with the current standards and quality of performance. Additional professional staff and volunteers may be required to meet the needs of the expanded force.

3. RESPONSIBILITIES.

a. Plans for expansion of services based upon anticipated troop population.

b. Designates a representative to the FAT.

(1) Provide information and assistance to family members of mobilized and deploying forces.

(2) Prepare a briefing of services and assistance available and provide outline to DCFA.

X-4-1

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide a list and explanation of standard terminology, terms and abbreviations pertinent to this installation, HS mobilization activities, and/or organizations which are essential for understanding this plan.
2. CONCEPT. This annex consists of two parts. Part I contains a list of standard terms and phrases. Part II is an alphabetical listing of abbreviations.

PART I - LIST OF TERMS AND PHRASES

ABOVE THE LINE. Major combat forces of brigade or larger in size and certain unique, intensively managed units.

AIR MOBILITY COMMAND (AMC) (USAF). USAF COMPONENT OF USTRANSCOM. Single manager for air mobility. AMC provides airlift, air refueling, special air mission and aeromedical evacuation for US forces.

ALERT. Readiness for action. The period of time during which troops stand by in response to an alarm. Also, any form of communication used by Department of the Army, or other competent authority, to notify ARNG or USAR unit commanders that orders to active duty are pending.

ARMY MATERIAL COMMAND (AMC) (ARMY). The Army's principal material developer, charged with developing and acquiring the material our soldiers need to win on the battlefield. AMC keeps the supply line filled with spare parts, procures replacement systems for equipment; and repairs, modifies and rebuilds systems to extend their life.

ARMY MOBILIZATION AND OPERATIONS PLANNING AND EXECUTION SYSTEM (AMOPES). Consists of one volume and uses the planning assumptions of the JSCP. It is the single integrated mobilization and deployment planning system used as the Army implementor of the JSCP. AMOPS provides administrative and operational guidance to Army agencies, commands, and component commanders of unified commands for the employment and support of Army forces.

ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP: A Fort Dix specific combined organization. Arrival – This group provides arrival support by receiving transported units from USAF carriers and controls them until released to their parent unit. Departure – This same group will control the deploying unit (personnel and equipment) from the designated marshaling area until released to the USAF at the ready line.

AUTHORIZED STRENGTH: The total number of personnel prescribed in the authorized column of an approved manpower authorization document of a reserve unit (Table of Organization and Equipment, Organization Table, Table of Distribution and Allowances, Unit Manning Document, Modified Tables of Organization and Equipment, etc.).

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

AVAILABILITY DATE. The date after notification or mobilization by which forces will be marshaled at their home station or mobilization station or mobilization site and available for deployment.

AVAILABLE TO LOAD DATE. The planning date a unit would be available to out-load at a POE.

BATTLE BOOK. Prepared by deploying units. The books describe the unit's mission and provides information about the population and terrain. MTMC also requires Terminal Transportation Units (TTU) to prepare battle books.

BELOW THE LINE. Combat service and combat service support units and all other units not on the Troop Program Sequence Number of Above the Line units.

BULK CARGO. Cargo which can be loaded on a 463L pallet without exceeding any of its usable dimensions, 104 inches by 84 inches, and not exceed 96 inches in height.

CALL:

a. The President has the authority to call all or part of the Army National Guard into active military service of the United States whenever--

(1) The country is invaded or is in danger of invasion from any foreign nation.

(2) There is a rebellion or danger of rebellion against the authority of the Government.

(3) He is unable, with the regular forces at his command, to execute the laws of the United States (10 U.S.C., Section 3500).

b. Under 10 U.S.C., Section 3500 and Chapter 15, the President may call the Army National Guard to suppress insurrection, rebellion or interference with State or Federal laws.

C-DAY: The unnamed day on which a deployment operation commences or is to commence.

CLASSES OF SUPPLY. The grouping of supplies, by type, into two categories to facilitate supply management and planning. Major classes are:

Class I Rations and gratuitous issue of health, morale, and welfare items.

Class II Clothing, individual equipment, tentage, tool sets, and administrative and housekeeping supplies and equipment.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

Class III	Petroleum, oil, and lubricants.
Class IV	Construction materials.
Class V	Ammunition
Class VI	Personal demands items sold through post exchange
Class VII	Major end items such as tanks, armored personnel carriers, and helicopters.
Class VIII	Medical.
Class IX	Repair parts and components for equipment maintenance.
Class X	Nonstandard items to supply nonmilitary programs such as agriculture and economic development.

"COME AS YOU ARE" WAR: A contingency of sufficient gravity to require RC units to deploy in a peacetime configuration without the benefit of additional training or personnel and equipment fill.

COMPONENT CODE (COMPO): A one position code to identify Army status of each organization.

COMPO	STATUS
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1	Active Army
2	ARNG
3	USAR

NOTE: COMP 4 and 6 replaced by Force Expansion Units for full or total mobilization.

COMPUTERIZED MOVEMENT PLANNING AND STATUS SYSTEM (COMPASS). An information system and data base providing accurate and timely unit movement data to DOD, JCS, HQDA, and Army installations and units in support of employment, deployment, mobilization planning, and execution for a wide range of military operations.

CONUS REPLACEMENT CENTER (CRC). A portion of the wartime Army replacement system used for marshaling non-unit personnel in preparation for deployment.

CROSS-LEVEL. Reallocation or reassignment of personnel, or the act of effecting transfer in control utilization, or location of materiel at an installation, regardless of MACOM, as directed by the installation.

DEFENSE JOINT MILITARY PAY SYSTEM-ACTIVE COMPONENT. Military pay system used by DFAS-IN and Army components to pay active Army and AGR soldiers.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

DEPARTMENT OF THE ARMY MASTER PRIORITY LIST (DAMPL): This is a five position code and establishes the unit priority. It is used in equipment requisitions, personnel requisitioning and assignment upon mobilization and funding and budgeting.

D-DAY: The unnamed day on which a particular operation commences or is to commence (see page 165, AR 310-25 for specific guidance).

DEPLOYMENT: The relocation of forces to desired area(s) of operation.

DEMSTAT VALIDATION DEADLINE: A point in time 96 hours prior to a units ready to load date at which MS commanders must report that units capability to deploy. This report is made through the Deployment, Employment, Mobilization Status System (DEMSTAT).

DIRECT DEPLOYMENT: An RC unit that moves directly from home station to a port of embarkation and deploys without having any post-mobilization training. A modified direct deploying unit is a RC unit that moves its equipment to SPOE, unit personnel move to a MS and subsequently move to an APOE.

DOMESTIC EMERGENCIES. Emergencies affecting public welfare and occurring within the 50 states as a result of enemy attack, insurrection, or civil disturbance which endanger life and property or disrupt the usual process of government.

EARLIEST ARRIVAL DATE (EAD): The earliest date a unit should arrive "in-theater" in support of a specific OPLAN.

EARLY DEPLOYING UNITS: Those units deploying within the first thirty days in support of a specific OPLAN.

EARLY RELEASE: Is considered to be the release of a Ready Reservist from date.

E-DATE: The effective date of any change in unit status.

EMBARKATION. The loading of troops with their supplies and equipment into ships or aircraft.

ESTIMATED DATE OF DEPARTURE: A projected date after M-day when a unit is expected to depart from the mobilization station, enroute to a port(s) of embarkation. Movement date to an Air-POE is labeled as EDDA and to a Sea POE as EDDS.

ESTIMATED DEPLOYMENT DATE (EDD). An estimate of the earliest day after the available to load date (ALD) on which each movement requirement could leave the port of embarkation. Movement date to an APOE is labeled as EDDA and to a SPOE as EDDS.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

F-HOUR: The time, specified by the Secretary of Defense, the military departments will initiate mobilization.

FILL ACTION: A levy on the personnel resources of the Active Component and Individual Ready Reserve, directed by Headquarters, Department of the Army, to meet personnel requirements incident to PARTIAL or FULL mobilization.

FILLER: Personnel from Individual Ready Reserve/Standby Reserve and Active component resources who are assigned as reinforcements to mobilize RC/AC and AUS units to fill TOE and TDA (wartime) strength.

FORCE LIST. The total list of forces required by an OPLAN including assigned forces, augmentation forces, and other forces to be employed in support of the plan.

FORMDEPS: FORSCOM Mobilization and Deployment Planning System. A five volume set of documents which provides guidance and procedures and assigns responsibilities for planning within HQ FORSCOM, subordinate commands, mobilization stations and Reserve Component units.

FORSCOM MOBILIZATION PLAN (FMP). Volume I of FORMDEPS. It provides priorities, guidance, procedures, and schedules for the mobilization of RC units and individuals.

FULL MOBILIZATION: Expansion of the active Armed Forces resulting from action by Congress and the President to mobilize all units in the existing approved force structure and all individual reservists and the material resources needed for these units.

GENERAL WAR: Armed conflict between major powers in which the total resources of the belligerents are employed and the national survival of a major belligerent is in jeopardy.

HOME STATION (HS). The permanent location of active units and ARNG and USAR units (location of installation, armory or center).

IMMEDIATE MOBILIZATION. Full mobilization in the event of attack on CONUS or a nuclear attack.

INDIVIDUAL MOBILIZATION AUGMENTEE (IMA). Individual members of a Service's Selected Reserve who have an annual training requirement and are pre-assigned to a wartime required manpower authorization. In addition to filling these authorizations upon mobilization, IMA may also be ordered to active duty under the 200,000 Presidential Call-up Authority.

INDIVIDUAL READY RESERVE (IRR): Consists of members of the Ready Reserve not on active duty. These reservists may be mobilized as individuals:

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

- a. To provide filler requirements of active force units.
- b. To form new active force units.
- c. To replace combat losses.

INSTALLATION CONSOLIDATED PROPERTY BOOK OFFICE. Responsible for accountability of all Installation, CIF, OCIE, and TDA property. Responsible for AC/RC and S/JROTC automated hand receipt processing and controlling the EZPASS system.

JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES). The DOD directed, JCS specified system used in planning global and regional joint military operations.

LATEST ARRIVAL DATE (LAD): The latest date a unit should arrive "in-theater" in support of a specific OPLAN.

LONG TON. 2240 pounds.

MARSHALING AREA (MA). The geographic location where a deploying unit will assemble, hold, and organize supplies and/or other equipment for onward movement.

MARSHALING AREA CONTROL GROUP (MACG). Command, control and coordination elements from Army installations that are assigned to the SUPCOM and are deployed to each functioning marshaling area and staging area. The MACG will serve as the primary SUPCOM interface with deploying units.

M-DAY: The term used to designate the day on which mobilization is to begin. The day the Secretary of Defense, based on decision by the President and/or Congress, directs mobilization. All mobilization planning (e.g., alert, movement, transportation and deployment/employment) will be based on that date.

MEASUREMENT TON. The unit of volumetric measurement of equipment associated with surface delivered cargo. Measurement tons equal total cubic feet divided by 40 (IMTON) 40 cubic feet.

MOBILIZATION. The process by which the Armed Forces or part of them are brought to a state of readiness for war or other national emergency. This includes activating all or part of the RC, as well as assembling and organizing personnel, supplies and materiel.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

- a. Full mobilization. Expansion of the active force resulting from action by Congress and the President to mobilize all RC units in the existing approved force structure, all individual reservists, and the material resources needed for these units.
- b. Total mobilization. Expansion of the active force by organizing and activating additional units beyond the existing approved troop basis to respond to requirements in excess of the troop basis, and the full mobilization of all national resources needed to round-out and sustain such forces.
- c. Partial mobilization. Expansion of the active force (short of full mobilization) as a result of action by congress or the President to mobilize RC units and individual reservists to meet all or part of the requirements of a particular contingency and operational war plans.
- d. Selective mobilization. Expansion of the active force by mobilization of RC units, by authority of Congress or the President, to satisfy an emergency requirement for a force tailored to meet a specific requirement (such as civil disturbances or other domestic situations where Federal Armed Forces may be used to protect life, Federal property and functions, or to prevent disruption of Federal activities). A selective mobilization differs from partial mobilization in that it normally would not be associated with requirements for contingency plans involving external threats to the national security.

MOBILIZATION AND TRAINING EQUIPMENT SITE (MATES). A site at which a portion of an ARNG unit's authorized equipment is positioned by direction of CNGB and maintained to support unit mobilization and training.

MOBILIZATION CHAIN. The chain of command, effective upon notification of mobilization, that commands and guides the mobilization process.

MOBILIZATION DEPLOYMENT PLANNING. The use of procedures and systems for planning, coordinating, and monitoring movements and deployments of mobilized forces and materiel to meet military objectives.

MOBILIZATION ENTITY. A unit which is organized under an approved authorization document TOE or TDA, implemented by general order, and which mobilizes as one entity. All sub-elements are organic and have a common troop program sequence number and a common Mobilization Station. A battalion with organic companies would be a mobilization entity.

MOBILIZATION MOVEMENT CONTROL (MOBCON). A DA approved program to establish a movement control center in each STARC. The movement control center will collect, analyze, and consolidate all DOD organic movements and develop a master movement plan for mobilization and deployment.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

MOBILIZATION PERSONNEL PROCESSING SYSTEM (MOBPERS). A system that speeds the preparation and dispatch of mobilization orders for IRR personnel and prepositions personnel accessioning data for members of RC units, retirees, and IRR at MS.

MOBILIZATION SITE: The designated location at which a RC unit mobilizes or moves to after mobilization for further processing, training and/or employment. Differs from a mobilization station in that it is not necessarily a military installation.

MOBILIZATION STATION: The designated military installation (active, semi-active or State owned/operated) or mobilization site to which a Reserve Component unit is moved for further processing, organization, equipping, training and employment after mobilization and from which the unit may move to a SPOE and/or an APOE.

MOBILIZATION TABLES OF DISTRIBUTION AND ALLOWANCES (MOBTDA). An authorized document that shows the planned mobilization mission, organizational structure, and personnel and equipment requirement for table of distribution and allowances units.

N-DAY. An unnamed planning day before C-day, e.g., N002 means two days before C-day.

NATIONAL MILITARY COMMAND SYSTEM. The component of GCCS designed to support NCA in the exercise of its responsibilities.

OPERATIONAL CONTROL (OPCON): The authority granted to a commander to direct forces assigned so that commander may accomplish specific missions, or tasks which are usually limited by function, time or location to deploy units concerned and to retain or assign tactical control of those units. It does not include authority to assign separate employment of components of the units concerned. Neither does it, of itself, include administrative or logistics control.

OUTSIZE CARGO. Cargo that exceeds the capabilities of the C-141 aircraft. It is considered outsize when it exceeds 826 inches in length, or 117 inches in width or 105 inches in height.

OVERSIZE CARGO. Any single item which exceeds any one of the following dimensions: 104 inches long, 84 inches wide and 96 inches high, and will not fit on a 463L pallet.

PARTIAL MOBILIZATION: Expansion of the active Armed Forces (short of FULL mobilization) resulting from action by Congress or the President, to mobilize Reserve Component units and/or individual reservists to meet all or part of the requirements of particular contingency and/or operational war plans, or to meet the requirements incident to hostilities. Units mobilized to meet the requirements of this paragraph will be ordered to active duty at their authorized strength.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

P-DAY. That point in time at which the rate of production of an item available for military consumption equals the rate at which the item is required by the Armed Forces (JCS Pub 1).

POINT OF ORIGIN: A term applied to that location from which personnel and/or equipment begin movement to mobilization station.

PORT OF DEBARKATION (POD). An aerial port (APOD) or seaport (SPOD) within the theater of operations where the strategic transportation for forces is completed. It may not be the final destination of a force.

PORT OF EMBARKATION (POE). An air or sea terminal at which troops, units, military sponsored personnel, unit equipment, and materiel board and/or are loaded.

PREPOSITIONED WAR RESERVE MATERIAL STOCKS (PWRMS). Those stocks in Europe to meet anticipated wartime materiel requirements prior to opening the sea line of communications. PWRMS include TRI/ TR4/TR5, operational projects and decrement stocks.

PRESIDENTIAL CALL-UP. Procedures by which the President brings all or a part of the Army National Guard into the active Federal service of the United States under Section 3500 and Chapter 15 of Title 10 USC.

PRESIDENTIAL SELECTED RESERVE CALL-UP AUTHORITY. Provision of a public law that provides the President a means to activate, without a declaration of national emergency, not more than 200,000 members of the Selected Reserve (all services total), for not more than 270 days.

QUICK-FIX FORCE: Selected deployable and nondeployable sustaining base units which are required as soon as feasible after M-Day.

READY RESERVE: Units and members of the Reserve Components who are liable for involuntary active duty in time of war or national emergency declared by Congress, proclaimed by the President or when otherwise authorized by law.

READY TO LOAD DATE: A term used in the Mobilization Troop Basis Stationing Plan to indicate a day in relation to M-Day that a unit is ready to out load personnel/equipment from the MS to the port of embarkation. The ready to load date is determined based on time necessary for alert, travel to mobilization station, training time and time required to process for overseas movement.

REQUIRED DELIVERY DATE: The date a unit is required to arrive at a specific destination (major unit assembly area/operational area) and complete unloading in support of a specific OPLAN.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

RESERVE COMPONENTS (RC). Reserve Components of the Armed Forces of the United States are: the Army National Guard of the United States; the Army Reserve; the Naval Reserve; the Marine Corps Reserve; the Air National Guard of the United States; the Air Force Reserve; and the Coast Guard Reserve. Each Reserve Component has three reserve categories; a Ready Reserve, a Standby Reserve, and a Retired Reserve.

SELECTED RESERVE: Consists of members of the Ready Reserve in pay groups A, B, C and F defined in DOD Directive 1215.6. These reservists are either:

a. Members of units who:

(1) Regularly participate in drills and annual active duty for training or annual training in the case of the National Guard.

(2) Area on initial active duty for training.

b. Individuals who participate in regular drills and annual active-duty-for training on the same basis as members of reserve units. Excluded from the selected Reserve are:

(1) Reservists who are paid only for participation in annual active-duty-for training although they may attend regular drills in a non-drill pay status (Pay Groups D and E).

(2) Reservist enrolled in Reserve Officers Training Corps (ROTC) for training.

(3) Members of the Individual Ready Reserve pool.

(4) Reservists on extended active duty.

SELECTION: The process of identifying individual reinforcements to fill personnel requirements of active, reserve and AUS units in the event of expansion of the U.S. Army Force.

SELECTIVE MOBILIZATION: Expansion of the active Armed Forces by mobilization of Reserve Component units and/or individual reservists, by authority of Congress or the President, to satisfy and emergency requirements for a force tailored to meet that requirement, e.g., mobilization for domestic emergencies such as civil disturbances or instances where Federal Armed Forces may be used to protect life, federal property and functions or to prevent disruption of federal activities. Differs from PARTIAL mobilization in that it would not normally be associated with requirements for contingency plans involving external threats to the national security.

SHORT TON (STON or S/T). The unit of measure (2,000) for equipment or supplies other than Class III.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

STANDARD INSTALLATION/DIVISION PERSONNEL SYSTEM (SIDPERS). An automated system controlled and maintained by DA, designed to support the personnel strength and management information needs of field commanders and their staffs.

STANDBY RESERVE. Those units and members of the RC (other than those in the Ready Reserve or Retired Reserve) who are liable for active duty only after the Secretary of the Army, with the approval of the Secretary of Defense, determines that there are not enough of the required kinds of units or members in the Ready Reserve in the required category who are readily available.

STATE AREA COMMAND (STARC): A mobilization entity within the Army National Guard (ARNG) state headquarters and headquarters detachment that is normally ordered to active duty when ARNG units in that state are alerted for mobilization.

STATE MOVEMENT CONTROL CENTER. The agency responsible for performing the convoy movement control responsibilities of the Adjutant General of each state.

STRUCTURE STRENGTH: ALO 1, full TOE/TDA strength.

SUPERCARGO. Personnel that accompany cargo on board a ship for the purpose of accomplishing enroute maintenance and security.

SUPPORTED COMMANDER: The commander having primary responsibility for all aspects of a task assigned by the JSCP or by other authority. This term also refers to the commander who originates OPLAN in response to requirements of the Joint Chiefs of Staff.

SUPPORTING COMMANDER: A commander who provides augmentation forces or other support to a supported command or who develops a supporting plan. This term includes the Transportation Operating Agency (TOA).

SUPPORT INSTALLATION (SI): An installation designated to assist in home station processing, provide administrative, financial and logistical support and as directed, move mobilized RC units from home station to mobilization station within a specific geographic area IAW AR 5-9 (Interservice Support Installation Area Coordination).

TERMINAL OPERATIONS. The reception, processing, and staging of passengers; the receipt, transient storage, and marshaling of cargo; the loading and unloading of ships or aircraft; and the manifesting and forwarding of cargo and passengers to a destination.

THEATER: The geographical area outside the CONUS for which a commander of a unified or specific command has been assigned military responsibility. (See JCS Pub 1.)

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

TIMES:

a. C-Day. The unnamed day, assumed to be 24 hours long for planning, on which movement from origin in a deployment operation in support of a crisis commences or is to commence. The deployment may be movement of troops, cargo, weapon systems or a combination of these elements, utilizing any or all types of transport. All movement required for C-Day preparatory actions or pre-positioning of deployment support are expressed relative to this day as negative days. For execution, the actual day is established under the authority and direction of the Secretary of Defense.

b. D-Day. The unnamed day on which a particular operation (i.e., land assault, air strike, naval bombardment, parachute assault, or amphibious assault) commences or is to commence.

c. F-Hour. The effective time of announcement by the Secretary of Defense to the Military Department of a decision to mobilize Reserve Component units.

d. H-Hour. The specific hour on D-Day at which a particular operation commences.

e. M-Day. The term used to designate the day on which mobilization is to begin.

f. L-Hour. The specific hour at which a deployment operation commences or is to commence.

a. Units to be employed.

b. Units to be deployed to support the OPLAN, with a priority indicating the desired sequence for their arrival at ports on a given day.

c. Routing of forces to be deployed.

TIME-PHASED FORCE DEPLOYMENT DATA: The computer-supported data portion of an operations plan; it contains time-phased force (unit) data, non-unit related cargo and personnel data and transportation data for the operations plan, including:

d. Mobility data associated with deploying forces.

e. Non-unit related cargo and personnel movements to be conducted concurrently with the deployment to forces.

f. Estimate of transportation requirements that must be fulfilled by common-user lift resources, as well as those requirements that can be fulfilled by assigned or attached transportation resources.

TIME-PHASED FORCE DEPLOYMENT LIST: A listing that identifies type units to support a particular operations plan and provides data concerning their routing from origin to destination.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

TOTAL MOBILIZATION: Expansion of the active Armed Forces resulting from action by Congress and the President to organize and/or generate additional units or personnel, beyond the existing force structure and the resources needed for their support to meet all or part of the requirements of a war or other national emergency involving an external threat to the national security.

TRAINING AND SUSTAINING BASE QUICK FIX FORCES: Those minimum essential units required on station immediately after mobilization to expand rapidly the training base and to perform priority tasks in deploying the early force and shipping essential supplies.

TRANSPORTATION COORDINATOR AUTOMATED COMMAND AND CONTROL INFORMATION SYSTEM (TC ACCIS). The Army's automated initiative to accomplish transportation functions at installation level. TC ACCIS will allow units to create, update, or modify unit movement data for transportation documentation for peacetime and mobilization and deployment moves.

TRANSPORTATION COORDINATOR AUTOMATED INFORMATION MANAGEMENT SYSTEM (TC AIMS). The joint service initiative to provide source level data automation at unit level to generate and maintain unit movement data for peacetime, mobilization and deployment transportation documentation, and command and control reporting.

UNIT CATEGORIES (PERSONNEL): Units are divided into three categories as follows:

a. Category I - Unit organized under table of organization and equipment whose mission includes the seizing and holding of ground, in addition to that of destroying the enemy and its corresponding headquarters and service companies, together with a unit whose mission includes destruction of the enemy in support of, or assistance to, the ground gaining troops by fire or other tactical support. Unit operates habitually in the forward portion of the active combat area.

b. Category II - Unit organized under table of organization and equipment whose mission includes support and assistance of a non-tactical nature to Category I units in the forward active portion of the combat area. It is found habitually forward of the Army near boundary and is normally assigned to division, corps or Army.

c. Category III - Unit organized under table of organization and equipment whose mission includes service and operations in support of a combat area and the operating agencies of a communication zone. The unit is found normally in the communication zone or along the lines of a communication leading thereto, to include the continental United States.

UNIT MOVEMENT DATA (UMD). A detailed listing and summary of unit related information describing passenger and cargo movement requirements under AR 220-10 and 10-42.

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

UNIT TRAINING EQUIPMENT SITE (UTES). A consolidation of ARNG organizational equipment at or in close proximity to and serving an authorized weekend training site.

WAR RESERVE MATERIAL REQUIREMENT: The quantity of an item, in addition to the M-Day force material requirement, required to be in the military supply system on M-Day in order to support and sustain the planned mobilization.

WAR RESERVE: Stocks of material to meet the increase of military requirements consequent upon an outbreak of war. War reserves are intended to provide the interim support essential to sustain the operations until re-supply can be affected.

WARTRACE is the deliberate alignment of Army forces (Y and RC) for wartime planning to achieve national strategic goals. WARTRACE is the framework that aligns units for Major theater War, Small Scale Contingency Operations; CONUS Sustaining Base; Contingency Force and Theater Defense Forces.

PART II - ALPHABETICAL LISTING OF ABBREVIATIONS

YFES	Army and Air Force Exchange Service
YLOC	Active Army Location
ABL	Ammunition Basic Load
ACC	Army Communications Command
ACP	Army Capabilities Plan
ACS	Army Community Services
A/DACG	Arrival/Departure Airfield Control Group
ADRL	Air Date Required to Load
ADSW	Active Duty for Special Work
ADT	Active Duty for Training
AEC	Area Equipment Compound
AER	Army Emergency Relief
AESR	Army Equipment Status Report
AF	Augmentation Force (Pertaining to Chemical/Nuclear Surety)
AFG	Armed Forces Guidance Army and Air Force
AFMPG	Armed Forces Mobilization Planning Guidance
AFO	Army Finance Officer
AFWE	Air Force Weather
AG	Adjutant General
AGR	Army Guard/Reserve
ALD	Available to Load Date
ALO	Authorized Level of Organization Mobilization Plan
AMC	Air Mobility Command (USAF)

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

AMC	Army Material Command (Army)
AMEDD	Army Medical Department
AMOPS	Army Mobilization and Operations Planning System
AMOS	Alternate Military Occupational Specialty
AMSA	Area Maintenance Support Activities
AOC	Army Operations Center
AOMS	Area Organization Maintenance Shop
AP	Active Principal Installation
APC	Account Processing Code
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
APORTS	Aerial Ports
APPGM	Army Planning and Programming Guidance Memorandum
APS	Army Planning System
ARC	Army Red Cross
ARCOM	Army Reserve Command
ARFOR	Army Forces
ARNG	Army National Guard
ARNGUS	Army National Guard, United States
ARPERCEN	US Army Personnel Center
ARR	Army Readiness Region
ARTEP	Army Readiness Training Evaluation Program
ASG	Area Support Group
ASL	Authorized Stockage Level
ASMP	Army Survival Measures Plan
ASP	Ammunition Supply Point
ASSI	Additional Special Skill Indicator
AST	Administrative Supply Technician
AT	Annual Training
ATC	Army Training Center
ATP	Army Training Plan
ATRRS	Army Training Requirements and Resource System
ATS	Annual Training Site
AUEL	Automated Unit Equipment List
BBPCT	Blocking, Bracing, Packing, Crating and Tie Down
BASOPS	Base Operations
BOTEFRC	Balance of TOE Equipment for Reserve Components
CAPR	Capabilities Requirement
CARS	Combat Arms Regimental System
C-DAY	Unnamed Day Deployment Operations Commence (Planning Date)
CDE	Chemical Defense Equipment

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

C4	Command, Control, Communications and Computers
CFP	Contingency Force Pool
CICF	Customer Information and Control File
CIDC	Criminal Investigation Division Command
CIF	Central Issue Facility
CINC	Commander in Chief
CLAS	Center Level Application Software
CNGB	Chief, National Guard Bureau
COMPACT	Consolidated Military Personnel Activity
COMPASS	Computerized Movement Planning and Status System
COMSEC	Communications Security
COMPO	Component Code
CONUS	Continental United States
CONUSA	Continental United States Army
CPAC	Civilian Personnel Advisory Center
CRD	Combat Readiness Division
CRF	Crisis Response Force
CS	Combat Support
CSS	Combat Service Support
CTA	Common Table of Allowances
DYCG	Departure/Arrival Airfield Control Group
DAMPL	Department of the Army Master Priority List
DCFA	Directorate of Community & Family Activities
DCPAC	Director of Civilian Personnel Advisory Center
DCVS	Demonstration CAMIS Validation System
D-DAY	Beginning of a Contingency Operation or of Hostilities
DEF CONUS	OTAD CD Defense of the Continental United States Other Than Air Defense for Civil Defense
DEMSTAT	Deployment/Employment Mobilization Status
DENTAC	Dental Activity
DEPREP	Deployment Reporting Procedures
DHS	Director of Health Services
DIC	Document Identifier Code
DLA	Defense Logistics Agency
DMC	Defense Movement Coordinator
DMOS	Duty Military Occupational Specialty
DMS	Demobilization Station
DMTB	Deployment Mobilization Troop Basis
DOC	Directorate of Contracting
DOD	Department of Defense
DODYC	Department of Defense Activity Address Code

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

DODP	Department of the Defense Police
DOIM	Directorate of Information Management
DOL	Directorate of Logistics
DPA	Data Processing Activities
DPERSA	Directorate of Personnel Administration
DRCSM	Directorate of Reserve Component Support and Mobilization
DRIS	Defense Retail Interservice Support
DRL	Date Required to Load the Security Section
	Directorate of Security
DRU	Direct Reporting Unit
DS	Direct Support
DSM	Deployment Support Material
DSN	Defense Switched Network
DTG	Date Time Group
DTS	Defense Transportation System
EAD	Earliest Arrival Date; Entered Active Duty
ECS	Equipment Concentration Site
ED	Effective Date when Unit Enters Federal Active Duty
E-DAY	STARTEX of Exercise
EDD	Estimated Date of Departure
EDDA	Estimated Date of Departure Air
EDDS	Estimated Date of Departure Sea
EDATE	Date of Status Change of a Unit
EDRE	Emergency Deployment Readiness Exercise
ENDEX	End of Exercise
EOC	Emergency Operation Center
EPW	Enemy Prisoner of War
ESA	Expiration of Service Agreement
ET	Equivalent Training
ETA	Estimated Time of Arrival
ETD	Estimated Time of Departure
ETS	Expiration of Term of Service
EXMOVREP	Expedited Movement Report
FAC	Force Accounting Code
FAD	Funding Authorization Document
FAO	Finance and Accounting Office
FAS	Forces Accounting System
FC	Finance Code
FEMA	Federal Emergency Management Agency
FID Q	Format Identification Q
FMC	Fully Mission Capable
FMP	Forces Command (FORSCOM) Mobilization Plan

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

FOC	FORSCOM Operations Center
FORFA	Forces File Army
FOMDEPS	FORSCOM Mobilization and Deployment Planning System
FORSCOM	Forces Command
FORSIG	FORSCOM Intelligence Group
FORSTAT	Force Status and Identity Reporting System
FSC	Federal Supply Category
FSS	Fast Sealift Ship
FTTD	Full Time Training Duty
GC	Garrison Commander
GCCS	Global Command and Control System
GCCS-A	Global Command and Control System-Army
GEOLOC	Geographic Location Code
GM	Garrison Manager
GOCOM	General Officer Command
GPF	General Purpose Forces
GS	General Support
GSA	General Services Agency
GSF	General Support Forces
GWP	General War Plan
HPA	Head of Processing Activity
HQDA	Headquarters, Department of the Army
HS	Home Station
HSC	United States Army Health Services Command
HSTDD	Home Station Departure Date
ICM	Installation Club Management
ICPBO	Installation Consolidated Property Book Office
IDT	Inactive Duty Training
IMA	Individual Mobilization Augmentee, or Information Mission Area
IMFL	Intensive Management Force List
INCONREP	Intra CONUS Movement Report
INSCOM	US Army Intelligence and Security Command
IP	Inactive Principal Installation
ISO	Installation Supply Office
ISSA	Inter-Intra Service Support Agreement
IRR	Individual Ready Reserve
ITO	Installation Transportation Officer
LCC	Logistics Coordination Center
L-HOUR	Specified Hour on C-Day when Deployment Commences
LIN	Line Item Number
LO-LO	Lift On – Lift Off
LTON	Long Ton

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

JACS	JUMPS Army Automated Coding System
JAG(JAG C)	Judge Advocate General (JAG Corps)
JCS	Joint Chiefs of Staff
JDA	Joint Deployment Agency
JOPS	Joint Operational Planning System
JSCP	Joint Strategic Capabilities Plan
JUMPS	Joint Uniform Military Pay System
LAD	Latest Arrival Date
LAO	Logistics Assistance Office
LOA	Letter of Agreement
LSSF	Land Special Security Forces
MA	Marshaling Area
MAC	Maneuver Area Command
MACG	Marshaling Area control Group
MACOM	Major Army Command
MAPS	Mobilization Asset Planning System
MASS	MOBCON Automated Support System
MAT	Mobilization Assistance Team
MATES	Mobilization and Training Equipment Site
MBSAD	Mobilization Station Arrival Date
MCLS	Mobilization Cross Leveling System
M-DATE	Mobilization Date
M-DAY	Mobilization Day/ the Day On Which Mobilization is Declared
MEDDAC	Medical Department Activity
METL	Mission Essential Task List
MHE	Materials Handling Equipment
MILPERCEN	Military Personnel Center
MILPO	Military Personnel Office
MILSTAMP	Military Standard Transportation and Movement Procedures
MILSTRIP	Military and Requisitioning and Issue Procedure
MILVAN	Military-owned Demountable Container
MISO	Management Information System Office
MLCH	Major Logistics Control Headquarters (Reserve Components)
MMC	Materiel Management Center
MOB/ATP	Mobilization/Annual Training Preparation
MOBCON	Mobilization Movement Control
MOBDES	Mobilization Designee
MOBDES DET	Mobilization Designee Detachment
MOBEX	Mobilization Exercise
MOBLAS	Mobilization Level Application Software
MOBODD	Mobilization Origin Departure Date
MOBPERS	Mobilization Personnel System

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

MOBTDA	Mobilization Table of Distribution and Allowances
MOC	Mobilization Operations Center
MODRE	Mobilization & Deployment Exercises
MOS	Military Occupation Specialty
MOU	Memorandum of Understanding
MPC	Military Personnel Code
MPD	Military Personnel Directorate
MPRJ	Military Personnel Records Jacket
MRE	Meal Ready to Eat
MS	Mobilization Station
MSA	Morale Support Activity
MSC	Military Sealift Command/Medical Service Corps/Major Subordinate Command
MSCD	Military Support of Civil Defense
MSF	Mission Support Forces
MTC	Maneuver Training Commands
MTDA	Modified Table of Distribution and Allowances
MTMC	Military Traffic Management Command
MTOE	Modified Table of Organization and Equipment
MTON	Measurement Ton
MUSARC	Major United States Reserve Command
MUTA	Multiple Unit Training Assembly
MWO	Modification Work Order
NAC	National Agency Check
NAP	Not Authorized for Pre-positioning
N-DAY	Unnamed Day Unit Notified for Deployment/Employment (Planning Day)
NGB	National Guard Bureau
NGR	National Guard Regulation
NICP	National Inventory Control Point
NMP	National Maintenance Point
NSC	National Security Council
NSN	National Stock Number
NTAT	Not to Accompany Troops
OAD	Operational Availability Date
OCONUS	Outside Continental United States
ODATE	Organization Date
ODT	Overseas Deployment Training
OPCON	Operational Control
OPCOM	Operational Command
OPLAN	Operational Plan
OPSEC	Operations Security
OSD	Office of the Secretary of Defense
OTSG	Office of the Surgeon General
PAX	Programming and Administration Execution System

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

PD	Procurement Directive
PDO	Property Disposal Office
PEDDIMS	Personnel Deployment and Distribution System
PERSCOM	U.S. Total Army Personnel Command
PESTAT	Personnel Status
PIP	Product Improvement Program
PLL	Prescribed Load List
PMDL	Post-mobilization Deployment List
PMOSC	Primary Military Occupational Specialty Code
PMT	Post-mobilization Training
POBCO	Package Assignment (applicable to REFORGER, etc.) Port of Embarkation
POD	Port of Debarkation
POM	Preparation for Oversea Movement (Unit)
POMCUS	Pre-positioning of Material Configured to Unit Sets
PPN	Procurement Program Number
PPP	Power Projection Platform
PSA	Port Supply Activity
PSD	Personnel Services Division
PSNCO	Personnel Senior Non-Commissioned Officer
PSP	Power Support Platform
PSRC	Presidential Select Reserve Call-Up
PSSI	Primary Specialty Skill Identifier
PTSR	Post-mobilization Training Support Requirements
PURE	POMCUS Unit Residual Equipment
RC	Reserve Component
RCAS	Reserve Component Automation system
RDD	Required Delivery Date
RDPW	Regional Director of Public Works
RDYLD	Ready to Load Date
REDCON	Readiness Condition
REDFRAM	Readiness from Redistribution of Army Material
REDTRAIN	Tactical Intelligence Readiness
REMOBE	Readiness for Mobilization Exercises
RICC	Reportable Item Control Code
RDL	Ready to Load Date
ROBCO	Requirement Objective Code
RO-RO	Roll On/Roll Off
ROM	Reception and Onward Movement
RRF	Ready Reserve Fleet
RSC	Regional Support Command
RSG	Regional Support Group
RTMDIR	Ready to Move Date Directed

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

SA	Senior Advisor
SY	Senior Administrative Assistant Technical
SYI	Military Airlift (Special Assignments Airlift)
SACS	Structure and Composition System
SAILS	Standard Army Intermediate Level Supply
SARSS	Standard Army Retail Supply System
SCO	System Change Packages
S-DAY	The day on which PSRC is Declared
SDRL	Sea Date Required to Load
SI	Support Installation
SIB	SIDPERS Interface Branch
SIDPERS	Standard Installation/Division Personnel System
SICC	Standard Item Control Center
SJA	Staff Judge Advocate
SLAD	Sea POD latest Arrival Date
SM	Service Member
SMCC	State Movement Control Center
SOMS	State Operated Mobilization Station
SORTS	Status of Resources and Training System
SPOD	Sea Port of Debarkation
SPOE	Sea Port of Embarkation
SRC	Standard Requirement Code
SRP	Soldier Readiness Processing
SSI	Special Skill Indicator
SSSC	Self Service Supply Center
STARC	State Area Command
STARTEX	Start of Exercise
STATE HHD ARNG	State Headquarters and Headquarters Detachment
STRAF	Strategic Army Forces
TAG	The Adjutant General
TAT	To Accompany Troops
TC ACCIS	Transportation Coordinator Automated Command and Control Information System
TC AIMS	Transportation Coordinator automated Information Management System
TDA	Table of Distribution and Allowances
T-DAY	The day on which partial mobilization is declared
TISA	Troop Issue Subsistence Activity
TJAG	The Judge Advocate General
TMOPES	TRADOC Mobilization and Operations Planning and Execution System
TOA	Transportation Operating Agency
TOE	Table of Organization and Equipment
TPFDD	Time Phased Force Deployment Data

ANNEX Y (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

TPFDL	Time Phased Force Deployment List
TPSN	Troop Program Sequence Number
TPU	Troop Program Unit
TPADOC	US Army Training and Doctrine Command
TSB	Training Support Brigade
TSBN	Training Support Battalion
TSG	The Surgeon General
TTU	Transportation Terminal Unit
TUCHA	Type Unit Characteristics
UIC	Unit Identification Code
UMC	Unit Movement Coordinator
UMD	Unit Movement Data
UMO	Unit Movement Officer
UNITREP	Unit status and Identity Report
USAISC-FS	US Army Information Systems Command Fort Stewart
USAISC	US Army Information on Systems Command
USAR	United States Army Reserve
USARC	United States Army Reserve Command
USATC	United States Army Training Center
USAMMA	United States Army Medical Material Agency
USERID	User Identity
USPFO	United States Property and Fiscal Officer
USR	Unit Status Report
UTES	Unit Training Equipment Sites
VFAS	Vertical Force Accounting System
VRYDSS	The Vertical Army Authorization Document System
WAR	Wartime Asset Redistribution
WESTCOM	Western (Pacific) Command
WETEP	Weekend Training Equipment Pool
WETS	Weekend Training Site
WRM	War Reserve Materiel

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

1. **GENERAL.** To provide a list and explanation of standard terminology, terms and abbreviations pertinent to this installation, HS mobilization activities, and/or organizations which are essential for understanding this plan.
2. **CONCEPT.** This annex consists of two parts. Part I contains a list of standard terms and phrases. Part II is an alphabetical listing of abbreviations.

PART I - LIST OF TERMS AND PHRASES

ABOVE THE LINE. Major combat forces of brigade or larger in size and certain unique, intensively managed units.

ALERT. Readiness for action. The period of time during which troops stand by in response to an alarm. Also, any form of communication used by Department of the Army, or other competent authority, to notify ARNG or USAR unit commanders that orders to active duty are pending.

ARMY MOBILIZATION AND OPERATIONS PLANNING AND EXECUTION SYSTEM (AMOPES). Consists of one volume and uses the planning assumptions of the JSCP. It is the single integrated mobilization and deployment planning system used as the Army implementor of the JSCP. AMOPS provides administrative and operational guidance to Army agencies, commands, and component commanders of unified commands for the employment and support of Army forces.

AUTHORIZED STRENGTH: The total number of personnel prescribed in the authorized column of an approved manpower authorization document of a reserve unit (Table of Organization and Equipment, Organization Table, Table of Distribution and Allowances, Unit Manning Document, Modified Tables of Organization and Equipment, etc.).

AVAILABILITY DATE. The date after notification or mobilization by which forces will be marshaled at their home station or mobilization station or mobilization site and available for deployment.

AVAILABLE TO LOAD DATE. The planning date a unit would be available to out-load at a POE.

BATTLE BOOK. Prepared by deploying units. The books describe the unit's mission and provides information about the population and terrain. MTMC also requires Terminal Transportation Units (TTU) to prepare battle books.

BELOW THE LINE. Combat service and combat service support units and all other units not on the Troop Program Sequence Number of Above the Line units.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

BULK CARGO. Cargo which can be loaded on a 463L pallet without exceeding any of its usable dimensions, 104 inches by 84 inches, and not exceed 96 inches in height.

CALL:

a. The President has the authority to call all or part of the Army National Guard into active military service of the United States whenever--

(1) The country is invaded or is in danger of invasion from any foreign nation.

(2) There is a rebellion or danger of rebellion against the authority of the Government.

(3) He is unable, with the regular forces at his command, to execute the laws of the United States (10 U.S.C., Section 3500).

b. Under 10 U.S.C., Section 3500 and Chapter 15, the President may call the Army National Guard to suppress insurrection, rebellion or interference with State of Federal laws.

C-DAY: The unnamed day on which a deployment operation commences or is to commence.

CLASSES OF SUPPLY. The grouping of supplies, by type, into two categories to facilitate supply management and planning. Major classes are:

- | | |
|------------|---|
| Class I | Rations and gratuitous issue of health, morale, and welfare items. |
| Class II | Clothing, individual equipment, tentage, tool sets, and administrative and housekeeping supplies and equipment. |
| Class III | Petroleum, oil, and lubricants. |
| Class IV | Construction materials. |
| Class V | Ammunition |
| Class VI | Personal demands items sold through post exchange |
| Class VII | Major end items such as tanks, armored personnel carriers, and helicopters. |
| Class VIII | Medical. |
| Class IX | Repair parts and components for equipment maintenance. |
| Class X | Nonstandard items to supply nonmilitary programs such as agriculture and economic development. |

"COME AS YOU ARE" WAR: A contingency of sufficient gravity to require RC units to deploy in a peacetime configuration without the benefit of additional training or personnel and equipment fill.

COMPONENT CODE (COMPO): A one position code to identify Army status of each organization.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

COMPO STATUS

- | | |
|---|-------------|
| 1 | Active Army |
| 2 | ARNG |
| 3 | USAR |

NOTE: COMP 4 and 6 replaced by Force Expansion Units for full or total mobilization.

COMPUTERIZED MOVEMENT PLANNING AND STATUS SYSTEM (COMPASS). An information system and data base providing accurate and timely unit movement data to DOD, JCS, HQDA, and Army installations and units in support of employment, deployment, mobilization planning, and execution for a wide range of military operations.

CONUS REPLACEMENT CENTER (CRC). A portion of the wartime Army replacement system used for marshaling nonunit personnel in preparation for deployment.

COORDINATION INSTALLATION (CI): An installation which is assigned a responsibility for coordinating specific types of intraservice support within a prescribed geographic area.

CROSS-LEVEL. Reallocation or reassignment of personnel, or the act of effecting transfer in control utilization, or location of materiel at an installation, regardless of MACOM, as directed by the installation.

DEFENSE JOINT MILITARY PAY SYSTEM-ACTIVE COMPONENT. Military pay system used by DFAS-IN and Army components to pay active Army and AGR soldiers.

DEPARTMENT OF THE ARMY MASTER PRIORITY LIST (DAMPL): This is a five position code and establishes the unit priority. It is used in equipment requisitions, personnel requisitioning and assignment upon mobilization and funding and budgeting.

D-DAY: The unnamed day on which a particular operation commences or is to commence (see page 165, AR 310-25 for specific guidance).

DEPLOYMENT: The relocation of forces to desired area(s) of operation.

DEMSTAT VALIDATION DEADLINE: A point in time 96 hours prior to a unit ready to load date at which MS commanders must report that unit's capability to deploy. This report is made through the Deployment, Employment, Mobilization Status System (DEMSTAT).

DIRECT DEPLOYMENT: An RC unit that moves directly from home station to a port of embarkation and deploys without having any post-mobilization training. A modified direct deploying unit is a RC unit that moves its equipment to SPOE, unit personnel move to a MS and subsequently move to an APOE.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

DOMESTIC EMERGENCIES. Emergencies affecting public welfare and occurring within the 50 states as a result of enemy attack, insurrection, or civil disturbance which endanger life and property or disrupt the usual process of government.

EARLIEST ARRIVAL DATE (EAD): The earliest date a unit should arrive "in-theater" in support of a specific OPLAN.

EARLY DEPLOYING UNITS: Those units deploying within the first thirty days in support of a specific OPLAN.

EARLY RELEASE: Is considered to be the release of a Ready Reservist from date.

E-DATE: The effective date of any change in unit status.

EMBARKATION. The loading of troops with their supplies and equipment into ships or aircraft.

ESTIMATED DATE OF DEPARTURE: A projected date after M-day when a unit is expected to depart from the mobilization station, enroute to a port(s) of embarkation. Movement date to an Air-POE is labeled as EDDA and to a Sea POE as EDDS.

ESTIMATED DEPLOYMENT DATE (EDD). An estimate of the earliest day after the available to load date (ALD) on which each movement requirement could leave the port of embarkation. Movement date to an APOE is labeled as EDDA and to a SPOE as EDDS.

F-HOUR: The time, specified by the Secretary of Defense, the military departments will initiate mobilization.

FILL ACTION: A levy on the personnel resources of the Active Component and Individual Ready Reserve, directed by Headquarters, Department of the Army, to meet personnel requirements incident to PARTIAL or FULL mobilization.

FILLER: Personnel from Individual Ready Reserve/Standby Reserve and Active component resources who are assigned as reinforcements to mobilize RC/AC and AUS units to fill TOE and TDA (wartime) strength.

FORCE LIST. The total list of forces required by an OPLAN including assigned forces, augmentation forces, and other forces to be employed in support of the plan.

FORMDEPS: FORSCOM Mobilization and Deployment Planning System. A five volume set of documents which provides guidance and procedures and assigns responsibilities for planning within HQ FORSCOM, subordinate commands, mobilization stations and Reserve Component units.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

FORSCOM MOBILIZATION PLAN (FMP). Volume I of FORMDEPS. It provides priorities, guidance, procedures, and schedules for the mobilization of RC units and individuals.

FULL MOBILIZATION: Expansion of the active Armed Forces resulting from action by Congress and the President to mobilize all units in the existing approved force structure and all individual reservists and the material resources needed for these units.

GENERAL WAR: Armed conflict between major powers in which the total resources of the belligerents are employed and the national survival of a major belligerent is in jeopardy.

HOME STATION (HS). The permanent location of active units and ARNG and USAR units (location of installation, armory or center).

IMMEDIATE MOBILIZATION. Full mobilization in the event of attack on CONUS or a nuclear attack.

INDIVIDUAL MOBILIZATION AUGMENTEE (IMA). Individual members of a Service's Selected Reserve who have an annual training requirement and are preassigned to a wartime required manpower authorization. In addition to filling these authorizations upon mobilization, IMA may also be ordered to active duty under the 200,000 Presidential Call-up Authority.

INDIVIDUAL READY RESERVE (IRR): Consists of members of the Ready Reserve not on active duty. These reservists may be mobilized as individuals:

- a. To provide filler requirements of active force units.
- b. To form new active force units.
- c. To replace combat losses.

JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES). The DOD directed, JCS specified system used in planning global and regional joint military operations.

LATEST ARRIVAL DATE (LAD): The latest date a unit should arrive "in-theater" in support of a specific OPLAN.

LONG TON. 2240 pounds.

MARSHALING AREA (MA). The geographic location where a deploying unit will assemble, hold, and organize supplies and/or other equipment for onward movement.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

MARSHALING AREA CONTROL GROUP (MACG). Command, control and coordination elements from Army installations that are assigned to the SUPCOM and are deployed to each functioning marshaling area and staging area. The MACG will serve as the primary SUPCOM interface with deploying units.

M-DAY: The term used to designate the day on which mobilization is to begin. The day the Secretary of Defense, based on decision by the President and/or Congress, directs mobilization. All mobilization planning (e.g., alert, movement, transportation and deployment/employment) will be based on that date.

MEASUREMENT TON. The unit of volumetric measurement of equipment associated with surface delivered cargo. Measurement tons equal total cubic feet divided by 40 (IMTON) 40 cubic feet.

MOBILIZATION. The process by which the Armed Forces or part of them are brought to a state of readiness for war or other national emergency. This includes activating all or part of the RC, as well as assembling and organizing personnel, supplies and materiel.

a. Full mobilization. Expansion of the active force resulting from action by Congress and the President to mobilize all RC units in the existing approved force structure, all individual reservists, and the material resources needed for these units.

b. Total mobilization. Expansion of the active force by organizing and activating additional units beyond the existing approved troop basis to respond to requirements in excess of the troop basis, and the full mobilization of all national resources needed to round-out and sustain such forces.

c. Partial mobilization. Expansion of the active force (short of full mobilization) as a result of action by congress or the President to mobilize RC units and individual reservists to meet all or part of the requirements of a particular contingency and operational war plans.

d. Selective mobilization. Expansion of the active force by mobilization of RC units, by authority of Congress or the President, to satisfy an emergency requirement for a force tailored to meet a specific requirement (such as civil disturbances or other domestic situations where Federal Armed Forces may be used to protect life, Federal property and functions, or to prevent disruption of Federal activities). A selective mobilization differs from partial mobilization in that it normally would not be associated with requirements for contingency plans involving external threats to the national security.

MOBILIZATION AND TRAINING EQUIPMENT SITE (MATES). A site at which a portion of an ARNG unit's authorized equipment is positioned by direction of CNGB and maintained to support unit mobilization and training.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

MOBILIZATION CHAIN. The chain of command, effective upon notification of mobilization, that commands and guides the mobilization process.

MOBILIZATION DEPLOYMENT PLANNING. The use of procedures and systems for planning, coordinating, and monitoring movements and deployments of mobilized forces and materiel to meet military objectives.

MOBILIZATION ENTITY. A unit which is organized under an approved authorization document TOE or TDA, implemented by general order, and which mobilizes as one entity. All sub-elements are organic and have a common troop program sequence number and a common Mobilization Station. A battalion with organic companies would be a mobilization entity.

MOBILIZATION MOVEMENT CONTROL (MOBCON). A DA approved program to establish a movement control center in each STARC. The movement control center will collect, analyze, and consolidate all DOD organic movements and develop a master movement plan for mobilization and deployment.

MOBILIZATION PERSONNEL PROCESSING SYSTEM (MOBPERS). A system that speeds the preparation and dispatch of mobilization orders for IRR personnel and prepositions personnel accessioning data for members of RC units, retirees, and IRR at MS.

MOBILIZATION SITE: The designated location at which a RC unit mobilizes or moves to after mobilization for further processing, training and/or employment. Differs from a mobilization station in that it is not necessarily a military installation.

MOBILIZATION STATION: The designated military installation (active, semi-active or State owned/operated) or mobilization site to which a Reserve Component unit is moved for further processing, organization, equipping, training and employment after mobilization and from which the unit may move to a SPOE and/or an APOE.

MOBILIZATION TABLES OF DISTRIBUTION AND ALLOWANCES (MOBTDA). An authorized document that shows the planned mobilization mission, organizational structure, and personnel and equipment requirement for table of distribution and allowances units.

N-DAY. An unnamed planning day before C-day, e.g., N002 means two days before C-day.

NATIONAL MILITARY COMMAND SYSTEM. The component of GCCS designed to support NCA in the exercise of its responsibilities.

OPERATIONAL CONTROL (OPCON): The authority granted to a commander to direct forces assigned so that commander may accomplish specific missions, or tasks which are usually limited by function, time or location to deploy units concerned and to retain or assign tactical control of

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

those units. It does not include authority to assign separate employment of components of the units concerned. Neither does it, of itself, include administrative or logistics control.

OUTSIZE CARGO. Cargo that exceeds the capabilities of the C-141 aircraft. It is considered outsize when it exceeds 826 inches in length, or 117 inches in width or 105 inches in height.

OVERSIZE CARGO. Any single item which exceeds any one of the following dimensions: 104 inches long, 84 inches wide and 96 inches high, and will not fit on a 463L pallet.

PARTIAL MOBILIZATION: Expansion of the active Armed Forces (short of FULL mobilization) resulting from action by Congress or the President, to mobilize Reserve Component units and/or individual reservists to meet all or part of the requirements of particular contingency and/or operational war plans, or to meet the requirements incident to hostilities. Units mobilized to meet the requirements of this paragraph will be ordered to active duty at their authorized strength.

P-DAY. That point in time at which the rate of production of an item available for military consumption equals the rate at which the item is required by the Armed Forces (JCS Pub 1).

POINT OF ORIGIN: A term applied to that location from which personnel and/or equipment begin movement to mobilization station.

PORT OF DEBARKATION (POD). An aerial port (APOD) or seaport (SPOD) within the theater of operations where the strategic transportation for forces is completed. It may not be the final destination of a force.

PORT OF EMBARKATION (POE). An air or sea terminal at which troops, units, military sponsored personnel, unit equipment, and materiel board and/or are loaded.

PREPOSITIONED WAR RESERVE MATERIAL STOCKS (PWRMS). Those stocks in Europe to meet anticipated wartime materiel requirements prior to opening the sea line of communications. PWRMS include TRI/ TR4/TR5, operational projects and decrement stocks.

PRESIDENTIAL CALL-UP. Procedures by which the President brings all or a part of the Army National Guard into the active Federal service of the United States under Section 3500 and Chapter 15 of Title 10 USC.

PRESIDENTIAL SELECTED RESERVE CALL-UP AUTHORITY. Provision of a public law that provides the President a means to activate, without a declaration of national emergency, not more than 200,000 members of the Selected Reserve (all services total), for not more than 270 days.

QUICK-FIX FORCE: Selected deployable and nondeployable sustaining base units which are required as soon as feasible after M-Day.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

READY RESERVE: Units and members of the Reserve Components who are liable for involuntary active duty in time of war or national emergency declared by Congress, proclaimed by the President or when otherwise authorized by law.

READY TO LOAD DATE: A term used in the Mobilization Troop Basis Stationing Plan to indicate a day in relation to M-Day that a unit is ready to outload personnel/equipment from the MS to the port of embarkation. The ready to load date is determined based on time necessary for alert, travel to mobilization station, training time and time required to process for overseas movement.

REQUIRED DELIVERY DATE: The date a unit is required to arrive at a specific destination (major unit assembly area/operational area) and complete unloading in support of a specific OPLAN.

RESERVE COMPONENTS (RC). Reserve Components of the Armed Forces of the United States are: the Army National Guard of the United States; the Army Reserve; the Naval Reserve; the marine Corps Reserve; the Air National Guard of the United States; the Air Force Reserve; and the coast Guard Reserve. Each Reserve Component has three reserve categories; a Ready Reserve, a Standby Reserve, and a Retired Reserve.

SELECTED RESERVE: Consists of members of the Ready Reserve in pay groups A, B, C and F defined in DOD Directive 1215.6. These reservists are either:

a. Members of units who:

(1) Regularly participate in drills and annual active duty for training or annual training in the case of the National Guard.

(2) Area on initial active duty for training.

b. Individuals who participate in regular drills and annual active-duty-for training on the same basis as members of reserve units. Excluded from the selected Reserve are:

(1) Reservists who are paid only for participation in annual active-duty-for training although they may attend regular drills in a nondrill pay status (Pay Groups D and E).

(2) Reservist enrolled in Reserve Officers Training Corps (ROTC) for training.

(3) Members of the Individual Ready Reserve pool.

(4) Reservists on extended active duty.

SELECTION: The process of identifying individual reinforcements to fill personnel requirements of active, reserve and AUS units in the event of expansion of the U.S. Army Force.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

SELECTIVE MOBILIZATION: Expansion of the active Armed Forces by mobilization of Reserve Component units and/or individual reservists, by authority of Congress or the President, to satisfy and emergency requirements for a force tailored to meet that requirement, e.g., mobilization for domestic emergencies such as civil disturbances or instances where Federal Armed Forces may be used to protect life, federal property and functions or to prevent disruption of federal activities. Differs from PARTIAL mobilization in that it would not normally be associated with requirements for contingency plans involving external threats to the national security.

SHORT TON (STON or S/T). The unit of measure (2,000) for equipment or supplies other than Class III.

STANDARD INSTALLATION/DIVISION PERSONNEL SYSTEM (SIDPERS). An automated system controlled and maintained by DA, designed to support the personnel strength and management information needs of field commanders and their staffs.

STANDBY RESERVE. Those units and members of the RC (other than those in the Ready Reserve or Retired Reserve) who are liable for active duty only after the Secretary of the Army, with the approval of the Secretary of Defense, determines that there are not enough of the required kinds of units or members in the Ready Reserve in the required category who are readily available.

STATE AREA COMMAND (STARC): A mobilization entity within the Army National Guard (ARNG) state headquarters and headquarters detachment that is normally ordered to active duty when ARNG units in that state are alerted for mobilization.

STATE MOVEMENT CONTROL CENTER. The agency responsible for performing the convoy movement control responsibilities of the Adjutant General of each state.

STRUCTURE STRENGTH: ALO 1, full TOE/TDA strength.

SUPERCARGO. Personnel that accompany cargo on board a ship for the purpose of accomplishing enroute maintenance and security.

SUPPORTED COMMANDER: The commander having primary responsibility for all aspects of a task assigned by the JSCP or by other authority. This term also refers to the commander who originates OPLAN in response to requirements of the Joint Chiefs of Staff.

SUPPORTING COMMANDER: A commander who provides augmentation forces or other support to a supported command or who develops a supporting plan. This term includes the Transportation Operating Agency (TOA).

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

SUPPORT INSTALLATION (SI): An installation designated to assist in home station processing, provide administrative, financial and logistical support and as directed, move mobilized RC units from home station to mobilization station within a specific geographic area IAW AR 5-9 (Interservice Support Installation Area Coordination).

TERMINAL OPERATIONS. The reception, processing, and staging of passengers; the receipt, transient storage, and marshaling of cargo; the loading and unloading of ships or aircraft; and the manifesting and forwarding of cargo and passengers to a destination.

THEATER: The geographical area outside the CONUS for which a commander of a unified or specific command has been assigned military responsibility. (See JCS Pub 1.)

TIMES:

a. **C-Day.** The unnamed day, assumed to be 24 hours long for planning, on which movement from origin in a deployment operation in support of a crisis commences or is to commence. The deployment may be movement of troops, cargo, weapon systems or a combination of these elements, utilizing any or all types of transport. All movement required for C-Day preparatory actions or prepositioning of deployment support are expressed relative to this day as negative days. For execution, the actual day is established under the authority and direction of the Secretary of Defense.

b. **D-Day.** The unnamed day on which a particular operation (i.e., land assault, air strike, naval bombardment, parachute assault, or amphibious assault) commences or is to commence.

c. **F-Hour.** The effective time of announcement by the Secretary of Defense to the Military Department of a decision to mobilize Reserve Component units.

d. **H-Hour.** The specific hour on D-Day at which a particular operation commences.

e. **M-Day.** The term used to designate the day on which mobilization is to begin.

f. **L-Hour.** The specific hour at which a deployment operation commences or is to commence.

a. Units to be employed.

b. Units to be deployed to support the OPLAN, with a priority indicating the desired sequence for their arrival at ports on a given day.

c. Routing of forces to be deployed.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

TIME-PHASED FORCE DEPLOYMENT DATA: The computer-supported data portion of an operations plan; it contains time-phased force (unit) data, non-unit related cargo and personnel data and transportation data for the operations plan, including:

- d. Mobility data associated with deploying forces.
- e. Non-unit related cargo and personnel movements to be conducted concurrently with the deployment to forces.
- f. Estimate of transportation requirements that must be fulfilled by common-user lift resources, as well as those requirements that can be fulfilled by assigned or attached transportation resources.

TIME-PHASED FORCE DEPLOYMENT LIST: A listing that identifies type units to support a particular operations plan and provides data concerning their routing from origin to destination.

TOTAL MOBILIZATION: Expansion of the active Armed Forces resulting from action by Congress and the President to organize and/or generate additional units or personnel, beyond the existing force structure and the resources needed for their support to meet all or part of the requirements of a war or other national emergency involving an external threat to the national security.

TRAINING AND SUSTAINING BASE QUICK FIX FORCES: Those minimum essential units required on station immediately after mobilization to expand rapidly the training base and to perform priority tasks in deploying the early force and shipping essential supplies.

TRANSPORTATION COORDINATOR AUTOMATED COMMAND AND CONTROL INFORMATION SYSTEM (TC ACCIS). The Army's automated initiative to accomplish transportation functions at installation level. TC ACCIS will allow units to create, update, or modify unit movement data for transportation documentation for peacetime and mobilization and deployment moves.

TRANSPORTATION COORDINATOR AUTOMATED INFORMATION MANAGEMENT SYSTEM (TC AIMS). The joint service initiative to provide source level data automation at unit level to generate and maintain unit movement data for peacetime, mobilization and deployment transportation documentation, and command and control reporting.

UNIT CATEGORIES (PERSONNEL): Units are divided into three categories as follows:

- a. Category I - Unit organized under table of organization and equipment whose mission includes the seizing and holding of ground, in addition to that of destroying the enemy and its corresponding headquarters and service companies, together with a unit whose mission includes destruction of the enemy in support of, or assistance to, the ground gaining troops by fire or other tactical support. Unit operates habitually in the forward portion of the active combat area.

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

b. Category II - Unit organized under table of organization and equipment whose mission includes support and assistance of a nontactical nature to Category I units in the forward active portion of the combat area. It is found habitually forward of the Army near boundary and is normally assigned to division, corps or Army.

c. Category III - Unit organized under table of organization and equipment whose mission includes service and operations in support of a combat area and the operating agencies of a communication zone. The unit is found normally in the communication zone or along the lines of a communication leading thereto, to include the continental United States.

UNIT MOVEMENT DATA (UMD). A detailed listing and summary of unit related information describing passenger and cargo movement requirements under AR 220-10 and 10-42.

UNIT TRAINING EQUIPMENT SITE (UTES). A consolidation of ARNG organizational equipment at or in close proximity to and serving an authorized weekend training site.

WAR RESERVE MATERIAL REQUIREMENT: The quantity of an item, in addition to the M-Day force material requirement, required to be in the military supply system on M-Day in order to support and sustain the planned mobilization.

WAR RESERVE: Stocks of material to meet the increase of military requirements consequent upon an outbreak of war. War reserves are intended to provide the interim support essential to sustain the operations until resupply can be affected.

WARTRACE is the deliberate alignment of Army forces (AA and RC) for wartime planning to achieve national strategic goals. WARTRACE is the framework that aligns units for Major theater War, Small Scale Contingency Operations; CONUS Sustaining Base; Contingency Force and Theater Defense Forces.

PART II - ALPHABETICAL LISTING OF ABBREVIATIONS

AAFES	Army and Air Force Exchange Service
AALOC	Active Army Location
ABL	Ammunition Basic Load
ACC	Army Communications Command
ACP	Army Capabilities Plan
ACS	Army Community Services
A/DACG	Arrival/Departure Airfield Control Group

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

ADRL	Air Date Required to Load
ADSW	Active Duty for Special Work
ADT	Active Duty for Training
AEC	Area Equipment Compound
AER	Army Emergency Relief
AESR	Army Equipment Status Report
AF	Augmentation Force (Pertaining to Chemical/Nuclear Surety)
AFG	Armed Forces Guidance Army and Air Force
AFMPG	Armed Forces Mobilization Planning Guidance
AFO	Army Finance Officer
AFWE	Air Force Weather
AG	Adjutant General
AGR	Army Guard/Reserve
ALD	Available to Load Date
ALO	Authorized Level of Organization Mobilization Plan
AMC	Army Material Command
AMEDD	Army Medical Department
AMOPS	Army Mobilization and Operations Planning System
AMOS	Alternate Military Occupational Specialty
AMSA	Area Maintenance Support Activities
AOC	Army Operations Center
AOMS	Area Organization Maintenance Shop
AP	Active Principal Installation
APC	Account Processing Code
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
APORTS	Aerial Ports
APPGM	Army Planning and Programming Guidance Memorandum
APS	Army Planning System
ARC	Army Red Cross
ARCOM	Army Reserve Command
ARFOR	Army Forces
ARNG	Army National Guard
ARNGUS	Army National Guard, United States
ARPERCEN	US Army Personnel Center
ARR	Army Readiness Region
ARTEP	Army Readiness Training Evaluation Program
ASG	Area Support Group
ASL	Authorized Stockage Level
ASMP	Army Survival Measures Plan
ASP	Ammunition Supply Point

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

ASSI	Additional Special Skill Indicator
AST	Administrative Supply Technician
AT	Annual Training
ATC	Army Training Center
ATP	Army Training Plan
ATTRS	Army Training Requirements and Resource System
ATS	Annual Training Site
AUEL	Automated Unit Equipment List
BBPCT	Blocking, Bracing, Packing, Crating and Tie Down
BASOPS	Base Operations
BOTEFRS	Balance of TOE Equipment for Reserve Components
CAPR	Capabilities Requirement
CARS	Combat Arms Regimental System
C-DAY	Unnamed Day Deployment Operations Commence (Planning Date)
CDE	Chemical Defense Equipment
C4	Command, Control, Communications and Computers
CFP	Contingency Force Pool
CI	Coordinating Installation
CICF	Customer Information and Control File
CIDC	Criminal Investigation Division Command
CIF	Central Issue Facility
CINC	Commander in Chief
CLAS	Center Level Application Software
CNGB	Chief, National Guard Bureau
COMPACT	Consolidated Military Personnel Activity
COMPASS	Computerized Movement Planning and Status System
COMSEC	Communications Security
COMPO	Component Code
CONUS	Continental United States
CONUSA	Continental United States Army
CRF	Crisis Response Force
CS	Combat Support
CSS	Combat Service Support
CTA	Common Table of Allowances
DAACG	Departure/Arrival Airfield Control Group
DAMPL	Department of the Army Master Priority List
DCFA	Directorate of Community & Family Activities
DCPAC	Director of Civilian Personnel Advisory Center
DCVS	Demonstration CAMIS Validation System
D-DAY	Beginning of a Contingency Operation or of Hostilities
DEF CONUS	OTAD CD Defense of the Continental United States Other Than Air Defense for Civil Defense

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

DEMSTAT	Deployment/Employment Mobilization Status
DENTAC	Dental Activity
DEPREP	Deployment Reporting Procedures
DHS	Director of Health Services
DIC	Document Identifier Code
DLA	Defense Logistics Agency
DMC	Defense Movement Coordinator
DMOS	Duty Military Occupational Specialty
DMS	Demobilization Station
DMTB	Deployment Mobilization Troop Basis
DOC	Directorate of Contracting
DOD	Department of Defense
DODAAC	Department of Defense Activity Address Code
DODP	Department of the Army Police
DOIM	Directorate of Information Management
DOL	Directorate of Logistics
DPA	Data Processing Activities
DPERSA	Directorate of Personnel Administration
DRCSM	Directorate of Reserve Component Support and Mobilization
DRIS	Defense Retail Interservice Support
DRL	Date Required to Load the Security Section Directorate of Security
DRU	Direct Reporting Unit
DS	Direct Support
DSM	Deployment Support Material
DSN	Defense Switched Network
DTG	Date Time Group
DTS	Defense Transportation System
EAD	Earliest Arrival Date; Entered Active Duty
ECS	Equipment Concentration Site
ED	Effective Date when Unit Enters Federal Active Duty
E-DAY	STARTEX of Exercise
EDD	Estimated Date of Departure
EDDA	Estimated Date of Departure Air
EDDS	Estimated Date of Departure Sea
EDATE	Date of Status Change of a Unit
EDRE	Emergency Deployment Readiness Exercise
ENDEX	End of Exercise
EOC	Emergency Operation Center
EPW	Enemy Prisoner of War
ESA	Expiration of Service Agreement

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

ET	Equivalent Training
ETA	Estimated Time of Arrival
ETD	Estimated Time of Departure
ETS	Expiration of Term of Service
EXMOVREP	Expedited Movement Report
FAC	Force Accounting Code
FAD	Funding Authorization Document
FAO	Finance and Accounting Office
FAS	Forces Accounting System
FC	Finance Code
FEMA	Federal Emergency Management Agency
FID Q	Format Identification Q
FMC	Fully Mission Capable
FMP	Forces Command (FORSCOM) Mobilization Plan
FOC	FORSCOM Operations Center
FORFA	Forces File Army
FOMDEPS	FORSCOM Mobilization and Deployment Planning System
FORSCOM	Forces Command
FORSIG	FORSCOM Intelligence Group
FORSTAT	Force Status and Identity Reporting System
FSC	Federal Supply Category
FSS	Fast Sealift Ship
FTTD	Full Time Training Duty
GC	Garrison Commander
GCCS	Global Command and Control System
GCCS-A	Global Command and Control System-Army
GEOLOC	Geographic Location Code
GM	Garrison Manager
GOCOM	General Officer Command
GPF	General Purpose Forces
GS	General Support
GSA	General Services Agency
GSF	General Support Forces
GWP	General War Plan
HPA	Head of Processing Activity
HQDA	Headquarters, Department of the Army
HS	Home Station
HSC	United States Army Health Services Command
HSTDD	Home Station Departure Date
ICM	Installation Club Management
IDT	Inactive Duty Training

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

IMA	Individual Mobilization Augmentee, or Information Mission Area
IMFL	Intensive Management Force List
INCONREP	Intra CONUS Movement Report
INSCOM	US Army Intelligence and Security Command
IP	Inactive Principal Installation
ISO	Installation Supply Office
ISSA	Inter-Intra Service Support Agreement
IRR	Individual Ready Reserve
ITO	Installation Transportation Officer
LCC	Logistics Coordination Center
L-HOUR	Specified Hour on C-Day when Deployment Commences
LIN	Line Item Number
LO-LO	Lift On – Lift Off
LTON	Long Ton
JACS	JUMPS Army Automated Coding System
JAG(JAG C)	Judge Advocate General (JAG Corps)
JCS	Joint Chiefs of Staff
JDA	Joint Deployment Agency
JOPS	Joint Operational Planning System
JSCP	Joint Strategic Capabilities Plan
JUMPS	Joint Uniform Military Pay System
LAD	Latest Arrival Date
LAO	Logistics Assistance Office
LOA	Letter of Agreement
LSSF	Land Special Security Forces
MA	Marshaling Area
MAC	Maneuver Area Command
MACG	Marshaling Area control Group
MACOM	Major Army Command
MAPS	Mobilization Asset Planning System
MASS	MOBCON Automated Support System
MAT	Mobilization Assistance Team
MATES	Mobilization and Training Equipment Site
MBSAD	Mobilization Station Arrival Date
MCLS	Mobilization Cross Leveling System
M-DATE	Mobilization Date
M-DAY	Mobilization Day/ the Day On Which Mobilization is Declared
MEDDAC	Medical Department Activity
METL	Mission Essential Task List
MHE	Materials Handling Equipment
MILPERCEN	Military Personnel Center

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

MILPO	Military Personnel Office
MILSTAMP	Military Standard Transportation and Movement Procedures
MILSTRIP	Military and Requisitioning and Issue Procedure
MILVAN	Military-owned Demountable Container
MISO	Management Information System Office
MLCH	Major Logistics Control Headquarters (Reserve Components)
MMC	Materiel Management Center
MOB/ATP	Mobilization/Annual Training Preparation
MOBCON	Mobilization Movement Control
MOBDES	Mobilization Designee
MOBDES DET	Mobilization Designee Detachment
MOBEX	Mobilization Exercise
MOBLAS	Mobilization Level Application Software
MOBODD	Mobilization Origin Departure Date
MOBPERS	Mobilization Personnel System
MOBTDA	Mobilization Table of Distribution and Allowances
MOC	Mobilization Operations Center
MODRE	Mobilization & Deployment Exercises
MOS	Military Occupation Specialty
MOU	Memorandum of Understanding
MPC	Military Personnel Code
MPD	Military Personnel Directorate
MPRJ	Military Personnel Records Jacket
MRE	Meal Ready to Eat
MS	Mobilization Station
MSA	Morale Support Activity
MSC	Military Sealift Command/Medical Service Corps/Major Subordinate Command
MSCD	Military Support of Civil Defense
MSF	Mission Support Forces
MTC	Maneuver Training Commands
MTDA	Modified Table of Distribution and Allowances
MTMC	Military Traffic Management Command
MTOE	Modified Table of Organization and Equipment
MTON	Measurement Ton
MUSARC	Major United States Reserve Command
MUTA	Multiple Unit Training Assembly
MWO	Modification Work Order
NAC	National Agency Check
NAP	Not Authorized for Prepositioning
N-DAY	Unnamed Day Unit Notified for Deployment/Employment (Planning Day)
NGB	National Guard Bureau

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

NGR	National Guard Regulation
NICP	National Inventory Control Point
NMP	National Maintenance Point
NSC	National Security Council
NSN	National Stock Number
NTAT	Not to Accompany Troops
OAD	Operational Availability Date
OCONUS	Outside Continental United States
ODATE	Organization Date
ODT	Overseas Deployment Training
OPCON	Operational Control
OPCOM	Operational Command
OPLAN	Operational Plan
OPSEC	Operations Security
OSD	Office of the Secretary of Defense
OTSG	Office of the Surgeon General
PAX	Programming and Administration Execution System
PD	Procurement Directive
PDO	Property Disposal Office
PEDDIMS	Personnel Deployment and Distribution System
PERSCOM	U.S. Total Army Personnel Command
PESTAT	Personnel Status
PIP	Product Improvement Program
PLL	Prescribed Load List
PMDL	Postmobilization Deployment List
PMOSC	Primary Military Occupational Specialty Code
PMT	Postmobilization Training
POBCO	Package Assignment (applicable to REFORGER, etc.) Port of Embarkation
POD	Port of Debarkation
POM	Preparation for Oversea Movement (Unit)
POMCUS	Prepositioning of Material Configured to Unit Sets
PPN	Procurement Program Number
PPP	Power Projection Platform
PSA	Port Supply Activity
PSD	Personnel Services Division
PSNCO	Personnel Senior Non-Commissioned Officer
PSP	Power Support Platform
PSRC	Presidential Select Reserve Call-Up
PSSI	Primary Specialty Skill Identifier
PTSR	Postmobilization Training Support Requirements
PURE	POMCUS Unit Residual Equipment

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

RC	Reserve Component
RCAS	Reserve Component Automation system
RDD	Required Delivery Date
RDPW	Regional Director of Public Works
RDYLD	Ready to Load Date
REDCON	Readiness Condition
REDFRAM	Readiness from Redistribution of Army Material
REDTRAIN	Tactical Intelligence Readiness
REMOBE	Readiness for Mobilization Exercises
RICC	Reportable Item Control Code
RDL	Ready to Load Date
ROBCO	Requirement Objective Code
RO-RO	Roll On/Roll Off
ROM	Reception and Onward Movement
RRF	Ready Reserve Fleet
RSC	Regional Support Command
RSG	Regional Support Group
RTMDIR	Ready to Move Date Directed
SA	Senior Advisor
SAA	Senior Administrative Assistant Technical
SAAI	Military Airlift (Special Assignments Airlift)
SACS	Structure and Composition System
SAILS	Standard Army Intermediate Level Supply
SCO	System Change Packages
S-DAY	The day on which PSRC is Declared
SDRL	Sea Date Required to Load
SI	Support Installation
SIB	SIDPERS Interface Branch
SIDPERS	Standard Installation/Division Personnel System
SICC	Standard Item Control Center
SJA	Staff Judge Advocate
SLAD	Sea POD latest Arrival Date
SM	Service Member
SMCC	State Movement Control Center
SOMS	State Operated Mobilization Station
SORTS	Status of Resources and Training System
SPOD	Sea Port of Debarkation
SPOE	Sea Port of Embarkation
SRC	Standard Requirement Code
SRP	Soldier Readiness Processing
SSI	Special Skill Indicator

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

SSSC	Self Service Supply Center
STARC	State Area Command
STARTEX	Start of Exercise
STATE HHD ARNG	State Headquarters and Headquarters Detachment
STRAF	Strategic Army Forces
TAG	The Adjutant General
TAT	To Accompany Troops
TC ACCIS	Transportation Coordinator Automated Command and Control Information System
TC AIMS	Transportation Coordinator automated Information Management System
TDA	Table of Distribution and Allowances
T-DAY	The day on which partial mobilization is declared
TISA	Troop Issue Subsistence Activity
TJAG	The Judge Advocate General
TMOPES	TRADOC Mobilization and Operations Planning and Execution System
TOA	Transportation Operating Agency
TOE	Table of Organization and Equipment
TPFDD	Time Phased Force Deployment Data
TPFDL	Time Phased Force Deployment List
TPSN	Troop Program Sequence Number
TPU	Troop Program Unit
TPADOC	US Army Training and Doctrine Command
TSG	The Surgeon General
TTU	Transportation Terminal Unit
TUCHA	Type Unit Characteristics
UIC	Unit Identification Code
UMC	Unit Movement Coordinator
UMD	Unit Movement Data
UMO	Unit Movement Officer
UNITREP	Unit status and Identity Report
USAISC-FS	US Army Information Systems Command Fort Stewart
USAISC	US Army Information on Systems Command
USAR	United States Army Reserve
USARC	United States Army Reserve Command
USATC	United States Army Training Center
USAMMA	United States Army Medical Material Agency
USERID	User Identity
USPFO	United States Property and Fiscal Officer
USR	Unit Status Report
UTES	Unit Training Equipment Sites
VFAS	Vertical Force Accounting System

ANNEX AA (GLOSSARY) TO FORT DIX MOBILIZATION PLAN

VRAADSS	The Vertical Army Authorization Document System
WAR	Wartime Asset Redistribution
WESTCOM	Western (Pacific) Command
WETEP	Weekend Training Equipment Pool
WETS	Weekend Training Site
WRM	War Reserve Materiel

ANNEX BB (REFERENCES) TO FORT DIX MOBILIZATION PLAN

1. GENERAL. To provide a comprehensive list of publications referred to in, and used as a guide for, the preparation of the Fort Dix Mobilization Plan.

2. CONCEPT:

- a. The publications listed in Section I provide overall guidance for the development of this plan.
- b. The publications in Section II are listed by major functional area.

SECTION I

FORSCOM Reg 500-3	Forces Command Mobilization and Deployment Planning System (FORMDEPS)
FORSCOM Reg 500-3-1	FORSCOM Mobilization Plan (FMP)
FORSCOM Reg 500-3-2	Deployment Guide
FORSCOM Reg 500-3-3	Reserve Unit Commander's Handbook (RCUCH)
FORSCOM Reg 500-3-4	Installation Commander's Handbook
FORSCOM Reg 500-3-5	STARC/MUSARC Commander's Handbook
FORSCOM Reg 500-3-9	Crisis Action System
FORSCOM Reg 500-3-10	FORSCOM Demobilization Plan
FM 100-17	Mobilization, Deployment, Redeployment, Demobilization

SECTION II

1. PERSONNEL AND ADMINISTRATION.

AR 10-9	Military Absentee and Deserter Apprehension Program
AR 20-1	Inspector General Activities and Procedures
AR 25-1	The Army Information Resource Management Program
AR 25-400-2	The Modern Army Record keeping System (MARKS)
AR 60-20	Army and Air Force Exchange Service (AAFES) Operating Policies
AR 135-1	Reserve Component Policies
AR 135-133	Ready Reserve Screening, Qualifications Record System, Change of Address Report
AR 135-175	Separation of Officers
AR 135-178	Separation of Enlisted Personnel
AR 135-200	Active Duty for Training, Annual Training and Active Duty Special Work of Individual Soldiers
AR 135-210	Order to Active Duty During Peacetime
AR 140-1	Army Reserve Mission, Organization and Training
AR 140-145	Individual Mobilization Augmentee Program
AR 165-20	Duties of Chaplains and Commander's Responsibilities

ANNEX BB (REFERENCES) TO FORT DIX MOBILIZATION PLAN

AR 190-1	Military Absentee and Deserter Apprehension Program
AR 215-1	Administration of Army Morale, Welfare and Recreation Activities and Nonappropriated Fund Instrumentalities
AR 215-2	The Management and Operation of Army Morale, Welfare, and Recreation Programs And Nonappropriated Funds Instrumentalities
AR 215-3	Nonappropriated Funds Personnel Policies and Procedures
AR 220-10	Preparation for Oversea Movement of Units
AR 230-36	Non-appropriated Chaplains Fund
AR 230-60	The Management and Administration of the US Army Club System
AR 310-25	Dictionary of US Army Terms
AR 310-49	The Army Authorization Documents System (TAADS)
AR 335-15	Management Information Control System
AR 340-15	Preparing Correspondence
AR 340-20	Maintenance and Disposition of Records for TOE and Certain Other Units of the Army
AR 360-61	Community Relations and FORSCOM Supplement
AR 380-19	Information Systems Security
AR 380-19-1	Control of Compromising Emanations
AR 385-10	Army Safety Program
AR 385-40	Accident Reporting and Records
AR 500-3	First Army Mobilization Plan
AR 570-4	Manpower Management and FORSCOM Suppl 1
AR 600-10	Army Casualty System
AR 600-21	Equal Opportunity
AR 600-30	Chaplain Support Activities
AR 600-43	Conscientious Objection
AR 600-85	Alcohol and Drug Abuse Prevention and Control Program ADAPCP)
AR 601-1	Mobilization of Retired Members, of the Army
AR 601-25	Delay in Reporting for and Exemption from Active Duty Training
AR 601-100	Mobilization of Retirees
AR 608-1	Army Community Service Program
AR 608-10	Child Development Services
AR 612-2	Preparing Individual Replacements for Overseas Movement
AR 614-30	Overseas Service
AR 621-5	Army Continuing Education System (ACES)
AR 621-45	Army Continuing Education System (ACES) Basic Skills Education Program (BSEP)
AR 633-50	Prisoners of War Administration, Employment and Compensation
AR 670-1	Wear and Appearance of Army Uniform and Insignia
AR 680-1	Unit Strength Accounting and Reporting

ANNEX BB (REFERENCES) TO FORT DIX MOBILIZATION PLAN

AR 680-31 Military Personnel Asset. Inventory and Strength Reconciliation
AR 930-4 Army Emergency Relief
AR 930-5 American Red Cross Service Program and Army Utilization
ARPERCEN Pub 140-8 Individual Mobilization Augmentee Handbook
DOD Dir 1235-9 Management and Mobilization of the Standby Reserve
DOD Dir 1235.10 Mobilization of the Ready Reserve
DA Cir 310-81-9 Publications and Blank Forms Requirements for Mobilization
DA Pam 25-400-2 The Modern Army Record Keeping System (MARKS)
DA Pam 165-13 Religious Requirements and Practices of Certain Selected Groups: A Handbook for Chaplains
DA Pam 165-13-1 Religious Requirements and Practices of Certain Selected Groups: Handbook Supplement for Chaplains
DA Pam 310-1 Consolidated Index to Army Publications and Blank Forms
DA Pam 360-525 Family Assistance Handbook for Mobilization
DA Pam 360-531 Personal Affairs Checklist for Mobilization
DA Pam 385-1 Unit Safety Management
DA Pam 600-8-1 thru 10 SIDPERS Users Manual
DA Pam 600-21 Equal Opportunity Program in the Army
DA Pam 601-5-1 MCL User's Manual
DATA 16-19 Ministry to the Confined
DATC 16-71-3 World Religion: Contemporary American
FM 101-10-1 Staff Officers' Field Manual: Organizational, Technical and Logistical Data
FORSCOM 380-41 Communications Security (COMSEC), Readiness in Active and Reserve Component Units
FORSCOM 525-15 Narrative Operational Reporting System
NGR 600-101 Warrant Officers-Federal Recognition and Personnel Actions
NGR 600-200 Enlisted Personnel Management
NGR 635-100 Termination of Appointment and Withdrawal of Federal Efficiency and Physical Fitness Boards
CPR 900 (CI) Mobilization Planning and Execution (Civilian Ch 910 Personnel)
FPM Suppl 910-1 National Readiness of Federal Personnel Management w/Changes 1 and 2
FPM Suppl 990-3 National Emergency Regulations and Instructions

2. INTELLIGENCE

AR 10-53 Mission and Major Function of U.S. Army Intelligence and Security Command
AR 30-53 Telephone Communications Security
AR 30-150 Access to and Dissemination of Restricted Data
AR 115-10 Meteorological and Support for the US Army
AR 115-11 Army Topography and FORSCOM Supplement 1
AR 115-12 US Army Requirement for Weather Service Support

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AR 190-52 Countering Terrorism and Other Major Disruptions on Military Installations

AR 350-3 Tactical Intelligence Readiness Training (REDTRAIN)

AR 380-4 Policy for Safeguarding and Controlling COMSEC Information

AR 380-5 Department of the Army Information Security Program

AR 380-13 Acquisition and Storage of Information Concerning Non-affiliated Persons and Organizations

AR 380-14 Communications Security (COMSEC) Readiness in Active & Reserve Component

AR 380-19 Information Systems Security

AR 380-19-1 Control of Compromising Emanations

AR 380-26 Policy for Use of EFTO Procedures

AR 380-40 Policy for Safeguarding and Controlling COMSEC Information and FORSCOM Supplement 1

AR 380-51 Transmission of Official Information

AR 380-53 Communications Security Monitoring

AR 380-235 Military Security, Enemy Prisoner of War and Civilian Interne Communications Censorship

AR 381-10 US Army Intelligence Activities

AR 381-12 Subversion and Espionage Directed Against US Army and Deliberate Security Violations

AR 381-17 Series of Messages on Wiretapping, Investigations, Monitoring and Eavesdropping Activity

AR 381-19 Intelligence Support

AR 381-20 US Army Counterintelligence (CI) Activities

AR 381-115 Counterintelligence Investigative Agencies

AR 381-143 Logistic Policies and Procedures

AR 530-1 Operations Security

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AR 530-3 Electronic Security

AR 538-4 Control Of Compromising Emanations

AR 604-5 Clearance of Personnel for Access to Classified Defense Information and Material and FORSCOM Suppl 1

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AR 10-42 United States Army Forces Command
AR 11-30 Army WARTRACE Program
AR 50-5 Nuclear Surety
AR 55-292 Planning for, the Operation of, Staging Facilities in Continental United States
AR 140-1 Mission, Organization and Training
AR 210-5 Activation, Inactivation or Change in Status of Installations
AR 220-1 Unit Status Reporting and FORSCOM Supplement 1
AR 220-10 Preparation for Overseas Movement of Units
AR 310-10 Military Orders
AR 350-1 Army Training and FORSCOM Suppl 1
AR 350-42 NBC Defense and Chemical Warfare Training
AR 360-6 Information Policy Guidance-Military Support of Civil Defense
AR 500-50 Emergency Employment of Army and Other Resources
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BB-5

AR 500-60	Emergency Employment of Army and Other Resources
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FORSCOM WWMCCS	Information and Index Guide Entry System (WES)
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	Volume 2-Section 5-Mob/ODEE User Guide
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AR 5-9 Interservice Support Installation Area Coordination
AR 11-11 War Reserve Stocks
AR 11-12 Logistic Priorities
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AR 30-1 The Army Food Service Program
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AR 55-29 Military Convoy Operations in CONUS
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AR 55-71 Transportation of Personal Property and Related Services
AR 55-113 Movement of Units in CONUS
AR 55-162 Permits of Oversize, Overweight or Other Special Military Movements on Public Highways in the U.S.
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AR 55-355 Defense Traffic Management Regulation
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AR 310-49 The Army Authorization Documents System (TAADS)
AR 405-10 Acquisition of Real Property and Interests Therein
AR 405-80 Granting Use of Real Estate
AR 600-8-1 Army Casualty & Memorial Affairs & Line of Duty Investigation
AR 700-4 Logistics Assistance Program
AR 700-23 Supply of Hygienic and Comfort Items
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AR 700-90 Army Industrial Preparedness Program
AR 700-127 Integrated Logistics Support
AR 700-138 Army Logistics Readiness & Sustainability
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AR 710-1 Centralized Inventory Management of the Army Supply System
AR 710-2 Supply Policy Below the Wholesale Level
AR 710-3 Assets Transaction Reporting System
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AR 750-2 Army Material Maintenance Wholesale Operation
AR 750-7 Installation Materiel Maintenance Activities
AR 750-10 Modification of Materiel and Issuing Safety of Use Message and Commercial Vehicle Safety Recall Campaign Directive
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AR 750-43 Army Test, Measurement & Diagnostic Equipment Program
AR 750-32 Airdrops, Parachute Recovery and Aircraft Personnel. Escape Systems
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AR 210-17 Inactivation of Installations
AR 210-20 Master Planning for Army Installations
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AR 210-50 Housing Management, Chapter 1 and 3
AR 405-05 Army and Air Force Basic Real Estate Agreements
AR 405-10 Acquisition of Real Property and Interests Therein
AR 405-20 Federal Legislation Jurisdiction
AR 405-25 Annexation
AR 405-45 Inventory of Army Real Estate
AR 405-70 Utilization Of Real Estate
AR 405-80 Granting Use of Real Estate
AR 405-90 Disposal of Real Estate and FORSCOM Suppl 1
AR 415-10 Military Construction - General
AR 415-13 Military Construction, Army Program - Disposal of Structures
AR 415-15 Military Construction Army (MCA) Program Development
AR 415-16 Army Facilities Components System
AR 415-28 Department of the Army Facility Classes and Construction Categories
AR 415-32 Performance of Military Construction Projects in Troop Units
AR 415-35 Minor Construction
AR 415-50 Basic Facilities and Space Criteria for Construction at U.S. Installations in Event
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AR 420-10 Facilities Engineer General Provisions, Organization, Function and Resources
AR 420-17 Real Property and Research Management
AR 420-70 Buildings and Structures
AR 420-71 Leased Premises
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AR 190-1 The Army Corrections Program
AR 190-2 Installation Confinement Facilities
AR 190-4 Uniform Treatment of Military Prisoners
AR 190-5 Motor Vehicle Traffic Supervision
AR 190-5-1 Registration of Privately Owned Vehicle
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AR 190-11 Physical Security of Weapons, Ammunition and Explosives
AR 190-13 Physical Security
AR 190-14 Carrying Of Weapons
AR 190-21 Security Identification Credentials and Application
AR 190-22 Search, Seizure and Disposition of Property
AR 190-24 Armed Forces Disciplinary Control Boards and Off Installation Military
Enforcement
AR 190-28 Use of Force by Personnel Engaged in Law Enforcement and Security Duties
AR 190-30 Military Police Investigation
AR 190-31 Department of the Army Crime Prevention Program
AR 190-38 Crime Prevention Program
AR 190-39 Detention Cell Standards
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AR 360-45 Public Information and Community Relations Activities
AR 360-61 Community Relations
AR 360-65 Establishment and Conduct of Field Press Censorship in Combat Areas
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AR 40-2 Army Medical Treatment Facilities – General Administration
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AR 40-4 Army Medical Department (AMEDD) Facilities/Activities
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AR 5-9 Intra-service Support Installation Area Coordination
AR 15-6 Procedures for Investigating Officers and Boards of Officers
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AR 27-40 Litigation
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AR 11-2 Internal Control Systems
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